



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, September 11, 2019 at 3:00 p.m. in the Academic Affairs (Patio) Conference Room (SSC 396) on the third floor of the Student Services Center, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:13 p.m.

II. Members

Jennifer Merlic, Administration, Chair Designee  
Nate Donahue, Academic Senate President, Vice-Chair  
Mike Tuitasi, Administration Representative  
Lisa Rose, Management Association Representative  
Peter Morse, Faculty Association President  
Tracey Ellis, Faculty Association Representative  
Cindy Ordaz, CSEA Representative  
Dee Upshaw, CSEA Representative  
Daniel Cha, Associated Students President  
Sabina Lee, Associated Students Representative

Others Present

Matt Hotsinpiller

III. Motion was made by Daniel Cha and seconded by Peter Morse to approve the minutes of the DPAC meeting on August 28, 2019. *Unanimously approved.*

IV. Reports - None

V. Superintendent/President's Response to DPAC Recommendations, if any. - None

VI. Agenda

Public Comments – None

1. Reminder: Assignments to DPAC Planning Subcommittees, 2019-2020
2. Discussion: Additional DPAC Subcommittees. DPAC Chair Jennifer Merlic and Vice-Chair Nate Donahue reported that they are exploring options to incorporate equity work into the planning process and also connect it to program review and the budget committee through DPAC. The idea is to create a new structure that will include all constituencies. They have been talking with the equity and redesign groups and looking into other models that are effective. Following this exploration stage, the Chair and Vice-Chair will present ideas to DPAC for consideration.
3. A *Strategic Planning Workflow Calendar* and *Schedule for Actions Plans, Responses to Action Plans and Annual Strategic Planning Report* were distributed and reviewed. It was suggested the schedule include notations of other reports/activities that contributed to the planning process.

4. Development of Actions Plans for 2019-2020: DPAC reviewed the 2018-2019 Action Plans to determine which ones will be continued in some form for 2019-2020. Actions Plans 1,3,4,5, 9 and 10 will be continued in some form for 2019-2020. A new action plan will be developed for 7. It was also determined that action plans will be developed for equity, AB 705 (professional learning community), and Starfish integration/implementation. The appropriate staff will be contacted to assist with the development of the Action Plans.
5. Information: Student Equity Plan and Local Vision for Success Goals: Jennifer Merlic provided an overview of the Vision for Success Goals and Equity Plan Priorities approved by the Board of Trustees on May 7, 2019 and the SMC Student Equity Plan approved by the Board on September 3, 2019. The Student Equity and Achievement Program (SEAP) budget and action plan to achieve the Vision for Success and Equity goals will be submitted to the Board in December 2019.

VII. Adjournment – 4:53 p.m.

Meeting schedule through June 2020 (second and fourth Wednesdays each month at 3 p.m.)

2019

September 25

October 9, 23

November 13, 27

December 11

2020

January 8, 22

February 12, 26

March 11, 25

April 8, 22

May 13, 27

June 10, 24