

<p>DEPARTMENTS: PLEASE POST</p> <p>Academic Affairs:</p> <p>Accounts Payable: Cherry Aquino</p> <p>Admissions & Records: Jackson Edwards</p> <p>African American Center: Sherri Bradford</p> <p>Athletics:</p> <p>Auxiliary Services: Ofelia Meza</p> <p>Broad Stage/Madison: Gail Johnson</p> <p>Bundy: Beverly Redd-Walker</p> <p>Business Department: Peter Murray</p> <p>Campus Police Office: Jennifer Jones</p> <p>Campus Store: Elease Juarez</p> <p>Career Services: Carolina Trejo</p> <p>Cashier's Office: Veronica Romo</p> <p>Center for Media & Design: Angela Valentine</p> <p>Community & Academic Relations:</p> <p>Community Education: Ashley Price</p> <p>Counseling Office: Allison Kosich</p> <p>Custodian Time Clock: Anthony Williams</p> <p>Disabled Students Center: Denise Henninger</p> <p>Early Childhood Ed.: L. Manson</p> <p>Emeritus Department: V. Rankin-Scales</p> <p>English Dept.: Martha Hall</p> <p>EOP&S: Gina Brunell</p> <p>ESL Office: Jocelyn Alex</p> <p>Events Office: Vinnessa Cook</p> <p>Faculty Association: Peter Morse</p> <p>Financial Aid Office: Robyn Rouzan</p> <p>Health Sciences: Clarendia Stephens</p> <p>Health Office: Nancy Alfaro</p> <p>Human Resources: Delia Padilla & Dawn Noguera</p> <p>HSS: Carolyn Baugh</p> <p>Institutional Research:</p> <p>International Education Center: Claudia Henriquez</p> <p>KCRW:</p> <p>Latino Center: Maria Martinez</p> <p>Maintenance/Operations: Kasey Garland</p> <p>Malibu: Angela Bice</p> <p>Math Village: Kristina Fukuda</p> <p>Media Center:</p> <p>Modern Language: Travis Grant</p> <p>Music: Lori Geller</p> <p>Outreach & Recruitment: Angela Lee</p> <p>Payroll: Ian Fraser</p> <p>Science: Ingrid Cardwell</p> <p>Student Life: Amelia Trejo</p> <p>Superintendent/Presidents Office: L. Kilian</p> <p>STEM: Vanan Yahnian</p> <p>Theater Arts: Lindsay Lefler</p> <p>W& ED/Bundy: Tricia Ramos</p>	<p>ADMINISTRATORS AND MANAGERS</p> <p>Emeritus:</p> <p>Noncredit Programs:</p> <p>Scott Silverman</p> <p>HR: Vina Chin</p> <p>Info Tech: Calvin Madlock</p> <p>IEC: N. Pressian</p> <p>Instructional Technology:</p> <p>Maintenance:</p> <p>Terry Kamibayashi</p> <p>Operations:</p> <p>Dennis Biddle</p> <p>Darryl Gray</p> <p>Emily Raby</p> <p>Robert Villanueva</p> <p>Receiving: Lisa Davis</p> <p>Supplemental Instruction:</p> <p>Wendi DeMorst</p> <p>SMCPA: Susan Hudelson</p>	<p>SUPERINTENDENT/PRESIDENT AND SENIOR STAFF</p> <p>Superintendent/President: Kathryn Jeffery</p> <p>Executive VP:</p> <p>VP Academic Affairs: Jason Beardsley</p> <p>VP Business/Admin: Chris Bonvenuto</p> <p>VP Enroll. Services: T. Rodriguez</p> <p>VP Human Resources: Tre'Shawn Hall-Baker</p> <p>VP Student Affairs:</p> <p>Senior Director Government Relations & Institutional Communications: Don Girard</p> <p>Community Relations: Kiersten Elliott</p> <p>Public Information: Grace Smith</p> <p>PUBLIC POSTING LOCATION</p> <p>Online: www.smc.edu</p> <p>EMPLOYEE ORGANIZATIONS</p> <p>CSEA Labor Rep.: Derek Eckstein</p> <p>CSEA Chapter Pres.: Cindy Ordaz</p> <p>CSEA Chapter 1st V.P.: Martha Romano</p> <p>CSEA Chapter 2nd V.P.: Kennisha Green</p> <p>CSEA Chief Job Steward: Jonathan Rosas</p> <p>CSEA Treasurer: Dagmar Gorman</p> <p>CSEA Secretary: Joan Kang</p> <p>CSEA Chief Development Officer:</p> <p>Luis Martin</p> <p>CSEA Communications Officer: Erin O'Neill</p> <p>SMC POA President: Officer Cadena</p> <p>Management Association: Jose J. Hernandez</p> <p>IF YOU NEED AN ACCOMMODATION</p> <p>Written requests for disability-related modifications or accommodations that are needed in order to participate in the Commission meeting are to be directed to the Personnel Commission Office as soon in advance of the meeting as possible.</p> <p>Revised 12/11/2025</p>
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Public Session: 12:00 p.m.

