



Facilities Planning Subcommittee of the  
District Planning and Advisory Council (DPAC)  
MEETING MINUTES – November 14, 2019

A Meeting of the Facilities Planning Subcommittee was held on Thursday, November 14, 2019 at 2:05pm at Santa Monica College's Drescher Hall 300E (The Loft), 1900 Pico Boulevard, Santa Monica, California.

## I. Call to Order

### Members

- Daniel Phillips, Admin Representative, Co-Chair
- Mark Engfer, Administration Representative (absent)
- Don Girard, Administration Representative
- Dagmar Gorman, CSEA Representative, Co-Chair
- Erica LeBlanc, Administration Representative
- Hanwool Lee, Student Representative (absent)
- Judith Marasco, Faculty Representative
- Ray Martin, CSEA Representative (absent)
- Catherine Matheson, Faculty Representative
- Elisa Meyer, Faculty Representative (absent)
- Saul Ramirez, CSEA Representative (absent)
- Alicia Villalpando, Faculty Representative
- Craig Walters, CSEA Representative (absent)
- Jasmine Warren, Student Representative

Interested Parties: None

## II. Agenda

A. Approval of minutes: October 24<sup>th</sup> meeting minutes approved

B. Discussion of meeting frequency

- a. Don recommended that during a time when the Master Plan is being developed, it seems appropriate to keep the meetings at twice per month. The committee agreed.
- b. There will be no change to meeting frequency at this time.

C. Erica Leblanc updated committee regarding the proceedings of the previous DPAC committee meeting.

- a. DLR presented that they are having tabling sessions in the quad.
- b. The master plan draft is planned to be completed by May 2020.
- c. Liberal Arts & Letters and Sciences buildings will be demolished April/May 2020. These demolitions are part of the 2010 Master Plan.

D. Action items follow-up

- a. Master plan document list:
  - i. Charlie Yen provided the committee a link to the Master Plan website, but the site did not contain any documents which are being used to make the necessary decisions for developing the Master Plan.
  - ii. Don Girard stated that the committee should ask DLR and Charlie Yen directly and specifically for the documents that are being used to guide the Master Plan process.

b. DLR presentation to CSEA

- i. Daniel spoke to CSEA representative Cindy Ordaz who explained that DLR will engage CSEA at the CSEA holiday luncheon Dec 12.

E. Discussion of lactation rooms

- a. Daniel Phillips provided the regulation pertaining to lactation rooms for the committee to review.
- b. Erica Leblanc provided an update regarding the status of lactation room implementation across the SMC system. A task force has been designated to work on where each lactation room would be located. There needs to at least one at each campus site.

F. Early child lab school is projected to open Fall 2020.

### III. Adjournment

Meeting schedule through spring 2020, second and fourth Thursdays each month at 2:05p.m.

2019

September 18 (cancelled)  
October 10  
October 24  
November 14  
November 28(cancel/Thanksgiving)  
December 12

2020

February 27<sup>th</sup>  
March 12<sup>th</sup>  
March 26<sup>th</sup>  
April 9<sup>th</sup>  
April 23<sup>rd</sup>  
May 14<sup>th</sup>  
May 28<sup>th</sup>  
June 11<sup>th</sup>