Santa Monica College
Technology Planning Committee

Meeting Minutes

Date & Time: October 15, 2026 – 01:00 p.m. to 02:30 p.m.

Location: Information Technology & Media Center – Room M207 (2nd Floor)

Present: Ashley Chen, Denise Henninger, Gary Huff, Calvin Madlock, Christine Miller, Yuriy Karpman, Philip Lantz, Esau Tovar

Not Present: Ernesto Barba, Matt Larcin, Dan Rojas

Interested Parties in Attendance: Joelle Adams, Dana Del George, Angie Misaghi, Cindy Ordaz

Call to Order

Meeting called to order at 1:10pm

Approval of Minutes from 09/21/2026

Minutes approved (Motion: Yuriy Karpman, 2nd: Philip Lantz)

Announcements (ISC, DE, Student (AS), Classified, Managers, other)

On 10/16/26, DE and the Accessibility Coaches are hosting an in-person Accessibility Training Lab to support faculty in identifying and remediating accessibility issues in online teaching materials (shared by Christine Miller)

Reports

None

Old Business

CCC State Chancellor's Office Initiatives

CCC Start Project

CCC Start Project will reimagine the CCC Apply process. SMC will likely be participating in the 3rd wave of colleges during the spring semester. The goals are to speed up and equitize elements of the application process and to address fraud prevention efforts.

TOP to CIP Transition

The college is currently working on coding updates to the system to address the statewide initiative to transition from using TOP codes to CIP codes to classify courses in relation to workforce outcomes. This will align us to a system used nationwide and will ensure consistency in tracking and reporting.

Credit for Prior Learning

Calvin Madlock shared that on a recent call the Chancellor's Office mentioned using AI to help identify students who might qualify for CPL. The committee raised questions about that process. Calvin will seek additional information to share from Academic Affairs. Gary also recommended her connect with Maria Munoz, who is leading SMC's CPL efforts.

Transition to a common data cloud platform.

This transition is needed to identify, align, and merge data (much of which is currently fragmented) across the system. While not an urgent priority for SMC, we will need to join a future cohort to begin working on this process. This aligns with Vision 2030 goals.

Assembly Bill 2392

While not a specific CCCCO initiative, this proposed legislation would mandate employee training prior to introducing new AI tools. This is a bill to track and continue to discuss.

Google Accelerator Project.

Through an agreement from the CCCCO, colleges can sign up to participate in this project. Participating colleges will receive 500 licenses to Google AI Training and Certifications on the Coursera platform and access to Google Gemini and Gemini Notebook within an Education Workspace environment for all employees and students.

Calvin plans to meet with the VP of Academic Affairs to determine who and how the 500 licenses should be distributed. We will work with the Epicenter to coordinate and promote professional development for the campus community focused on the use of the tools and data privacy and security guidelines when using AI tools.

Christine raised questions about accessibility compliance within the tools, as Google has mixed levels of accessibility across various tools and platforms. Committee members were unsure, and additional research is needed to answer this question.

Campus Information Security Update

October is Cyber Security Awareness Month. IT will be sending the campus community additional information and resources in the coming weeks. A major focus is on training and education related to fishing resistance and safe options for multi-factor authentication. The college will be promoting the use of passkeys and using the Microsoft Authenticator App as safer, preferred methods over SMC and email methods.

Committee members raised issues related to MFA currently defaulting to hardware keys, slowing the process of authenticating and logging in to software.

Several recent cyber security events were mentioned, including one related to Bank Mobile, impacting students.

Technology Strategic Planning Update/s

California Virtual Campus Exchange

This will promote cross enrollment of students between colleges. Internal systems work to prepare for the upcoming launch is going well and is estimated to be launched in Winter 2027. Most IT projects related to this will be completed in November.

LACOE Employee Self Service

When this new tool launches in January 2027, it will provide district employees with online access to paystubs and tax documents. The system will provide increased visibility to information on pay stubs.

New radios for SMC PD with interoperability capability

The college has joined LARCIS and is now a part of a regional frequency, increasing safety, security, and response times when incidents occur on and near campus.

Telecom Systems Upgrade

The college has moved from a Primary Rate Interface to a Session Initiation Protocol. This process provides upgrades to a digital internet service, increases employee access to information (like enhanced caller ID), and will yield fiscal savings compared to the old system.

Network Redundancy

Building a network redundancy and monitoring facility to increase IT safety and security. Redundancy will allow us to switch server locations as needed in the event of an emergency or breach.

New Facilities

IT rollout will soon be a part of upcoming new facilities. The new Art building, Bodega, and Gender-Neutral Restrooms will all impact IT workload with locks, fobs, security camera installation, etc.

BP 3775 Draft

Reviewed combined feedback from Instructional Technology & AI Committee, Academic Senate Executive Committee, and Academic Senate.

1. This BP is much longer and more specific than other BPs, mostly due to the specific language in the workplace protections.
2. The workplace protections language feels contractual, and it sounds like it is trying to begin or supersede a negotiation from collective bargaining units.
3. The document centers GenAI; how does Agentic AI factor into this? What about predictive and computer vision AI? Are they addressed in this document? Maybe change the title, specify all forms of AI (if that's the case), or specify which we mean with a footnote.
4. Replace "shared governance" with "participatory governance".
5. When we use the words "meaningful and consequential", what does that actually mean? Is there a more specific or better way to phrase what we mean here.
6. Will there be independent oversight factored into any of these processes, or will IT be making all the decisions about tool use and adoption?
7. Keep the BP short and broad and use the AR to identify specifics. How do we leverage the Senate ITAI Committee and other units across campus in supporting this work with guidelines and other processes that do not require Board approval?
8. We use the word "notice" when speaking of collective bargaining units. How much notice would be considered appropriate, and does this belong in a BP?
9. In addition to Generative AI, this BP should include other types of AI. For example, is the SMC PD already using cameras with built in AI tech for surveillance support? What are the capabilities and are there 3rd parties with access to any of that information or data? Flocking, facial recognition, etc.
10. The sentence that introduces the Administrative Regulation bullet point should be broader and indicate that even more items than these may be included in the AR. "... shall MINIMALLY provide provisions for..."

Esau shared feedback that certain workforce considerations are language you would typically see in a bargaining unit contract and may represent items that need to be negotiated. However, the guiding principle around human-centered, people first workplace considerations should still be represented in the BP. He will share additional editing recommendations with Calvin via email.

Christine shared a concern that workplace considerations should still be represented in the BP in some way considering recent workforce reductions.

The document has been shared with Senior Staff, and we are waiting for their feedback.

Committee members and interested parties continued to send any additional feedback they have to Calvin and Gary to support the next draft of the document.

New Business

ACMM

The college will join the ACMM in 2027. This is a framework for improving digital accessibility across our campus. CCCO will be sending a team to help us implement a framework of accessibility, assess current accessibility, create an action plan for planned improvements, and repeat the process annually. A kickoff meeting is planned for 1/13/27, with a 2/9/27 visit for training and assessment.

Future Business Items

- ERP System
- Technology Plan ($100,000 IEPI Grant)
- ITAI Approval Process

Adjournment

Motion: Christine Miller, 2nd: Esau Tovar