



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, May 8, 2019 at 3:00 p.m. at Santa Monica College Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Members

Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Mike Tuitasi, Administration Representative
Chris Bonvenuto, Management Association Representative
Erica LeBlanc, Management Association Representative
Mitra Moassessi, Academic Senate Representative
Peter Morse, Faculty Association President
Tracey Ellis, Faculty Association Representative
Cindy Ordaz, CSEA Representative
Dee Upshaw, CSEA Representative
Isabel Rodriguez, Associated Students President
Itzchak Maghen, Associated Student Representative

III. Review of Minutes: April 24, 2019

IV. Reports

V. Superintendent/President's Response to DPAC Recommendations, if any.

VI. Agenda

Public Comments

Individuals may address the District Planning and Advisory Council (DPAC) concerning any subject that lies within the jurisdiction of DPAC by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.

1. Update: Technology (Action Plan 7)
2. Facilities Master Plan/Student Services Building Update
3. Annual Strategic Planning Report
 - Responses to 2018-2019 Annual Action Plans
 - Develop Annual Action Plans for 2019-2020

VII. Adjournment

Meeting schedule through June 2019 (second and fourth Wednesdays each month at 3 p.m.)
2019
April 24
May 8, 22
June 12, 26

District Planning and Advisory Council (DPAC)
Meeting schedule through December 2019
(second and fourth Wednesdays each month at 3 p.m.)

Meeting Date	Topic	Related to:	Invitees/Responsible Areas
December 12, 2018	Local Goals Alignment with Vision for Success	Chancellor's Office Vision for Success	Institutional Effectiveness Committee
January 23	DPAC Restructure	Action Plan 8	DPAC
February 13	Pathways Update	Action Plans 1, 2, 3,4	Guido Davis DelPicolo Maria Munoz Irena Zugic
	Technology	Action Plan 7	Marc Drescher
February 27	Custodial Operations Update (written report)	Action Plan 6	Elaine Polachek Devin Starnes
	<u>Proposed Revisions</u> AR 2515 BP 3250 AR 3250		Teresita Rodriguez Lisa Rose
March 13	Promise Update	Action Plan 9	Teresita Rodriguez
	Student Services Center Directory		Mike Tuitasi
	DPAC Restructure • Schedule of Meetings	Action Plan 8	Chris Bonvenuto (related to proposed action plans and budget schedule)
March 27	<u>Proposed Revisions</u> BP 3250 AR 3250		
	Revised Action Plan Form		
April 10 CANCELLED	Responses to 2018-2019 Action Plans	Distribute forms	Lisa Rose
=	Student Equity Plan/ Local Goal Alignment	Actions plans 1,3, 9 Vision for Success	Hannah Lawler Melanie Bocanegra DeeDee Carter Maral Hyeler Elisa Meyer Esau Tovar
	Revised Action Plan Form		
May 8	Technology	Action Plan 7	Marc Drescher
	Facilities Master Plan/ Student Services Building Update	Action Plan 5	Charlie Yen
	<u>Annual Strategic Planning Report:</u> Responses to 2018-2019 Action Plans Develop Action Plans for 2019-2020	Refer to Strategic Initiatives to develop new Action Plans for 2019-2020	DPAC

May 22	Pathways Update Tentative 2019-2020 Budget	Action Plans 1, 2, 3,4	Guido Davis DelPicolo Maria Munoz Irena Zugic Chris Bonvenuto
June 12	Enrollment Update <u>Annual Strategic Planning Report:</u> Responses to 2018-2019 Action Plans 2019-2020 Action Plans	Action Plan 9	Teresita Rodriguez DPAC
June 26	75-25 Benchmark	Action Plan 10	Jenny Merlic
July 10	Program Review Annual Report of Overarching Issues		
July 24	<u>Annual Strategic Planning Report</u> Finalize with other planning documents		
August 14 CANCEL			
August 28	Development of Action Plans for 2020- 2021		DPAC
September 11	Adopted 2019-2020 Budget Continue development of Action Plans for 2020-2021		Chris Bonvenuto DPAC
September 25	Continue development of Action Plans for 2020-2021		DPAC
October 9	Continue development of Action Plans for 2020-2021		DPAC
October 23	Continue development of Action Plans for 2020-2021		DPAC
November 13	Continue development of Action Plans for 2020-2021		DPAC
November 27	Finalize Action Plans for 2020-2021		DPAC
December 11	Finalize Action Plans for 2020-2021		DPAC



Santa Monica Community College District
ANNUAL STRATEGIC PLANNING REPORT, 2019-2020

RESPONSES TO 2018-2019 ANNUAL ACTION PLANS

ACTION PLAN 1			<i>Responsible Area(s)</i>
<input type="checkbox"/> Completed	<input type="checkbox"/> Substantially Completed	<input type="checkbox"/> Addressed	<input type="checkbox"/> Not completed (<i>see DPAC's recommendation following Response</i>) <input type="checkbox"/> Substantially completed <input type="checkbox"/> Ongoing, to be completed in 2019-2020 <input type="checkbox"/> Other (<i>include reason if checked</i>)
RESPONSE			
DPAC RECOMMENDATION:			
DATE:			



