**Santa Monica College** Technology Planning Committee

Meeting Minutes

**Date & Time**: April 18, 2024 – 01:00 p.m. to 02:30 p.m.

**Location**: Information Technology & Media Center – Room M207 (2nd Floor)

**Chairs**: Calvin Madlock, (*Co-Chair – Faculty Member*)

**Members**: Dan Rojas, Denise Henninger, Esau Tovar (Managers), Angie Misaghi, George Davison (Faculty Association), Matt Larcin, Koda Kol (Academic Senate), Ernesto Barba, Christine Miller, Yuriy Karpman, Carla Brown (Classified), Subin Kang, Oscar Gagne (Student/s)

**Members Absent:**  Angie Misaghi

1. **Call to Order**
2. **Approval of Minutes from 03/15/2024**
	1. Approved
3. **Announcements (ISC, DE, Student (AS), Classified, Managers, other)**
	1. Introduction toMatt Larcin, academic senate representative
4. **Reports**
5. **Old Business**
6. State Chancellor Office Initiatives Update

ERP Common Technology Platform timeline is being established. There are 46 California Community Colleges participating in the survey pilot. SMC is not participating in the initial ERP survey. SMC need to get on board with the new system planning to consider replacing (WEB ISIS). This is relevant since out of our 7 programmers 4 will be retiring within the next three years. These soon-to-be retired are the only ones on campus familiar with the CSIS System. SMC is considering the California Virtual College (CVC) to become a teaching college. Calvin Madlock will meet with Jason Beardsley to discuss this project further.

1. Technology Planning Review

The technology plan needs to be updated annually for operational yearly goals.

1. Print Management Update

Mitch Heskel is looking into printing costs on campus.

1. **New Business**
2. The New State Chancellor Office initiative LexisNexis will help alleviate botnets from entering our system, which results in fraudulent applications, enrollments, and receiving fraudulent Financial Aid funds. Currently the CCCApply algorithm shows approximately 30,000 fraudulent applications a semester, LexisNexis can help resolve this ongoing problem. CCCApply is CCC open-source admissions application, however bad actors are using botnets to access class seats, sell on the dark web, as well as seek financial aid funding.
3. Artificial Intelligence’s (AI’s) Impact on Higher Education
	1. There was much discussion on the use of AI, including faculty, student, and staff use. The consensus was to get out front of this emerging technology to determine the best use for SMC and setting appropriate policies.
4. Security Updates

More discussion continued Financial Aid and Admission Fraud. FASFA applications are being attacked by bots as well. Esau Tovar shared that manually the school is catching suspicious bot activities, and the bank mobile coding has some control over fraud. The financial aid office contacts the Cashiers office to verify any suspicious activities, the Cashier's office is responsible for catching fraudulent activity. Online classes are more susceptible to BOT activity. Currently 2/3 of SMC students need to be processed through ID.me. SMC is using the free version of ID.me. Currently due to the budget cuts, SMC is manually inputting student identity of the system. Only 400 to 600 fraudulent activities are being caught in CCCApply. Esau reports all fraudulent behavior to the Chancellors' Office.

1. **Motion:** IT to Migrate Student Email from Google to Microsoft
2. Determining Project Priorities
	1. To be determined
3. **Future Business Items**
	1. Setting Annual Goals / Vision / Duties
	2. Software/Application Data Governance
	3. Technology Infrastructure Currency
	4. Technology Strategic Planning Update/s
4. **Adjournment**
	1. Vote for adjournment



 **Next scheduled meeting: 05/16/24**

Dates for 23/24 academic year: 9/22/23, 10/20/23, 11/17/23, **12/8/23**, 1/19/24, 2/16/24, 3/15/24, 4/18/24, 5/16/24, **6/6/24**