I. Organizational Functions

A. Call to Order

B. Roll Call

Commissioners	Present	Absent
Dr. Joseph Metoyer Jr., Chair	X	
Joy Abbott, Vice Chair	X	
Barbara Greenstein	X	
Deborah Jansen	X	

II. Director's Report

Classification Studies

We are bringing back a revised version of our last status report for cyclical classification reviews. Agenda Report #2 shows that 44% of the reviews started between July 2024 and the current date have been completed; 34% are in process; and the remaining 22% are on indefinite hold from management, labor-management, or general stakeholder review. We currently have a total of 71 classification reviews that are part of our cyclical studies, and four additional reviews that are part of our Ad Hoc Studies.

Recruitment

We currently have three recruitments in process, and four to eight new recruitments which may be upcoming.

Merit Rules Advisory Committee Update

The Committee is still in the process of reviewing additional merit rules in Chapter 9 and 13 related to seniority procedures, and reviewing Chapter 11 which covers Vacations, Leaves of Absence, and Holidays.

III. Public Comments: Non-Actionable Items from those in attendance.

A. Longevity

November 2025 ADDENDUM

40 YEARS

Brian Pena, IT Project Analyst, Management Information Services

Calvin Madlock and Chris Bonvenuto were present to congratulate Brian.

December 2025

10 YEARS

Traci Dickenson, Community College Police Officer, SMC Police Department

Dagmar Gorman, Administrative Assistant III,

Government Relations & Institutional Communications

Brian Pena, Don Girard, Rebecca Agonafir, Paul Trautwein, Chris Bonvenuto, and Scott Silverman congratulated Dagmar on 10 years with the college.

Robert Rudolph, Director of Facilities Programming, Facilities Programming
Don Girard, Chris Bonvenuto, Yesenia Penate, Sue Hudelson, and Scott Silverman
congratulated Rob on 10 years of service with the college.

Raymond Valdiviezo, Administrative Assistant I, Cosmetology
Jose Velazquez, Associate Programmer Analyst, Management Information Services
Calvin Madlock was present to congratulate Jose.

20 YEARS

Tyrone Taylor, Custodian, Operations
Chris Bonvenuto was present to congratulate Tyrone.

30 YEARS

Alvin Ponce, Payroll Specialist, Fiscal Services
Chris Bonvenuto was present to congratulate Alvin on 30 years with the college.

B. Comments from the Vice President of Human Resources

Vice President of Human Resources, Dr. Tre'Shawn Hall-Baker, was present on Zoom. She
wished everyone Happy Holidays. Congratulated the longevity recipients and thanked the
Personnel Commission for their work and commitment.

C. Comments from the President of CSEA

No comments.

D. Comments from the President of Management Association

Scott Silverman was present on Zoom on behalf of Jose Hernandez, President of the
management association. Congratulated the longevity recipients.

E. Comments from Personnel Commission Staff

Happy Holidays!

F. Comments from the Personnel Commissioners

Commissioners expressed gratitude and appreciation for the Personnel Commission staff and
wished everyone a Happy Holiday Season. Lawrence Leone was recognized and thanked for
his service as a Commissioner.

IV. Agenda Reports: Major Items of Business

Report Number	Subject	Page Number
1	First Reading of Amendment to Rules and Regulations of the Classified Service: Merit Rule 12.2.14 No Action To Be Taken	4
2	Advisory Item: Cyclical Classification Studies Status Update	5
3	Approval Request-Personnel Commission Office Closure During Santa Monica College Winter Holiday Break	9

V. Consent Agenda

Report Number	Subject	Page Number
4	Extension of Eligibility Lists	11
5	Request for Reinstatement	12
6	Ratification of Limited Term Assignments	13
7	Appointment to Limited Term Assignments	14
8	Appointments to Provisional Assignments	15
9	Ratification of Meeting Minutes	16
10	Personnel Commission Project Tracking	17

VI. Adjournment

Agenda Report Number	1
Subject	First Reading of Amendment to Rules and Regulations of the Classified Service: Merit Rule 12.2.14 No Action To Be Taken
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission

Proposed changes to Merit Rule 12.2.14 are attached for a First Reading. Recommendations were developed with input from the Merit Rules Advisory Committee. The goals of these changes include updating and clarifying processes, and ensuring language is in compliance with relevant laws and applicable bargaining agreements.

