2016-2017 Members: Walter Meyer (Co-Chair), Dan Rojas (Co-Chair), Bob Myers, Rupinder Bhatia, Stephanie Schlatter, Jinan Darwiche, Tom Peters, Peter Morse, Christine Miller, Mohamad Fakih, Paul Trautwein, Daniel Kaitel (AS Student Rep) and Walther Perez (AS Student Rep).

I.   **Call to order – 10:31AM:** Present: Walter, Dan, Bob, Stephanie, Jinan, Tom, Christine, Paul, and Walther

II. **Approve TPC meeting minutes from 12/16/2016 – 10:32**: Walter motioned, Bob seconded, unanimous.

III. **Announcements:** (ISC, DE, Student (AS), Classified, Managers, other)
     ISC: Jinan
     - First Spring meeting was held February 23rd
     - Although District has a technology replacement plan in place, requested that faculty and chairs send in Technology requests and needs.
     DE: Christine
      - Faculty fully on canvas. 4 Canvas intro classes held, 98 people attended. Over 200 hours of help available for spring. Hand out of upcoming classes attached
     Student (AS): Walther
      - Half of Cayton Center set up for Social Justice
      - Student (AS) gift to SMC will be interactive boards for around campus
        o Events will be listed for students, easy access to information such as classes and clubs.
        o Developing information on installation, electrical needs, how to populate. Suggested to contact Marketing: Don / Regina.
        o Boards will probably not be ready until next Fiscal Year
      - Laptop borrowing program update:
        o Researching purchase + donation options
        o Laptops can be used anywhere on campus, do not have to stay in Cayton Center
     Classified: Paul
      - Prototype of web facelift presented
        o Expect to push out end March or early April
        o Working with Sectorpoint/ expert in SharePoint, looking at other options besides SharePoint in the future.
        o Workshops held to teach updated SharePoint and accessibility guidelines
     Mangers: Dan
      - LiveSafe, recommended by Police Chief and paid by AS, rolling out now.
        o Includes report tips for maintenance as well as safety

- o Can be linked to other campuses. UCLA & USC use as well.
- o AS discussed setting up tables to show & discuss with students.
  - Upgrading Oracle environment
    - o mProfessor using newer version
    - o Corsair Connect will be upgraded soon
    - o PortalGuard to be set up soon for single sign on across different platforms
  - Green light to explore Office 365.
    - o Evaluating resources and efforts in order to establish a timeline

Tom:
- Premium Read&Write App for Google Chrome available to all
  - o Video going out Monday or Tuesday, Feb 27 or 28
  - o Students need to download App
  - o Tom telling students in counseling 20 and other workshops. Will present to AS

IV. **Reports:** None

V. **Old Business:**

a. **Transformative Technology Planning: Spring 2017**
   - Dates selected: March 16th (flex day) and April 28th
   - Include faculty, staff, student leaders
   - Topics that could be covered or included are
     - o Read & Write Google App/Tom Peters
     - o Live Safe / AS to talk about
     - o New text book requisition software/ Mitch Heskell
     - o Website facelift/Don & Regina
     - o Cyber Security/ Dan Rojas
     - o What does Transformative Technology Planning look like

VI. **New Business:**

a. **April 21, 2017 TPC meeting date to April 7, 2017**
   - Date to remain April 21st, 2017
b. **Review TPC specific recommendations regarding security awareness and training to give to DPAC**
   - To be presented at next meeting. Will target average user, discussion regarding having a 10+ minute required on line training to get access system

VII. **Adjournment – 11:44am:** Bob motioned, Tom seconded

Next Meeting: 3/17/17, Remaining Dates for 16/17 academic year: 3/17/17, 4/21/17, 5/19/17, **6/9/17**

All meetings are the third Friday of the month unless in bold. 6/16/17 is after graduation.