
DPAC Facilities Planning Subcommittee Meeting Minutes

July 8, 2021 at 2:05pm

This meeting was conducted via Zoom

Co-Chairs:

Dagmar Gorman, CSEA Representative, Co-Chair - present

Daniel Phillips, Admin Representative, Co-Chair - present

Attendees:

Don Girard, Administration Representative- present

Rosbeli Gonzales, Student Representative

Alexis Gosselin, Student Representative

Jeanine Grimes, Student Representative

Judith Marasco, Faculty Representative- present

Catherine Matheson, Faculty Representative- present

Elisa Meyer, Faculty Representative - present

Judith Mosher, CSEA Representative - present

Michael Roberts, CSEA Representative- present

Devin Starnes, Administration Representative- present

James Stevenson, CSEA Representative

Alicia Villalpando, Faculty Representative- present

Charlie Yen, Administration Representative

Interested Parties:

Ferris Kawar

Terry Kamibayashi

I. Call to Order 2:08

II. Public Comments

None

III. Approval of Minutes

Approval of June 24th, 2021 Minutes: Motioned, 2nd, abstentions, Approve unanimously

IV. Construction / Maintenance Update, as needed

FYI updated photos of construction projects can be found at the [SMC Bond Projects page](#) .

V. Safety Issues Update, as needed

- a. Updates to COVID guidelines issued by state, county and OSHA

VI. Agenda

- a. Devin Starnes: updates on solar output numbers & maintenance
 - i. PAC never had solar panels installed.
 - ii. General maintenance is provided by staff members ie cleaning. Limited staff on campus, was not maintained. Equipment check and bi annual maintenance provided by an outside contractor. No contract was issued in 20-21, waiting on new contract for 21-22.
 - iii. Drescher did have a solar output number – Devin to check if this can be replaced.
 - iv. Follow up requested on solar panel maintenance, actual output, & how to get actual numbers more regularly
- b. Devin Starnes: ESL: exterior paint and improvements updates. Interior ceiling panes were replaced.
- c. Temporary and permanent storage process and location – moved to a later discussion
- d. Mailboxes on campus – Lisa Davis to send out a district email
- e. Benches: barrier removal next steps – Dagmar can submit work orders if we define which specific benches barriers should be removed.

VII. Future Agenda- Follow up Items

Solar maintenance and output

VIII. Announcements

Dagmar will not be attending July 22nd, Daniel will be hosting

The July 21, 2021 [Citizens Bond Oversight Committee](#) was cancelled. Next meeting CBOC meeting will reconvene October 20th, 2021.

IX. Adjournment

Approved Meeting Schedule for 2021: July 8th, 22nd and August 12th. NO meeting scheduled for Aug 26th. For all documents, visit www.smc.edu/FacilitiesPlanningSubcommittee.com

Next scheduled meeting: July 22nd at 2:05pm via Zoom <https://cccconfer.zoom.us/j/92745012537>