12.2.14

LONGEVITY PAY

Each regular classified employee shall receive a salary increment in addition to their regular salary in recognition of completion of satisfactory and continuous years of service to the District every five years. The increment shall be equal to a two range increase (approximately 5%) after completion of and shall be applied to the employee's current salary on a compound basis. This formula explicitly restates existing policy.

1. ~~Five years~~
2. ~~Ten years~~
3. ~~Fifteen years~~
4. ~~Twenty years~~
5. ~~Twenty-five years~~
6. ~~Thirty years~~
7. ~~Thirty five years~~
8. ~~Forty Years~~

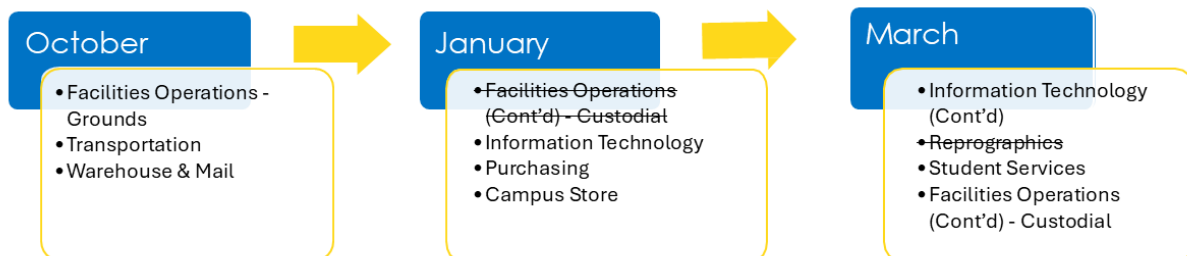
Agenda Report Number	2
Subject	Advisory Item: Cyclical Classification Studies Status Update
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission
By	Carol Long, Director of the Personnel Commission Amy Gurjian, Classification and Compensation Manager

The Personnel Commission is responsible for conducting a system of continuous classification reviews. We have begun our second round of reviews as of July 2024. The primary purpose of these reviews is to determine if the job duties listed in each class description are an accurate reflection of the work assigned. However, both management and employees can request individual position reclassification studies to determine if work performed is outside the scope of the assigned classification.

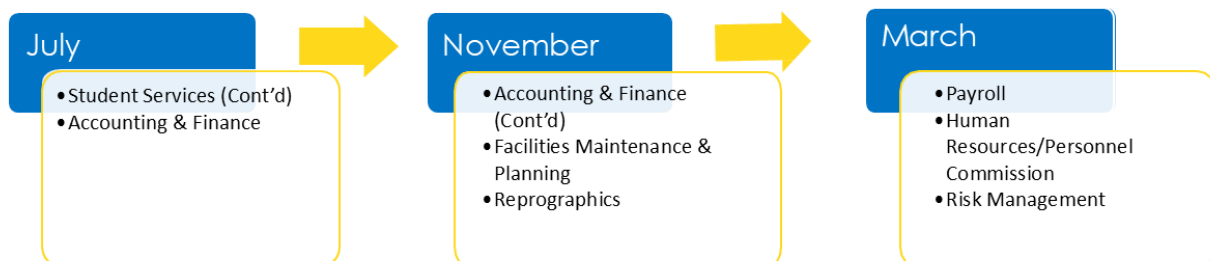
The two calendars following indicate the most recently revised schedule for the first two years of our second round of reviews. The chart immediately following these calendars illustrates the current status of our second round of reviews.

