

Merit Rules Advisory Committee Meeting Agenda

November 1, 2023 – 10:00 a.m.

1900 Pico Blvd, Business Building, Room 117

DEPARTMENTS: PLEASE POST Academic Affairs: Sharon Thomas Accounts Payable: Cherry Aquino Admissions & Records: Jackson Edwards African American Center: Sherri Bradford Athletics: Theresa Tang Auxiliary Services: Ofelia Meza Bundy: Beverly Redd-Walker Business Department: Peter Murray Campus Police Office: Jennifer Jones Campus Store: Elease Juarez Career Services: Vicky Rothman Cashier's Office: Veronica Romo Center for Media & Design: Angela Valentine Community Education: Counseling Office: Allison Kosich Custodian Time Clock: Anthony Williams Disabled Students Center: Nathalie Laille Early Childhood Ed.: Michelle Aragon Emeritus Department: V. Rankin-Scales English Dept.: Martha Hall EOP&S: Debra Locke ESL Office: Jocelyn Alex Events Office: Vinnessa Cook Faculty Association: Peter Morse Financial Aid Office: Sandra Hernandez Health Sciences: Clarenda Stephens Health Office: Nancy Alfaro HSS: Carolyn Baugh Institutional Research: International Education Center: Ana Jara KCRW: Latino Center: Maria Martinez Madison: Gail Johnson Maintenance/Operations: Kasey Garland Malibu: Angela Bice Math Village: Kristina Fukuda Media Center: L. Nakamura Modern Language: Travis Grant Music: Lori Geller	Outreach & Recruitment: Giselle Gradilla Payroll: Ian Fraser Science: Ingrid Cardwell SMCPAC: Susan Hudelson Student Life: Amelia Trejo Superintendent/Presidents Office: L. Kilian STEM: Vanan Yahnian Theater Arts: W& ED/Bundy: Tricia Ramos ADMINISTRATORS AND MANAGERS Emeritus: Guadalupe Salgado Noncredit Programs: Scott Silverman Facilities: Dennis Biddle HR: Tre'Shawn Hall-Baker Info Tech: Marc Drescher IEC: N. Pressian Instructional Technology: Maintenance: Terry Kamibayashi Operations: Darryl Gray Felicia Hudson Robert Villanueva Receiving: Lisa Davis Supplemental Instruction: Wendi DeMorst	SUPERINTENDENT/PRESIDENT AND SENIOR STAFF Superintendent/President: Kathryn Jeffery Executive VP: VP Academic Affairs: VP Business/Admin: Chris Bonvenuto VP Enroll. Services: T. Rodriguez VP Human Resources: Sherri Lee-Lewis VP Student Affairs: M. Tuitasi Senior Director Government Relations & Institutional Communications: Don Girard Community Relations: Kiersten Elliott Public Information: Grace Smith PUBLIC POSTING LOCATION Online: www.smc.edu EMPLOYEE ORGANIZATIONS CSEA Labor Rep.: Caden Stearns CSEA Chapter Pres.: Cindy Ordaz CSEA Chapter 1st V.P.: Martha Romano CSEA Chapter 2nd V.P.: Kennisha Green CSEA Chief Job Steward: Lee Peterson CSEA Treasurer: Dagmar Gorman CSEA Secretary: Judith Mosher CSEA Chief Development Officer: Luis Martin CSEA Communications Officer: SMC POA President: Officer Cadena Management Association: Scott Silverman IF YOU NEED AN ACCOMMODATION Written requests for disability-related modifications or accommodations that are needed in order to participate in the Commission meeting are to be directed to the Personnel Commission Office as soon in advance of the meeting as possible. Revised 9/7/2023
---	---	---

PUBLIC PARTICIPATION DURING MERIT RULES ADVISORY COMMITTEE MEETINGS

Members of the public may address the Committee by oral presentation concerning any subject that lies within the jurisdiction of the Merit Rules Advisory Committee provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

- Generally, three minutes is allotted to each speaker per topic for general public comments or per agenda item.
- Individuals wishing to speak during Public Comments or on a specific item on the Agenda will be called upon during Public Comments.
- Individuals wishing to speak on a specific item will be called upon at the time that the Committee reaches that item in the agenda.
- Each speaker is limited to one presentation per specific agenda item before the Committee, and to one presentation per Committee meeting on non-agenda items.

Exception: This time allotment does not apply to individuals who address the Committee at the invitation or request of the Committee.

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Committee by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Committee, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to address the Committee during Public Comments or regarding item(s) on the agenda must complete a request form with name, address, name of organization (if applicable) and the topic or item on which comment is to be made. This must be submitted to Tatiana Morrison, Personnel Technician, at the meeting before the Committee reaches the applicable section in the agenda.

Instructions for Submitting Written Comments via E-Mail

Individuals wishing to submit written comments to be read at the Merit Rules Advisory Committee Meeting should send an email to morrison_tatiana@smc.edu by 9:30 a.m. for the regular session starting at 10:00 a.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or specific item number
- Comment to be read.

*Reference: Committee Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

Public Session: 10:00 AM

I. Organizational Functions

A. Call to Order:

B. Roll Call

Committee Members	Present	Absent
Lawrence Leone, Personnel Commission		
Barbara Greenstein, Personnel Commission		
Carol Long, Personnel Commission		
Dr. Tre'Shawn Hall-Baker, Human Resources		
Lee Peterson, CSEA		
Cindy Ordaz, CSEA		
Kennisha Green, CSEA		
Brent Heximer, CSEA		
Alberto Echeverria, SMCPOA		

II. Approval of Minutes

A. Meeting Date: October 4, 2023

Disposition by the Committee	
Motion Made By	
Seconded By	
Ayes	
Nays	
Abstentions	
Amendments/Comments	

III. Public Comments (Non-Actionable Items from those in Attendance)

IV. Major Items of Business

Item	Subject Matter
1	Merit Rule 11.14.1
2	Merit Rules Chapter 15

V. Meeting Adjourned:

Disposition by the Committee	
Motion Made By	
Seconded By	
Ayes	
Nays	
Abstentions	
Amendments/Comments	

Weekday	Month	Day	Year	Time	Meeting Location
Wednesday	December	6	2023	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	January	3	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	February	7	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	March	6	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	April	3	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	May	1	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117
Wednesday	June	5	2024	10:00 a.m.	1900 Pico Blvd Business Rm 117

In accordance with the law, this regular meeting agenda
was posted 72 hours in advance of the meeting.