



**College-wide Benefits Committee
Minutes of the Meeting
November 10, 2010**

Present

Fran Chandler, Co-Chair
Marcy Wade, Co-Chair
Al Vasquez
Sherri Lee-Lewis
Willis Barton

Absent

Anna Rojas
Dennis Frisch
Lenore Banders
Linda Sinclair

Assistants

Vanna Ratnaransy, HR Analyst-Leaves & Benefits
Laurie Heyman, HR AA-III-Confidential

The meeting was called to order at 1:35 pm.

Approval of the Minutes

Minutes for the meeting of September 15, 2010 – No quorum

Old Business

- Discussion of Long Term Care Insurance tabled to future meeting
- Hiring of consultant based on Resolution on Scope of Work for Benefits Consultant – due to the lack of quorum, there was no discussion on the selection of a consultant.
 - There is concern that because of lack of quorum, the proposed timeline of work is now delayed.
 - It was agreed by those present that Co-Chairs would initiate an email dialogue with the committee regarding the options available to the committee on this issue. Voting on this issue was tabled to December 01, 2010.
 - If a vote to hire a consultant is made on December 01, the recommendation of the committee can go to the Board of Trustees for consideration at the December 07 meeting.
- Short presentation was made by L. Heyman on the changes to the Employee Benefits website:

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Minutes: Nov. 10, 2010

- Old Employee Benefits website has been inactivated
- New Employee Benefits website can be found in HR site:
<http://www.smc.edu/apps/pub.asp?Q=1796&B=4>

Committee members have been asked to review the new site pages and send comments/corrections to L. Heyman.

Meeting adjourned approximately 2:30pm.

Next Meeting:

Wednesday, Dec. 01, 2010, 1:00pm-2:30pm BUS 111