2016-2017 Members: Walter Meyer (Co-Chair), Dan Rojas (Co-Chair), Bob Myers, Rupinder Bhatia, Stephanie Schlatter, Jinan Darwiche, Tom Peters, Peter Morse, Christine Miller, Mohamad Fakih, Paul Trautwein, Daniel Kaitel (AS Student Rep) and Walther Perez (AS Student Rep).

I.   **Call to order – 10:37AM** Present: Walter, Dan, Bob, Rupinder, Stephanie, and Mohamad. Regina Ip as interested party.

II.   **Approve TPC meeting minutes from 11/18/2016 – 10:38** Bob motioned, Stephanie seconded, unanimous.

III.   **Announcements:** (ISC, DE, Student (AS), Classified, Managers, other)
       ISC, DE & Student: no report
       Classified: Mohamad
       - New Vendor for student printers. Printers for students were cash only, now students can use a credit card and pay online.
       - Color printers are in a few more locations for students to use.
       Managers: Rupinder
       - Oracle forms & reports progressing
       - Many vendors are using this down time to schedule their own upgrades, trying to fit that in with MIS scheduled upgrade.
       - New project: new functionality to student portal to allow students to exchange a class, rather than drop a class and then add the one they need.
       - Went to Echo 360 demo of lecture capture camera, which would allow professors to upload their lectures to canvas. Includes analytics, allows students to pause and make notes when viewing. Professors would do their own editing. Note that SMC has 3C media already in place which stores lectures and adds closed captioning.
       Managers: Bob
       - Contract signed providing code within Canvas, to address the need to extend time for testing for people with disabilities.
       Managers: Dan
       - SMC campus website editing abilities were frozen last week for incremental upgrades. There will be a slight delay in rollout. Website will maintain overall look and feel, but have new features such as responsive design and improved accessibility.
       - Presented an example of a phishing scam.

IV.   **Reports:** None

V.   **Old Business**:

   a. **Final Discussion and Evaluation of TPC Goals and Recommendations for 2016-2017**:
   - Change to item 4:
        First and second line combined and edited.
        New second line added: TPC to make specific recommendations to accomplish this goal.
   - Period added to the end of final line.
   - 11:31 approved with final changes, Bob motioned, Dan and Walter seconded, unanimous.
   - Final document to be presented to DPAC January 2017
   - TPC specific recommendations for item 4 to be drafted by Dan and Rupinder, with review by Bob with intent to present to DPAC for January 2017 meeting.

VI.   **New Business:**

   a. **Dan to show & walk through new single sign on page:**
   -   Overview of ServiceNow single sign on. The goal is to roll out in January.
   -   Working on APEX interface with Shibboleth and get MProfessor to be part of single sign on.
   b. **All campus Technology Day: Spring 2017**
   -   TPC supports Technology day with 3 topics, tentatively set for April 28th, 2017.
   11:54: Bob motions, Walter seconds, unanimous
   -   3 topics and suggested teams to develop those topics/create an outline are:
        o Cyber Security: awareness
             ▪ Rupinder & Dan
        o Web group: to show updates
             ▪ Don Girard & Regina Ip
        o Transformative Technology
             ▪ Will review 2016 self-evaluation report and formulate outline
   c. **Faculty Tech Survey Report from Jinan Darwiche**
   -   Report to be presented at January 20th TPC meeting

VII.   **Adjournment – 12:00** Walter to motion, Mohamad to second, unanimous.

 Next Meeting: 1/20/2017 Remaining Dates for 16/17 academic year: 1/20/17, **2/24/17,** 3/17/17, 4/21/17, 5/19/17, **6/9/17**

 All meetings are the third Friday of the month unless in bold. 2/24/17 is the first week of Spring and 6/16/17 is after graduation.