



Santa Monica Community College District
DPAC Facilities Planning
Committee of the District Planning & Advisory Council (DPAC)
MEETING – November 11th, 2020
MINUTES

A Virtual Meeting of the Facilities Planning Subcommittee was held November 11th, 2020 at 2:05 pm.

I. Call to Order

II. Members

Dagmar Gorman, CSEA Representative, Co-Chair
Daniel Phillips, Admin Representative, Co-Chair
Daniel Jimenez, Student Representative
Don Girard, Administration Representative (absent)
Biraj Gurung, Student Representative (absent)
Devin Starnes, Administration Representative
Charlie Yen, Administration Representative (absent)
Michelle Harrison, CSEA Representative
Omar Plascencia, CSEA Representative
Judith Marasco, Faculty Representative
Craig Walters, CSEA Representative (absent)
Catherine Matheson, Faculty Representative
Elisa Meyer, Faculty Representative (absent)
Alicia Villalpando, Faculty Representative

Interested Parties

Ferris Kawar

Public Comments: No public comments

III. Review of minutes

a. October 8th, 2020 Meeting

- i. Alicia Villalpando made motion to approve minutes, Michele Harrison second. Minutes approved.

IV. Construction/ Maintenance Update, as needed

- a. Discussion regarding whether water mains were hit due to construction. Devin responded that the main has been hit a couple of times.
- b. Work order system status: Made updates to layout and security changes. Next week is the migration for the data. 1st week in December is anticipated to launch. There will be training and a roll out of implementation.
- c. Working on a model for cleaning, disinfecting, and sanitizing for when people come back.
- d. Make sure to wear mask on campus at all times when coming onto campus.
- e. 150 desks were picked up from SMUSD for families.
- f. Update for the demo for admission and LA/LS. Admissions starts next week. All three should be demolished by the end of the year.

V. Safety Issues Update, as needed

- a. This Friday is the deadline for submitting what equipment you would like to take home regarding computer and ergonomic support.

- b. Chairs will be purchased for individuals who work from home and come into campus to use their office. Daniel has evaluated the chairs for ergonomic effectiveness.

VI. Agenda

- a. Dagmar shared the facilities bond website, where you can see the status of all the facilities bond current projects and completed projects.
- b. What is the status of the water intrusion damage in Cayton: The remediation is complete. The construction has started this week.
- c. Status of early child education center: at the CBOC committee, it was reported that the ECE would be completed by end of November. Occupancy date by the growing place TBD

VII. Adjournment: NEXT MEETING DECEMBER 10TH, 2020

Meetings are scheduled on the second and fourth Thursdays each month at 2:05p.m. The meetings for fiscal year 2020-21 will be held remotely via Zoom.

Approved Meeting Schedule for 2020-2021

2020: Oct 8, Oct 22, Nov 12, ~~Nov 26(Holiday)~~, Dec 10, ~~Dec 24(Holiday)~~

2021: Jan 14, 28, Feb 11, 25, March 11,25, April 8,22, May 13, 27, June 10,24