



Santa Monica Community College District  
Facilities Planning Subcommittee of the District Planning  
and Advisory Council (DPAC)  
MEETING MINUTES – May 28, 2020

A Meeting of the Facilities Planning Subcommittee was held remotely via Zoom May 28, 2020 at 2:05 pm.

- I. Call to Order 2:12pm
- II. Members
  - **Daniel Phillips**, Admin Representative, Co-Chair
  - **Mark Engfer**, Administration Representative
  - **Don Girard**, Administration Representative
  - **Dagmar Gorman**, CSEA Representative, Co-Chair
  - Erica LeBlanc, Administration Representative (absent)
  - **Michelle Harrison**, CSEA Representative
  - Hanwool Lee, Student Representative (absent)
  - Judith Marasco, Faculty Representative (absent)
  - **Catherine Matheson**, Faculty Representative
  - Elisa Meyer, Faculty Representative (absent)
  - **Omar Plascencia**, CSEA Representative
  - **Alicia Villalpando**, Faculty Representative
  - Craig Walters, CSEA Representative (absent)
  - Jasmine Warren, Student Representative (absent)Interested Parties: Charlie Yen, **Devin Starnes**
- III. Review of Minutes: May 14<sup>th</sup> Meeting
  - a. Catherine moved, Mark 2<sup>nd</sup>, approved unanimously
- IV. Presentation from Devin Starnes regarding M&O projects
  - a. Will start an E-news letter
  - b. Work order system upgrades
  - c. Management fully staffed
  - d. Review of current projects on campus
- V. June 11<sup>th</sup> meeting will include Teams Training and discussion of future meeting dates
- VI. Adjournment 2:39