



Santa Monica Community College District  
District Planning and Advisory Council  
MEETING – OCTOBER 24, 2018  
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **October 24, 2018** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:05 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee  
Nate Donahue, Academic Senate President, Vice-Chair  
Mike Tuitasi, Administration Representative  
Mitra Moassessi, Academic Senate Representative  
Erica LeBlanc, Management Association Representative  
Lisa Rose, Management Association Representative  
Peter Morse, Faculty Association President  
Tracey Ellis, Faculty Association Representative  
Martha Romano, CSEA Interim President  
Isabel Rodriguez, Associated Students President  
Itzhak Maghen, Associated Students Representative

Others Present

Matt Hottsinpiller  
Lee Peterson

III. Motion was made by Mitra Moassessi and seconded by Itzhak Maghen to approve the minutes of the DPAC meeting on October 10, 2018. *Unanimously approved.*

IV. Agenda

A. Discussion: Governance Structure - Final DPAC Scope and Function. Teresita Rodriguez reported that the draft DPAC Scope and Function was reviewed by senior staff. Suggestions were made to clarify that DPAC facilitates the District's long-long planning effort, and develops recommendations for new strategic initiatives and annual action plans to forward to the Superintendent/ President for approval. Those suggestions as well as others made at the last meeting were reviewed and discussed. Additional revisions were suggested related to the Superintendent/President's attendance at DPAC meetings, substitute constituency representatives, and responses from the Superintendent/President to DPAC recommendations. A final version will be forwarded to DPAC for review and approval at the next meeting.

A. A draft of the Annual Strategic Planning Report, 2018-2019, was reviewed. It was agreed that additional reports related to action plans for 2018-2019 (Guided Pathways, new funding formula, and IEPE Scope and Function) will be included as addenda. The updated DPAC Scope Function, once finalized, will also be included in the report.

V. Adjournment: 4:25 p.m.

Meeting schedule through June 2019 (second and fourth Wednesdays each month at 3 p.m.)

2018

November 14, 28

December 12

2019

January 9, 23,

February 13, 27

March 13, 27

April 10, 24

May 8, 22

June 12, 26

The agenda for the next DPAC meeting on November 14, 2018 will include the following:

- Final Approval of DPAC Scope and Function
- Report from College Services Committee
- Administrative Regulation 3250, Institutional Planning
- Discussion: Parties responsible for 2018-2019 Action Plans