Santa Monica Community College District

**2019-2020 ACTION PLANS TO SUPPORT THE
INSTITUTIONAL STRATEGIC INITIATIVES AND OBJECTIVES**

ACTION PLAN 1 		Drafting: Responsible Area(s):
Map to 2017-2022 Strategic Initiatives		
<input checked="" type="checkbox"/> Close Gaps in educational outcomes <input checked="" type="checkbox"/> Educational and career opportunities and pathways <input type="checkbox"/> Long-term and integrated planning linked to resource allocation <input type="checkbox"/> Human Resource plan which supports student success <input type="checkbox"/> Improve facilities and technology infrastructure, integration and staffing <input type="checkbox"/> Ensure long-term fiscal stability		
Map to Institutional Planning Documents		
<input checked="" type="checkbox"/> Board of Trustees Core Priorities (#10) <input type="checkbox"/> Program Review Observations <input type="checkbox"/> Institutional Effectiveness Observations <input checked="" type="checkbox"/> Academic Senate Objective #1 <input checked="" type="checkbox"/> Accreditation Recommendations 1. Indicate Standard Number _____ 2. Quality Focus Essay <input checked="" type="checkbox"/> Institutional Learning Outcomes Supporting Goals 1. Innovative and Responsive Academic Environment 2. Supportive Learning Environment 3. Stable Fiscal Environment 4. Stable Physical Environment 5. Supportive Collegial Environment	<input checked="" type="checkbox"/> CCC Chancellor's Office Vision for Success 1. Focus on students' end goals 2. Design and decide with the student in mind 3. Pair high expectations with high support 4. Foster the use of data, inquiry and evidence 5. Take ownership of goals and performance 6. Enable action and thoughtful innovation 7. Leader the work of partnering across systems <input checked="" type="checkbox"/> Other (specify): Award for Innovation California Community Colleges Guided Pathways Grant	
Methods to Accomplish the Annual Action Plan <p>Describe the anticipated outcomes that will result from the completion of the action plan, including how its completion might further the college's goal of eliminating equity gaps:</p>		
Draft Action Plan Reviewed by DPAC and Submitted to Fiscal Services Date: _____	Fiscal Services to provide: Projected Cost: _____ Funding Source: _____ Reviewed by Budget Committee: (date) _____	
Action Plan Submitted to Superintendent/President Date _____	Superintendent/President's Response <input type="checkbox"/> Approved <input type="checkbox"/> Consider* <input type="checkbox"/> Not Approved* <i>*If checked, an explanation will be provided in writing.</i>	_____ Superintendent/President Date: _____

**2018-2019 ACTION PLANS TO SUPPORT THE
INSTITUTIONAL STRATEGIC INITIATIVES AND OBJECTIVES**

Action Plan	Description	Responsible Area
Action Plan 1	<p>Develop a comprehensive 3-5 year timeline for implementation of the Redesigning Student Experience efforts spanning the next 3-5 years.</p> <p><i>Continue in 2019-2020</i></p>	<p>Academic Affairs</p> <p>Integrated Redesign Team (IRT) (<i>combined Redesigning the Student Experience Team and Student Equity and Achievement Program</i>)</p> <p>Academic Senate</p>
Action Plan 2	<p>Finalize SMC “meta majors” and secure Academic Senate approval of them.</p> <p><i>Will be completed in 2018-2019</i></p> <p><i>A new action plan will be developed to include marketing, communication and implementation.</i></p>	<p>Academic Affairs</p> <p>Integrated Redesign Team (IRT)</p> <p>Academic Senate</p>
Action Plan 3	<p>Evaluate alternatives for delivery of student services to reach non-traditional students and redesign existing programs to include intentional components of the redesigned experience intended to eliminate the equity gap.</p> <p><i>Continue in 2019-2020</i></p>	<p>Academic Affairs</p> <p>Student Affairs</p> <p>Enrollment Development</p> <p>Integrated Redesign Team (IRT)</p> <p>Academic Senate</p>
Action Plan 4	<p>Develop 50 program maps that are built in reference to the skills and knowledge needed for success in employment and/or further education.</p> <p><i>Continue in 2019-20120</i></p>	<p>Academic Affairs</p> <p>Integrated Redesign Team (IRT)</p> <p>Academic Senate</p> <p>Counseling</p>
Action Plan 5	<p>Complete the Facilities Master Plan (will continue into 2019-2020).</p> <p><i>Continue in 2019-2020</i></p>	<p>Facilities Department</p> <p>Executive Vice-President</p>

Action Plan 6	Conduct an assessment of custodial operations and implement recommendations. Will be completed in 2018-2019	Facilities Management Executive Vice-President
Action Plan 7	Pursue the IEPI Grant to provide funding for an external consulting group to assess and provide SMC with a five-year comprehensive technology plan. Will be completed in 2018-2019. A new action plan will be developed to begin implementation of the five-year comprehensive technology plan.	Information Technology Technology Planning Subcommittee Academic Senate
Action Plan 8	Develop recommendations for restructuring DPAC for implementation during 2018-2019. To be completed in 2018-2019	DPAC Superintendent/President
Action Plan 9	Develop strategies and mechanisms to maximize new funding formula metrics. Continue in 2019-2020	Academic Senate Enrollment Development Fiscal Information Technology SEAP (Student Equity and Achievement Program) Superintendent/President
Action Plan 10	Consider the 75-25 full-time hiring recommendations created by the 75-25 task force and approved by DPAC with the intent to make progress in increasing the percentage of full-time faculty and assess progress made toward the 75-25 benchmark. Continue in some form in 2019-2020	Academic Senate Budget Committee Fiscal Services Superintendent/President

Completed

Action Plan 5

Action Plan 6

Action Plan 8

Continue in 2019-2020

Action Plan 1

Action Plan 3

Action Plan 4

Action Plan 9

Action Plan 10 (in some form)

Develop a New Action Plan in its Place

Action Plan 2

Action Plan 7