



## College-Wide Benefits Committee

### Minutes of the Meeting February 22, 2016

#### I. Call to Order/Introductions

The meeting was called to order at 1:32 pm.

#### II. Committee Members

<u>CSEA</u>	<u>Faculty Association</u>	<u>Administration</u>
Willis Barton	Mario Martinez, Co-Chair	Marcy Wade, Co-Chair
Anna Rojas	Peter Morse	Sherri Lee-Lewis
Robert Villanueva	Linda Sinclair	Charlie Yen

Resource Staff: Laurie Heyman, Recording Staff Assistant  
 Lugina Rogers, HR Analyst-Leaves & Benefits  
 Heather Memarian, Benefits Support Technician

Guests: Carla Spalding, Administration Alternate

Absent: Robert Villanueva

#### III. Review and Approval of Minutes from Prior Meeting

Minutes of November 17, 2015

Motion to Approve: Mario Martinez

Seconded: Charlie Yen

Vote: Aye: 6

No: 0

Abstain: 0

#### IV. Business

##### 1. Delta Dental Plan

- i. For existing PPO participants, communications went out 1/11/2016.
  1. For existing HMO Delta Dental plan participants, communications regarding a special enrollment for the PPO plan went out 2/8/2016. HMO plan participants changing to PPO will be effective March 1, 2016.
- ii. Enrollment period will be February 17-26, 2016 for full-time employees.
- iii. Eligible part-time faculty enrollment will commence the third week of the semester.
- iv. Collective bargaining units are asked to notify their constituents of the plan changes and to watch for the mailings.
- v. Dental plan enrollment dates will be emailed to committee members.

2. Schools First Third Party Administrator (TPA) status. Current TPA is Tax-Deferred Services (TDS). Due to customer service issues, a change in the TPA will be explored.
3. Long-term Care Insurance rollout update. See handouts attached to these minutes for the home mailing letter and fact sheet.

**V. New Business**

1. Status report regarding
  - a. Delta Dental Plan enrollment;
  - b. TPA status;
  - c. Long-term Care Insurance rollout.

**VI. Dates for Next Meetings**

Tuesday, March 29, 2016	1:30 p.m. to 3:00 p.m.	HSS 301
Tuesday, April 19, 2016	1:30 p.m. to 3:00 p.m.	HSS 301

**VII. Adjournment**

Motion to adjourn.

Motion to Approve:	Linda Sinclair
Seconded:	Willis Barton
Vote:	Aye: 8
	No: 0
	Abstain: 0

Meeting adjourned at 2:05 pm