



MEETING MINUTES

Technology Planning Committee: a Sub-Committee of
the District Planning and Advisory Council

09/17/2010 10:30 AM-12:00 PM

Library 193

I. Call to Order – 10:30 AM

Committee members introduced themselves and agreed to meet on the third Friday of each month at 10:30 Am. Meeting dates:

October 15, 2010 Library Room 193

November 19, 2010 Library Conference Room 275

December 17, 2010 Library Conference Room 275

February 18, 2011 Library Conference Room 275

March 18, 2011 Library Conference Room 275

April 15, 2011 Library Conference Room 275

May 20, 2011 Library Conference Room 275

II. Members Present

Matt Hotsinspiller, Jocelyn Chong, Wendy Parise, Lee Johnston,
Christine Miller, Sal Veas, Bob Dammer, Tom Peters

III. Action Items

- a. Mind map (or similar visualization tool) of technology services/resources to be constructed by committee during October 15 meeting
- b. Randy Lawson/Eric Oifer to be invited to meeting (after construction of mind map) to offer feedback on committee goals.
- c. Jocelyn to place copy of last year's Technology Plan Objectives in Outlook's Public Folders for committee members' access.

IV. Reports

V. Discussion Items

- a. Bob briefly went over the TPC charter and pointed out that in the past the TPC has tended to react to various technology issues arising around campus, but that DPAC has requested that TPC be more proactive in developing a new Master Plan for Technology. Bob noted that this process will offer an opportunity for the

committee members and their constituents to have more direct involvement in technology planning.

- b. The committee examined a document listing DPAC's "Proposed Institutional Objectives, 2010-2011", with an eye toward TPC-related objectives. For Objective #6, Jocelyn suggested the committee consider the aspect of new facilities funded by grants, which often allow the initial purchase of technology items, but don't allow for the technology items' eventual maintenance or replacement. Also, it was noted that grants including technology items are frequently formulated and approved without IT input, resulting in money potentially wasted on projects that are not technically feasible at SMC. Ideas were discussed wherein grant application procedures would require some kind of approval or feedback from IT before submission.
- c. There was discussion on the exact role of the TPC and its relationship to the Information Services Committee (ISC). There was consensus that all recommendations made to DPAC should only be made subject to a formal vote by the TPC. Members agreed that it would be useful to create a visual map of technology resources/processes/services, and to seek feedback on TPC's role from Randy Lawson and/or Eric Oifer.
- d. Sal moved to nominate Wendy Parise co-Chair of committee in lieu of himself. Motion was seconded and voting was unanimous in favor.

VI. Adjournment – 12:00 PM