



Santa Monica Community College District
Citizens' Bond Oversight Committee
MINUTES

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Tuesday, July 16, 2002 at in the Ilona Jo Katz Board Room, Business Building Room 117, at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER – 8:10 a.m.

2. ROLL CALL

Committee Members

Luis Barrera - Present
Nancy Greenstein - Present
Paul Leoni - Present
Eleanore Meyer - Present
Ed Moosbrugger - Present
James Mount - Present
Graham Pope - Present
Herb Reich - Present
Herb Rose - Present
Bertrand Staggers - Absent
Linda Sullivan - Present
Irma Vargas - Present
Pierce Watson- Present
Joe Weichman - Present
Allen Weiss - Present

Others Present

Piedad F. Robertson, Superintendent/President
Thomas J Donner, Executive Vice-President, Business/Administration
John Jalili, Advisor to the Committee

3. ELECTION OF OFFICERS

The Citizens' Bond Oversight Committee elected a Chair and Vice-Chair for a two-year term, effective July, 2002 through July, 2004.

Motion was made by Paul Leoni and seconded by Pierce Watson to nominate Graham Pope to serve as Chair of the Citizens' Bond Oversight Committee. Nominations were closed.

Ayes: 13
Noes: 0
Abstain: 1 (Graham Pope)
Absent: 1 (Bertrand Staggers)

Motion was made by Nancy Greenstein and seconded by Joe Weichman to nominate Linda Sullivan to serve as Vice-Chair of the Citizens' Bond Oversight Committee. Nominations were closed.

Ayes: 14
Noes: 0
Absent: 1 (Bertrand Staggers)

The committee members drew lots to determine two- and three-year terms, as follows:

Two-Year Terms, 2002-2004

Paul Leoni
Ed Moosbrugger
James Mount
Graham Pope
Herb Reich
Herb Rose
Bertrand Staggers
Pierce Watson

Three-Year Terms, 2002-2005

Luis Barrera
Nancy Greenstein
Eleanore Meyer
Linda Sullivan
Irma Vargas
Joe Weichman
Allen Weiss

4. REVIEW OF BYLAWS

The Bylaws approved by the Board of Trustees on May 6, 2002 were reviewed and discussed.

5. SCHEDULE OF MEETINGS, 2002-03

- A. The Citizens' Bond Oversight Committee will meet quarterly on the third Wednesday of the month at 8 a.m. (location to be determined), as follows:
October 15, 2002
January 15, 2003
April 16, 2003

6. REPORTS

- A. Tom Donner, Executive Vice-President, Business and Administration
Sale of Bonds and Use of Funds (report is attached).

7. PUBLIC COMMENTS - None

8. ADJOURNMENT

9:28 a.m. - Motion was made by Luis Barrera and seconded by Linda Sullivan to adjourn the meeting. Unanimous action.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, October 16, 2002 at 8 a.m. at the SMC Madison campus, Room 120, 1310-11th Street, Santa Monica, California

Attachments:

- Committee Membership Roster, including terms
- Revised Schedule of Meetings
- Report "Measure U Expenditures from Initial Offering" including definition of direct and indirect costs
- CD – Facilities Assessment Report prepared by 3D International August, 2001

Santa Monica Community College District
REPORT FOR CITIZENS' BOND OVERSIGHT COMMITTEE

Measure U Expenditures from Initial Offering

1.	Emeritus College Facility Acquisition/Equipping/Related Costs	\$9,000,000
2.	Main Stage Renovation Architect/Consultants/Related Costs	\$1,000,000
3.	Master Plan Update Architect/Consultants/Related Costs	\$300,000
4.	Literacy Center (1410 Pico Blvd.) Architect/Consultants/Construction/Related Costs	\$8,900,000
5.	Classroom Modernization of Library Village Architect/Consultants/Construction/Related Costs	\$1,500,000
6.	Replacement of temporary facility used for P.E. offices Architect/Consultants/Construction/Related Costs	\$1,500,000
7.	Liberal Arts Replacement Phase A and Phase B Architect/Consultants/Phase A Construction/ Related Costs	\$2,800,000
	Total From Measure U	\$25,000,000

Measure U expenditures will include direct expenses or costs for the various projects. The College will not charge indirect expenses or costs to Measure U.

The following definitions for direct and indirect expenses or costs is from the California Community Colleges Budget and Accounting Manual, 2000 Edition.

- Direct expenses or costs: Expenses specifically traceable to specific goods, services, activities, programs, functions, units, or departments. Direct expenses or costs differ from indirect expenses or costs in that the latter cannot be specifically traced and so must be allocated on some systematic and rational basis.
- Indirect expenses or costs: Those elements of cost necessary in the production of a good or service which are not directly traceable to the product or service. Usually these costs relate to objects of expenditure that do not become an integral part of the finished project or service, such as rent, heat, light, supplies, management and supervision.

7/11/2002