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# DPAC Facilities Planning Subcommittee Meeting Minutes

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**February 24th, 2022 at 2:05pm**

**This meeting was conducted via Zoom**

**Members:**

Julianna DePaula – AS Dir of Activities, Student Representative  
Don Girard, Administration Representative-Present  
Dagmar Gorman, CSEA Representative, Co-Chair -Present  
Judith Marasco, Faculty Representative-Present  
Catherine Matheson, Faculty Representative  
Elisa Meyer, Faculty Representative -Present  
Judith Mosher, CSEA Representative -Present  
Daniel Phillips, Admin Representative, Co-Chair -Present  
Michael Roberts, CSEA Representative-Present  
Devin Starnes, Administration Representative-Present  
Alicia Villalpando, Faculty Representative-Present  
Marco Zetina, CSEA Representative  
Charlie Yen, Administration Representative

**Interested Parties:**

Ferris Kawar  
Eric Oifer: ADA/504 Compliance Office  
Terry Kamibayashi-Present  
Kamiko Greenwood-Present  
Riddhee Mehta –Present  
Michelle Pirouzmand – Present  
Shannon Herbert - Present

**I. Call to Order 2:07**

**II. Public Comments**

None

**III. Approval of Minutes**

Approval of February 10th, 2022 Minutes: Judith motioned, Don 2<sup>nd</sup> Approved unanimously

**IV. Construction / Maintenance Update, as needed**

None

## V. Safety Issues Update, as needed

- a. Environmental Health related: Biannual report to department of toxic control, part of the EPA, was completed. Looks at all the hazardous waste generated on campus.
- b. CERS: CA data base. Provides all hazardous materials into data base, if emergency departments responds to an event, they know what is on campus & best way to address. Inventory report complete. Elevates safety on campus and relationship with area fire departments.
- c. Yesterday new health office guideline – allowing employees, visitors and students to be indoors without masks. Must be vaccinated. SMC discussing & evaluating. Cal OSHA has not applied yet.
- d. Opening up SSC further as per bulletin sent .....No changes to classroom protocol yet.

## VI. Agenda

- a. Period task force Shannon Herbert- English Faculty club liaison, Kamiko Greenwood, Riddhee Mehta and Michelle Priouzmand. Shannon shared 2021 Survey. College is piloting 2 different dispensers at Bundy and the Library. Products has not yet arrived. Probably mid spring before we get some feedback. Many students do not know products are in the health office and Bodega. Period club also making sure products are at the Bodega. Current coin operated machines empty or broken. Administration concerns about theft. Period club working with donors for additional product. Increase education about period stigma.
  - i. [Assembly Bill No.367](#) :providing menstrual products for free beginning January 2022. K-12 required to be in each bathroom, community colleges were only required to be at the Health Center.
- b. Solar output update: Terry Kamibayashi CSI Annual maintenance and service group inspected. parking structures 3 &4: no solar output, off line due to tripping and a ground fault issue. Found some debris, tree overgrowth blocking. Will be addressing. Waiting on documentation to share. Will work with Dennis on cleaning locations, trimming trees and cleaning panels.
- c. State Scheduled maintenance projects: Shared 2021-2022 Maintenance schedule. Need to get funding.

## VII. Future Agenda items

- a. Math & Science and Art Complex building: what can be adjusted based on what we know now: COVID safety needs, equipment and video needs, Hybrid classrooms
- b. Non-Gender bathrooms continued discussion and next steps.
- c. DPAC Facilities Goals: understanding the paperwork
  - i. Invite John Greenlee to explain CBOC meeting documents
- d. ADA issue at LACCD. Eric Oifer to forward information & can discuss
- e. Master Plan
- f. SMC Protocols

- i. Signage
- ii. Room changes
- g. Updates report out to DPAC Facilities when ready:
- h. Menstrual
  - i. HVAC results report when ready
  - ii. Additional EV Charging Stations
  - iii. Recycled Water Project

## VIII. Announcements

The [Citizens Bond Oversight Committee](#) 2022 meetings: April 20<sup>th</sup>, July 20<sup>th</sup>, and October 19<sup>th</sup>.

## IX. Adjournment

Approved Meeting schedule for 2022: March 10 & 24, April 28th, May 12 & 26th, June 9 & 23. **For all documents, visit** <https://www.smc.edu/administration/governance/district-planning-policies/facilities-planning-subcommittee.php>