
DPAC Facilities Planning Subcommittee Meeting Minutes

April 8, 2021 at 2:05pm

This meeting was via Zoom <https://cccconfer.zoom.us/j/99981632311>

Co-Chairs:

Dagmar Gorman, CSEA Representative, Co-Chair

Daniel Phillips, Admin Representative, Co-Chair

Attendees:

Don Girard, Administration Representative

Rosbeli Gonzales, Student Representative

Alexis Gosselin, Student Representative

Jeanine Grimes, Student Representative (absent)

Judith Marasco, Faculty Representative

Catherine Matheson, Faculty Representative

Elisa Meyer, Faculty Representative (absent)

Judith Mosher, CSEA Representative (absent)

Michael Roberts, CSEA Representative

Devin Starnes, Administration Representative (absent)

James Stevenson, CSEA Representative (absent)

Alicia Villalpando, Faculty Representative

Charlie Yen, Administration Representative (absent)

Interested Parties:

Ferris Kawa'

I. Call to Order: 2:07

II. Public Comments: none

III. Approval of Minutes:

Approval of March 25th, 2021 Minutes: Alicia motion, Catherine seconded, Dagmar abstain, minutes approved

IV. Construction / Maintenance Update, as needed

FYI updated photos of construction projects can be found at the [SMC Bond Projects page](#) . Take a look at Projects in Construction and see updated videos for :

- Math Science: Liberal Arts/ Letters & Science tear down

- Malibu Campus: current state of construction

a. Bench update: pending answers

- b. M&O return to campus March 29th- project priorities/ deep cleaning

V. Safety Issues Update, as needed

- a. Suggest prepare for back to campus department specific safety plan.
 - a. This will be a cyclical process and part of the SMC Safety culture: Plan, do, check, act= PDCA
 - b. Need to do a risk assessment in certain areas, currently Academic Affairs being trained, next to be trained will be managers and departments.
- b. For those who want to back on campus: Discuss with manager, will need to know why, update department specific plans, notify Risk Management.
- c. Faculty: Willing to come back, has been scheduled for back to back classes – questioning why that certain class is coming back – does not need to be on ground.
 - a. Daniel: SMC able to have certain classes come back, based on space, social distancing and if it can be accommodated safely. Everyone will be trained, protocols will be set up. Will not be back to back classes.
 - i. Daniel has not received the list of classes scheduled in classrooms for Fall 2021.
 - b. As of today , Students be required to do symptom questionnaire, but not go through temperature checks. There are protocols for COVID exposed areas.
 - c. Fall 2021 Maintenance staff levels will remain the same. At April 6 BOT ,Academic Affairs planning to be operating 10% on ground Fall 2021.
- d. No Confirmed date when the 5 hour safety classes are available to begin taking, will be soon.
- e. Things are changing quickly. We could be slowly transitioning back to normal. Looking into possible vaccination provider for Fall 2021
- f. Directional flow and other signage already placed on campus.

VI. Agenda

- a. Don gave an overview of the [April 6th BOT](#) INFORMATION ITEM NO. 26 SUBJECT: CONSTRUCTION PROJECTS UPDATE Pages 44 & 45

VII. Future Agenda Items

Request for items to discuss to be sent to Daniel & Dagmar

VIII. Announcements

Next Citizens Bond Oversight Committee will be held April 22nd at 8 am. [Agenda](#) has been posted. Really good overview of current and future building projects.

IX. Adjournment: 2:38

Approved Meeting Schedule for 2021: Jan 14, 28, Feb 11, 25, March 11,25, April 8,22, May 13, 27, June 10,24

For all documents, visit www.smc.edu/FacilitiesPlanningSubcommitee.com

Next scheduled meeting: April 22nd at 2:05pm via Zoom <https://cccconfer.zoom.us/j/99981632311>