CLASSIFICATION REVIEW TIMELINE BY JOB DISCIPLINE: FY 2024-25/2025-26

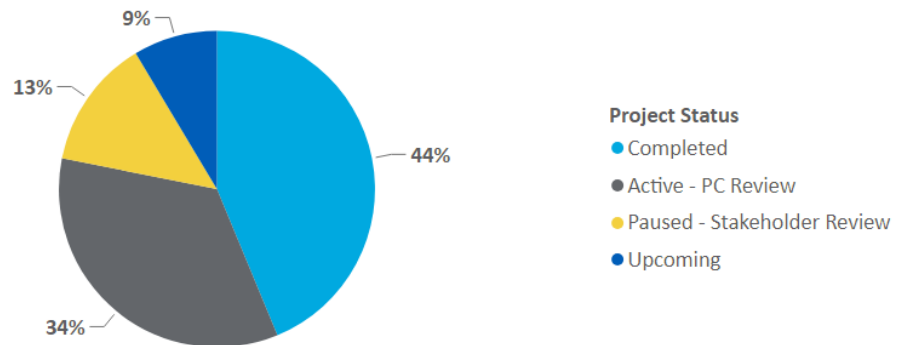
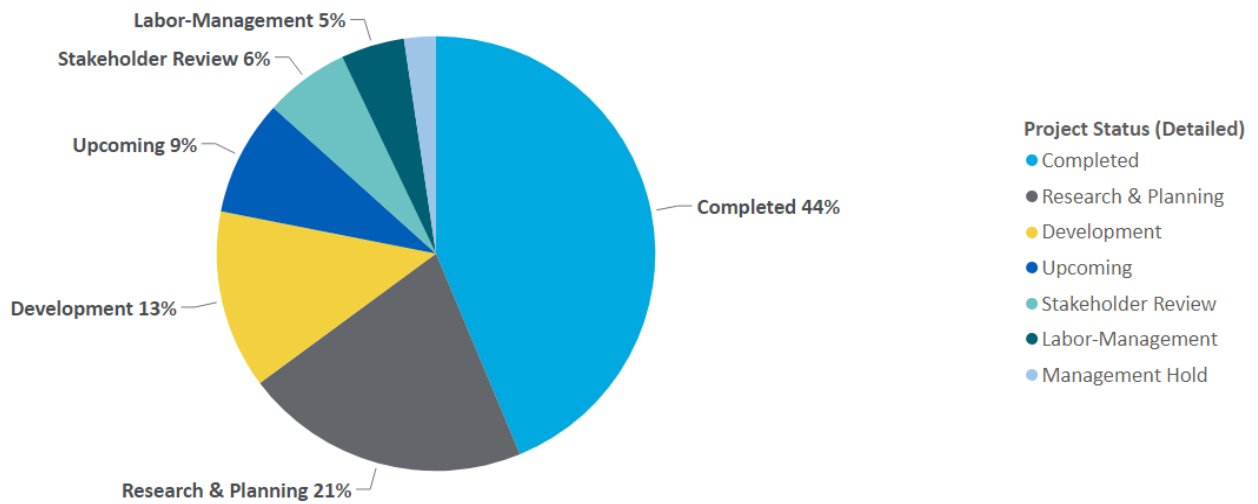
2024-25



