



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, August 28, 2019 at 3:00 p.m. at Santa Monica College Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:11 p.m.

II. Members

Jennifer Merlic, Administration, Chair Designee  
Nate Donahue, Academic Senate President, Vice-Chair  
Mike Tuitasi, Administration Representative  
Chris Bonvenuto, Management Association Representative  
Erica LeBlanc, Management Association Representative  
Sal Veas, Academic Senate Representative  
Peter Morse, Faculty Association President  
Tracey Ellis, Faculty Association Representative  
Cindy Ordaz, CSEA Representative  
Dee Upshaw, CSEA Representative  
Daniel Cha, Associated Students President  
Jisoo Kim, Associated Students Representative

Others Present

Matt Hotsinpillar

III. Review of Minutes: July 24, 2019. The minutes were amended as follows and unanimously approved.

Program Review Annual Report of Overarching Issues. Vicki Drake, Chair of the Program Review Committee, provided an overview of the Annual Program Review Summary Report. ~~Six~~ Eight programs were reviewed in calendar year 2018. Because the program review process requires much time and effort on the departments, the process will be reviewed and hopefully restructured to make it simpler and more meaningful. The report includes a summary table of program needs sorted by area Vice-President.

IV. Reports - None

V. Superintendent/President's Response to DPAC Recommendations, if any. - None

VI. Agenda

Public Comments – None

1. DPAC Orientation: DPAC Chair Jennifer Merlic provided an orientation for new and continuing members. The orientation is available at:  
[http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District\\_Planning\\_and\\_Advisory\\_Council/2019-2020/DPAC%20Orientation.pdf](http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/2019-2020/DPAC%20Orientation.pdf)

2. DPAC 2018-2019 Annual Report: Motion was made by Erica LeBlanc and seconded by Tracey Ellis to approve the DPAC 2018-2019 Annual Report. It was unanimously approved.  
 Link to DPAC 2018-2019 Annual Report:  
[http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District\\_Planning\\_and\\_Advisory\\_Council/2019-2020/DPAC%202018-2019%20Annual%20Report%20final.pdf](http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/2019-2020/DPAC%202018-2019%20Annual%20Report%20final.pdf)
3. Discussion: Additional DPAC Subcommittees. The DPAC Chair and Co-Chair initiated an idea-generating session about creating additional DPAC subcommittees, particularly related to equity and guided pathways. There are already equity and redesign groups doing much work in their respective areas, and it was proposed that these groups be given a more formal place in the planning process in the form of DPAC subcommittees. Following discussion without a consensus, it was requested that the Chair and Vice-Chair discuss the idea with leaders in the equity and redesign groups and present a proposal including scope and function to DPAC at the next meeting.
4. Continue Review of Responses to 2018-2019 Action Plans (#9 and #10): Motion was made by Peter Morse and second by Cindy Ordaz to accept the responses to 2018-2019 Action Plans #9 and #10. It was unanimously approved. The Responses to the 2018-2019 Action Plans are now complete.
5. Development of Actions Plans for 2019-2020 (deferred until next meeting)
6. 2019-2020 Budget: Vice-President of Business and Administration Chris Bonvenuto presented an overview of the 2019-2020 Budget to be presented to the Board of Trustees on September 3, 2019. The complete budget and narrative is available at:  
[http://www.smc.edu/ACG/Documents/Board%20of%20Trustees%20Meetings/Board\\_of\\_Trustees\\_Meetings/2019/2019-2020%20Combined%20Budget%20and%20Narrative.pdf](http://www.smc.edu/ACG/Documents/Board%20of%20Trustees%20Meetings/Board_of_Trustees_Meetings/2019/2019-2020%20Combined%20Budget%20and%20Narrative.pdf)

VII. Adjournment – 5:13 p.m.

Meeting schedule through June 2020 (second and fourth Wednesdays each month at 3 p.m.)

September 11, 25	January 8, 22, 2020
October 9, 23	February 12, 26
November 13, 27	March 11, 25
December 11	April 8, 22
	May 13, 27
	June 10, 24