



Santa Monica Community College District
District Planning and Advisory Council
MEETING – AUGUST 9, 2017
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 9, 2017** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:02 p.m.

II. Members Present

Katharine Muller, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Erica LeBlanc, Administration Representative
Mitra Moassessi, Academic Senate Representative
Chris Bonvenuto, Management Association President
Lisa Rose, Management Association Representative
Peter Morse, Faculty Association President
Robert Villanueva, CSEA President
Martha Romano, CSEA Representative
Jennifer Chen, Associated Students President
Chase Matthews, Associated Students Representative

Others Present

Brenda Antrim
Alex Boyd
Tre'Shawn Hall-Baker
Kathryn E. Jeffery
Jennifer Merlic
Lee Peterson
Dan Rojas
Eileen Raback
Rebecca Weiland
Emil Zordilla

III. Motion was made by Erica LeBlanc and seconded by Mitra Moassessi to approve the minutes of the DPAC meeting on July 26, 2017. *Unanimously approved*

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: Discussion about cost-saving ideas continued.
- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs: No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: Currently working on the opening of the Center for Media and Design (CMD). The Facilities Master Plan will be presented to DPAC in September.

- Human Resources Planning: Tre-Shawn Hall-Baker and Kymberlyn McBride, Co-Chairs
 - The updated *Equal Employment Opportunity Plan* that reflects suggestions from the State Chancellor's Office was presented for information. It will be submitted to the Board of Trustees in September for approval.
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs: Working on methods to improve cyber security.

B. Academic Senate Joint Committees

- Curriculum: Brenda Antrim, Chair and Jennifer Merlic, Vice-Chair: Incoming Chair Brenda Antrim introduced herself and reported on the Chancellor's Office transition to new curriculum software, Chancellor's Office Curriculum Inventory (COCI), which serves as the central database for all California community colleges course information.
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: Preparing for the opening day presentation for departments going through six-year reviews this year.
- Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: No report

C. Associated Students: The summer A.S. retreat will be held August 21-23, 7:30 am. to 6 p.m. in the Cayton Center.

D. Response from Superintendent/President on DPAC recommendation: None

V. Agenda

Public Comments – None

A. Gender Equity Plan: Nate Donahue presented the Gender Equity Plan that was developed in response to the 2016-2017 Institutional Objective #3: *Develop a plan to establish a gender equity center to serve all students interested in or having a need for services regardless of gender, sexuality, identity and inclusion.* Motion was made by Martha Romano and seconded by Robert Villanueva that DPAC receive the Gender Equity Plan. *Unanimously approved.*

B. Suggested Revision to Vision Statement:

Santa Monica College will be a leader and innovator in learning and achievement. As a community committed to open dialog and the free exchange of ideas, Santa Monica College will foster its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, **equity**, and sustainability.

Motion was made by Mitra Moassessi and seconded by Robert Villanueva to approve the revised Vision Statement. *Unanimously approved.*

C. First Draft 2017-2018 Institutional Objectives: The first draft of the proposal 2017-2018 Institutional Objectives was reviewed. The objectives will be revised per suggestions made and presented again for review at the next DPAC meeting.

VI. Adjournment: 5:01 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2017-2018

August 23

September 13, 27

October 11, 25

November 8, 22

December 13

January 10, 24, 2018

February 14, 28

March 14, 28

April 11, 25

May 9, 23

June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 23, 2017 DPAC meeting.

1. Master Plan for Education Update: Proposed 2017-2018 Institutional Objectives
2. DPAC Annual Report
3. 2017-2018 Budget