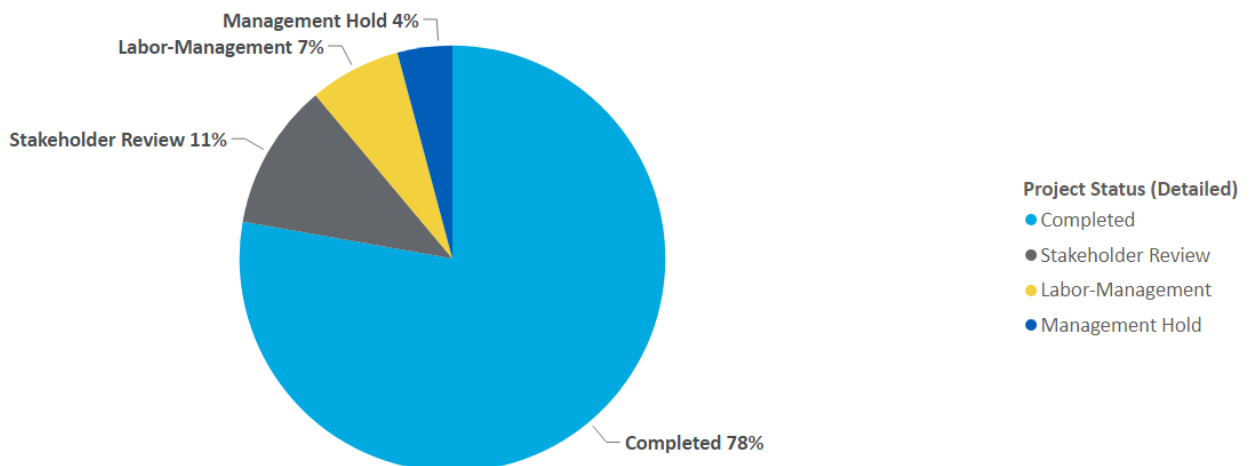
2025-26



CLASSIFICATION REVIEW PROGRESS: FY 2024-25/2025-26



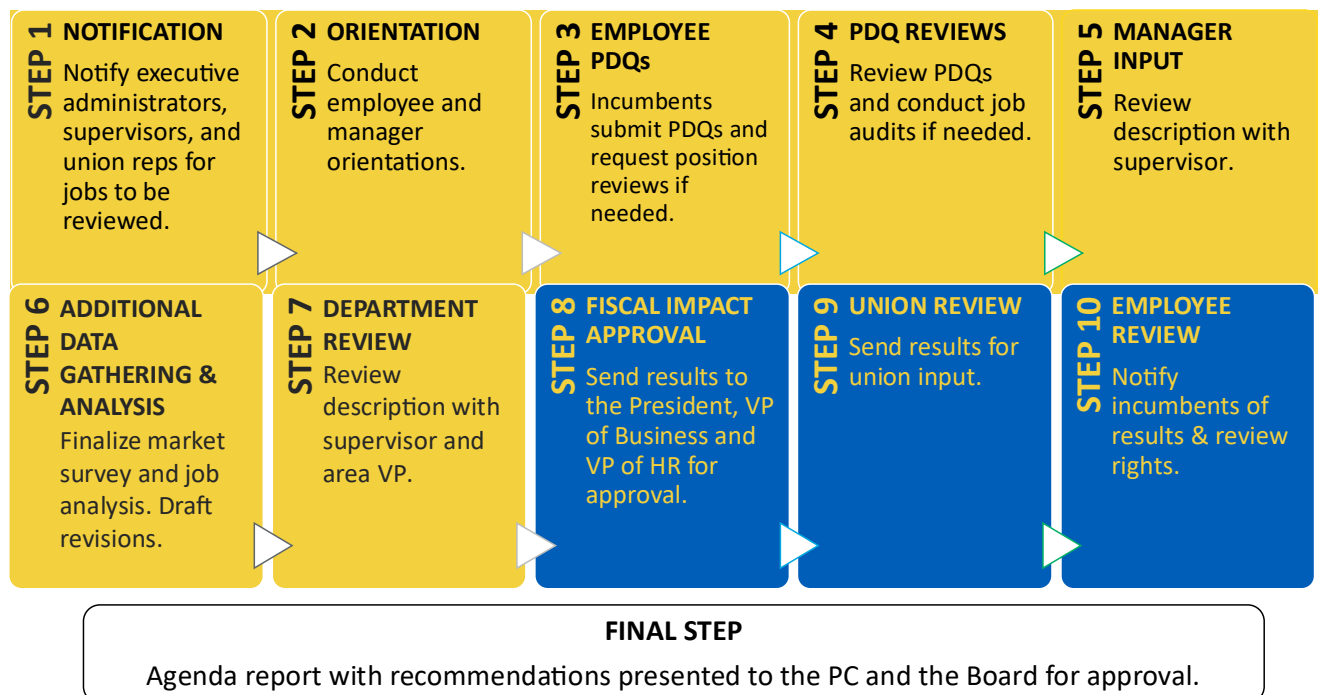
CLASSIFICATION REVIEW PROGRESS: FY 2024-25



STATUS	DESCRIPTION
Upcoming	Job classification approved by the Personnel Commission as part of the cyclical review calendar and scheduled to begin this month. Notifications and orientation materials are being prepared before research begins.
Research & Planning	Commission staff gather and review job description updates, Position Description Questionnaires (PDQs), and market data and conduct job audits. The goal is to collect the information needed for analysis.
Development	Commission staff update classification descriptions and review salary data for recommendations.
Stakeholder Review	Completed studies are sent for fiscal impact review, and union and employee feedback. This step confirms accuracy and ensures that all key parties have an opportunity to provide comments before recommendations are presented to the Personnel Commission.
Management Hold	The study is temporarily paused at the request of management to allow for organizational, operational, or budget-related considerations before moving forward.
Labor-Management	The study is under discussion between the District and union representatives to address negotiable matters.
Stakeholder Review (Post-Discussion)	After labor-management or hold issues are resolved, the revised study may be reviewed again by stakeholders prior to Commission consideration.
Completed	The recommendations have been presented to the Personnel Commission and action has been taken to conclude the review.

PROCESS CLARIFICATION

The cyclical review process consists of multiple steps coordinated across several stakeholders, with the Commission Office assuming responsibility for the stages highlighted in yellow.



Each cyclical study begins with an orientation and an initial review of class descriptions falling within the job discipline which is being studied. Following an analysis of all relevant information, recommendations will be provided for review to management staff, senior staff, incumbents, and union representatives.

