



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, January 8, 2020 at 3:00 p.m. in the Academic Affairs (Patio) Conference Room (SSC 396) on the third floor of the Student Services Center, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:16 p.m.

II. Members Present

Jennifer Merlic, Administration Representative, Chair
Nate Donahue, Academic Senate President, Vice-Chair
Sal Veas, Academic Senate Representative,
Mike Tuitasi, Administration Representative

Chris Bonvenuto, Management Association Representative
Erica LeBlanc, Management Association Representative
Cindy Ordaz, CSEA Representative
Daniel Cha, Associated Students President

III. Minutes of the DPAC meeting on December 11, 2019: Motion made by Erica LeBlanc, seconded by Sal Veas, and unanimously approved.

IV. Reports - None

V. Superintendent/President's Response to DPAC Recommendations, if any. - None

VI. Agenda

Public Comments – None

1. New SMC Website: Regina Ip, Web Content and Social Media Manager, and Paul Trautwein, Web Coordinator, presented an update on the new SMC website which will migrate from SharePoint to OmniUpdate. The main website will be for students; there will be a separate site for staff. All content is public for transparency. Banner focus will be on key points of the college for students. Training will take place from January 20 – March 22, 2020. The presentation is available at the following link:

http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/2019-2020/New%20Website.pdf

2. Development of Action Plans for 2020-2021

- Human Resources Plan (continued from previous meeting): A draft of an action plan for a Human Resources Plan was distributed and discussed. Sherri Lee-Lewis, Vice-President of Human Resources, commented that this action plan needs to be tied to the Pathway Redesign efforts and needs to support recommendations forthcoming from the Redesign Teams. However, there is a lack of a clear plan and recommendations to inform a Human Resources Plan. There was discussion about the overall Pathways plan and how it ties into other college functions. There was agreement that there should be a more clearly communicated Pathways Plan. The Human Resources Action Plan will be revised and resubmitted at a future DPAC meeting.

- Student Care Teams (continued from previous meeting): Vice-President of Student Affairs Mike Tuitasi reported that a discussion about activities related to Student Services will take place during a retreat in February. A recommended action plan for Student Care Teams will be developed following that discussion.

IX. Adjournment – 4:44 p.m.

Meeting schedule through June 2020 (second and fourth Wednesdays each month at 3 p.m.)

2020

January 22

February 12, 26

March 11, 25

April 8, 22

May 13, 27

June 10, 24