



MEETING MINUTES

Technology Planning Committee: a Sub-Committee of
the District Planning and Advisory Council

2/18/2011 10:30 AM-12:00 PM

Library Conference Room (275)

Members Present

Matt Hotsinpillar, Wendy Parise, Lee Johnston, Christine Miller,
Jocelyn Chong, Sal Veas, Bob Dammer, Tom Peters, Steve Peterson

I. Call to Order – 10:30 AM

- a. Minutes from December 17, 2010 meeting reviewed and approved.

II. Action Items

- a. Library Conference Room 275 should be reserved for possible April 22 meeting.
- b. Wendy/Steve to send electronic version of Wendy and Bob's collaboration on the IT mind map to the committee, committee to provide feedback by March 10, giving Bob and Wendy time to compile the comments by the next March 18 meeting.
- c. Randy Lawson/Eric Oifer to be invited to meeting (after construction of IT mind map) to offer feedback on committee goals.

III. Announcements

- a. Wendy announced that the April 15 meeting date will need to be changed because it falls during spring break. April 22nd was proposed as a substitute date.

IV. Reports

- a. Tom reported that there was not enough time to make the Chancellor's Office deadline for proposals to take on the project of scanning textbooks onto CD's for accessibility purposes. Tom has put out queries as far as who might have met the deadline and received the grant (if anyone) but has not heard back yet. If no one received the grant then another window of opportunity might open up to apply.
- b. Jocelyn and Sal reported on the Google Apps project. 8 to 10 instructors were recruited for the project, including (among others) Tom Peters, Simon Balm, Keith Graziadei, Pete Morris, Peggy Klein, and (soon) Jamie Cavanaugh. The project is very new and there are hurdles but the default Google groups have been created for spring semester for each instructor, and some

faculty have already started using them. Pre-population of the Google groups went smoothly, with some students giving positive response. There is some potential for problems because student email is still split into 2 groups at this point with some students using an older version of Google accounts that does not include the Google Apps. However, Google is in the process of transitioning all students over to the newer version. Also, the Purchasing Department and Associated Students have joined the piloting project as well, requesting g-apps accounts for their own specific purposes (The Associated Students Zenride project uses shared Google docs). Sal mentioned that the "chat" App is very useful, especially because it can serve as an "online office hours" function. Sal said it might help to provide Google Apps tools to faculty at least 2 months before their classes start to provide them a more appropriate amount of time to prepare for using the App tools successfully. Sal also said that there should be more data available for reporting on the project in a couple of months, and that in the next 12-18 months, if Google Apps Tools are adopted as a standard tool for instruction, the campus will need more wireless access to support this. Bob reported that 15 new wireless access points have recently been installed, and this will be expanded in the course of this next month (50 were recently purchased, so 35 access points remain available for installation).

- c. Jocelyn reported on the new energy-saving power strips. IT was told that 400 units would be sent for testing in December, but instead SCE waited until just recently and informed SMC they were ready to ship 2200 units. This shipment was denied and a smaller shipment requested, which has arrived. Right now we have about 450 units. Jocelyn gave a brief description of how the power strips work.
- d. Wendy reported on the evolving Mind map which she and Bob worked on during the winter semester. She and Bob merged Sal's visual chart with the committee's other outlines of IT resources/services and Tom made a drawing of the resulting outline that allowed sub-layers of resources/services to be viewed by clicking on parent categories (such as "Network Infrastructure"). Tom is searching for a pre-made template to enhance the viewing of the layers, but might need to create it himself. Tom is considering using a map of SMC as the top and initial layer of a view of IT resources/services. Wendy reported that the next step for the mind map would be to show it to the committee and obtain feedback on improvements and then perhaps to provide it to the rest of the campus for another round of feedback. There was some discussion of possible specific

additions to the mind map that committee members had already discovered.

V. Discussion Items

- a. There was some discussion of how long the Google Apps project would last, and when/whether it would be ready to be expanded to the rest of the campus. Bob asked about future plans for implementing Google Apps, especially if the Google Apps project is judged to be successful. Sal felt there wouldn't be any downside to making Google Apps available to everyone. Jocelyn did not think it was ready yet for release to everyone on campus. The discussion was ended without resolution in order to move forward with the agenda.
- b. The committee discussed a proposal by Sal that SMC support faculty-owned appliances. Bob asked how "support" would be defined. Lee Johnston pointed out that technology can be expected to change rapidly in the next 2-3 years. Lee said he has been hearing primarily the words "mobile" and "cloud" in discussions of future SMC technology possibilities, but that regardless of which way the future unfolds, the basis of any useful technology will be connectivity. High level elements can be categorized (such as "mobile", "cloud" or others) and planners can choose which of these they want to concentrate resources on. A way will have to be found, however, to connect everything. Lee submitted that a very key question will be what core technologies will allow us to connect for the next 2-3 years? Sal requested that for the agenda of the next meeting, an item be included for a discussion to reach resolution on Lee's comments.

VI. Adjournment – 12:00 PM