If there are still unresolved concerns at this stage from any of the stakeholders, the following options are available before we forward recommendations to the Personnel Commissioners and Board of Trustees for final approval:

- Administrative Review by the Director of the Personnel Commission
- Forward to Labor-Management
- Presentation of a formal appeal to the Personnel Commissioners

Agenda Report Number	3
Subject	Approval Request-Personnel Commission Office Closure During Santa Monica College Winter Holiday Break
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission

It is requested that the Personnel Commission approve the closing of its office on Wednesday, December 24, 2025, through Thursday, January 1, 2026, in observance of the winter holiday break. All Santa Monica College Offices will be closed during this time.

Disposition by the Commission	
Motion Made By	Barbara Greeinstein
Seconded By	Deborah Jansen
Ayes	4
Nays	0
Abstentions	0
Amendments/Comments	

V. Consent Agenda

Report Number	Subject	Page Number
4	Extension of Eligibility Lists	11
5	Request for Reinstatement	12
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Disposition by the Commission	
Motion Made By	Joy Abbot
Seconded By	Barabara Greenstein
Ayes	4
Nays	0
Abstentions	0
Amendments/Comments	

Agenda Report Number	4
Subject	Extension of Eligibility Lists
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission

The Personnel Commission Office is requesting that the following eligibility list be extended as listed below:

Classification	Original Expiration Date	Current Expiration Date	Number of Candidates on List	Number of Ranks on List	Proposed Expiration Date
Administrative Assistant I (Open)	06/18/2025	12/18/2025	11	5	03/18/2026
Case Manager	01/13/2026	01/13/2026	14	6	03/13/2026
Database Administrator	01/09/2026	01/09/2026	8	6	03/09/2026
Human Resources Specialist (Promotional)	01/06/2026	01/06/2026	3	3	03/06/2026
Mail Services Worker I	04/09/2025	01/05/2026	15	5	04/09/2026
Student Judicial Affairs Specialist (Promotional)	04/08/2025	01/08/2026	2	2	04/08/2026
Student Judicial Affairs Specialist (Open)	04/08/2025	01/08/2026	4	4	04/08/2026

The Personnel Commission staff believe there are a sufficient number of available eligibles remaining to fill any future vacancies anticipated through the proposed expiration date.

Merit Rule 6.2.3 (C) Duration of Eligibility List

An eligibility list may be extended by the Personnel Commission for one or more periods, not to exceed a total of two years from the time the list was first established. The personnel Director shall base his/her recommendation for extension of an eligibility list on the following factors:

1. a sufficient number of available eligibles remain to fill expected future vacancies;
2. the composition of the list reflects appropriate representation of ethnic minorities,
3. underrepresented groups, or non-traditional candidates;
4. the field of competition in the occupational area has not changed dramatically.

RECOMMENDATION

It is recommended that the Personnel Commission approve extending the eligibility lists shown above.

Agenda Report Number	5
Subject	Advisory Item: Request for Reinstatement
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission

The Personnel Commission is advised of the following request for placement on the Reinstatement List as specified below.

Name	Classification	Last Date of Paid Service	Effective Dates
Shawn Davis	Custodian	August 21, 2025	08/22/2025 to 11/21/2028

Rule 15.2 REINSTATEMENT (EDUCATION CODE SECTION 88128)

15.2.1 GENERAL PROCEDURES

A. A permanent employee who resigned in good standing may be reinstated in a vacant position in his/her former class and status within 39 months of the last date of paid service. He/she may also be reinstated in a vacant position in a lower-related class, if qualified, or in limited-term status in the same or lower class. Such reinstatement is discretionary with the appointing authority.

B. Reinstatement of a former employee shall have the following effects:

1. If the employee is reinstated to a permanent position in his/her former class or a lower related class, he/she shall be restored all the rights, benefits, and burdens of a classified employee.
2. Restoration of salary in accordance with Section 13 of Rule 12.2.

Agenda Report Number	6
Subject	Ratification of Limited Term Assignments
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission
By	Tatiana Morrison, Personnel Technician

The Personnel Commission is requested to ratify the classification of the following Limited Term positions pursuant to Section [7.4.2(C)] of the Rules and Regulations of the Classified Service of the Santa Monica Community College District:

Classification	Department	Effective Dates
Administrative Assistant II	Community Services	12/1/25-5/15/26
Administrative Assistant I	Athletics	7/1/25-12/23/25*

*Extension

Agenda Report Number	7
Subject	Appointment to Limited Term Assignments
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission
By	Tatiana Morrison, Personnel Technician

The Personnel Commission is requested to ratify the classification of the following Limited Term positions pursuant to Section [7.4.2(C)] of the Rules and Regulations of the Classified Service of the Santa Monica Community College District:

Candidate	Classification	Department	Effective Dates
Lindsay Wilson	Administrative Assistant II	Community Services	12/1/25-5/15/26
Jessica Balsam	Administrative Assistant I	Athletics	7/1/25-12/23/25*

*Extension of assignment

Agenda Report Number	8
Subject	Appointments to Provisional Assignments
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission
By	Tatiana Morrison, Personnel Technician

The Personnel Commission is advised that the following persons have been appointed to the following provisional assignments, not to exceed 90 working days pursuant to Section 7.2 of the Rules and Regulations of the Classified Service of the Santa Monica Community College District.

Candidate	Position	Department	Duration*
Jacqueline Carlson	Events Assistant	SMCPA	12/08/25-06/30/26
Fatih Esmer	Theater Technical Specialist	Facilities	12/01/25-06/30/26
Michael C. Martin	Theater Technical Specialist	Facilities	12/01/25-06/30/26
Justin Mayer	Theater Technical Specialist	Facilities	**07/01/25-11/12/25
Jacob Miller	Theater Technical Specialist	Facilities	12/11/25-06/30/26
Brittany Tostado	Student Services Assistant	Scholars Program	**09/15/25-01/25/26

*Assignment ending dates may be adjusted as not to exceed 90 working days in a fiscal year

**Revised assignment dates.

Agenda Report Number	9
Subject	Ratification of Meeting Minutes
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission
By	Tatiana Morrison, Personnel Technician

It is recommended that the Personnel Commission ratify the following meeting minutes:

1. 11-19-2025 Regular Meeting
2. 12-11-2025 Special Meeting

Agenda Report Number	10
Subject	Personnel Commission Project Tracking
Date	December 17, 2025
To	Members of the Personnel Commission
From	Carol Long, Director of the Personnel Commission

Classification and Compensation

Job Discipline	Title	PDQ Deadline	PDQ Extension	PC Completed	Progress	Agenda Date
Purchasing	Director of Procurement, Contracts & Logistics	1/30/2025		5/2/2025	Management Hold	
Facilities Operations	Assistant Director of Facilities Operations	2/25/2025			Management Hold	
Facilities Operations	Director of Facilities Operations	2/25/2025			Management Hold	
IT Infrastructure	Network Communications Technician III	2/25/2025		5/27/2025	Labor- Management	8/20/2025
IT Infrastructure	Network Communications Technician II	2/25/2025		5/27/2025	Labor- Management	8/20/2025
IT Infrastructure	Network Communications Technician I	2/25/2025		5/27/2025	Labor- Management	8/20/2025
Student Services	DSPS Manager	3/31/2025		9/18/2025	Stakeholder Review	10/15/2025
Student Services	Senior Veterans Resource Specialist	3/31/2025	4/25/2025	7/24/2025	Labor- Management	8/20/2025
Student Services	Transfer & Articulation Specialist	3/31/2025	5/2/2025	7/24/2025	Stakeholder Review	8/20/2025
Student Services	Veterans Resource Specialist	3/31/2025	4/25/2025	7/24/2025	Labor- Management	9/2/2025
IT MIS	Principal Programmer Analyst	4/23/2025		10/2/2025	Stakeholder Review	
IT MIS	Senior Programmer Analyst	4/23/2025		10/2/2025	Stakeholder Review	
IT MIS	IT Project Analyst	4/23/2025		10/2/2025	Stakeholder Review	
IT MIS	Programmer Analyst	4/23/2025		10/2/2025	Stakeholder Review	
IT MIS	Associate Programmer Analyst	4/23/2025		10/2/2025	Stakeholder Review	
IT MIS	Chief Director of Information Technology	6/25/2025		9/8/2025	Stakeholder Review	
Student Services	Admissions & Records Supervisor	7/22/2025	8/15/2025		Development	
Student Services	Director of Financial Aid & Scholarships	7/22/2025			Research & Planning	
Student Services	Financial Aid Supervisor	7/22/2025			Research & Planning	
Student Services	Academic Records Evaluator	7/23/2025			Development	

Student Services	Enrollment Services Specialist	7/23/2025	8/15/2025		Research & Planning	
Student Services	Senior Academic Records Evaluator	7/23/2025	8/15/2025		Development	
Student Services	Senior Enrollment Services Specialist	7/23/2025			Research & Planning	
Student Services	Student Communications Coordinator	7/23/2025	8/25/2025		Development	
Student Services	Financial Aid & Scholarships Specialist	7/23/2025	8/29/2025		Research & Planning	
Student Services	Financial Aid Systems Specialist	7/23/2025			Research & Planning	
Student Services	Senior Financial Aid & Scholarships Specialist	7/23/2025			Research & Planning	
Student Services	International Student Services Specialist	7/23/2025	8/15/2025		Development	
Student Services	Senior Student Services Specialist - International	7/23/2025			Development	
Student Services	Outreach & Recruitment Specialist	7/23/2025	8/15/2025		Development	
Student Services	Student Onboarding Specialist	7/23/2025			Development	
Accounting & Finance	Chief Director of Business Services	8/6/2025			Development	
Accounting & Finance	Director of Fiscal Services	8/6/2025			Development	
Accounting & Finance	Controller	8/6/2025			Development	
Accounting & Finance	Accounting Manager	8/6/2025			Development	
Accounting & Finance	Accounts Payable Supervisor	8/6/2025			Development	
Accounting & Finance	Accountant	8/6/2025	8/21/2025		Development	
Accounting & Finance	Accounting Technician	8/6/2025			Development	
Accounting & Finance	Accounting Specialist	8/6/2025	9/4/2025		Development	
Accounting & Finance	Accounting Supervisor	8/6/2025			Development	
Reprographics	Reprographics Technician	10/9/2025	5/7/2025		Research & Planning	
Reprographics	Senior Reprographics Technician	10/9/2025	5/7/2025		Research & Planning	
Reprographics	Reprographics Supervisor	10/9/2025	5/7/2025		Research & Planning	
Facilities Maintenance & Planning	Skilled Maintenance Worker I	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Skilled Maintenance Worker II	12/3/2025			Research & Planning	

Facilities Maintenance & Planning	Carpenter	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Journeyman Trade - Welding	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Locksmith	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Painter	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Electrician	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	HVAC Mechanic	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Plumber	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Central Plant Operator	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Construction Maintenance Manager	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Mechanical Systems Manager	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Assistant Director of Facilities Maintenance	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Assistant Director of Facilities Planning & Construction	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Director of Facilities Maintenance	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Director of Facilities Planning & Construction	12/3/2025			Research & Planning	
Facilities Maintenance & Planning	Director of Facilities Maintenance & Operations	12/3/2025			Research & Planning	
Accounting & Finance	Director of Auxiliary Services	12/4/2025			Upcoming	
Accounting & Finance	Enterprise Business Services Clerk	12/4/2025			Upcoming	
Accounting & Finance	Enterprise Business Supervisor	12/4/2025			Upcoming	

Accounting & Finance	Enterprise Business Services Specialist	12/4/2025			Upcoming	
Accounting & Finance	Budget Analyst	12/4/2025			Upcoming	
Accounting & Finance	Budget Technician	12/4/2025			Upcoming	
Accounting & Finance	Director of Budget	12/4/2025			Upcoming	
Accounting & Finance	Director of Facilities Finance	12/4/2025			Upcoming	
Accounting & Finance	Accounting Manager - Foundation	12/4/2025			Upcoming	
Accounting & Finance	Director of Grants	12/4/2025			Upcoming	
Accounting & Finance	Director of SMC Foundation	12/4/2025			Upcoming	

Recruitment

Title	Assigned To	Open Date	Closed Date
Community College Police Officer	JG	10/30/2023	Continuous
Community College Police Officer Trainee	JG		
Laboratory Technician - Physics/Engineering	AF	10/08/2025	10/28/2025
Stage Technician-Sound	TM	09/04/2025	09/25/2025
Student Services Clerk	JA		
Theatre Technical Specialist (Provisional)	TM	10/15/2021	Continuous

VI. Adjournment 12:54 p.m.

Disposition by the Commission	
Motion Made By	Joy Abbot
Seconded By	Barbara Greenstein
Ayes	4
Nays	0
Abstentions	0
Amendments/Comments	

Month	Day	Year	Time	Meeting Location
January	21	2026	12:00 PM	1900 Pico Blvd Business Rm 117
February	18	2026	12:00 PM	1900 Pico Blvd Business Rm 117
March	18	2026	12:00 PM	1900 Pico Blvd Business Rm 117
April	15	2026	12:00 PM	1900 Pico Blvd Business Rm 117
May	20	2026	12:00 PM	1900 Pico Blvd Business Rm 117
June	17	2026	12:00 PM	1900 Pico Blvd Business Rm 117

As required by law, the agenda for the December 17, 2025, Regular Meeting of the Santa Monica College Personnel Commission was posted on the Official District Website no later than 72 hours prior to the date and time of this meeting.