



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 24, 2016** at Santa Monica College, HSS 301 Conference Room, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:10 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee  
Fran Chandler Academic Senate President, Vice-Chair  
Georgia Lorenz, Administrative Representative  
Mitra Moassessi, Academic Senate Representative  
Chris Bonvenuto, Management Association President  
Katharine Muller, Management Association Representative  
Peter Morse, Faculty Association President  
Lee Peterson, CSEA Representative

Others Present

Greg Brown  
Steve Chen  
Bob Isomoto  
Matt Hotsinpiller  
Walter Meyer  
Easu Tovar

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on July 27, 2016 were unanimously approved.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: The following motion was unanimously approved at the meeting on August 24, 2016:

The DPAC Budget Committee received the proposed 2016-2017 Budget that will be presented to DPAC.

- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs – No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs – No report
- Human Resources Planning: Tre-Shawn Hall-Baker and George Davison, Co-Chairs – No report
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs – No report
- Academic Senate Joint Committees
  - Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair – No report
  - Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair – No report
  - Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair – No report
  - Institutional Effectiveness: Fran Chandler, Chair, and Hannah Lawler, Vice-Chair – No report

- Accreditation Update: 12 of the 15 members of the visiting team have been identified. Dr. Gari Browning, Superintendent/President of Ohlone College, is the chair. The members have received the report and other institutional documents. The visit will be held October 3-6, 2016. Opening day activities will include at least two workshops on accreditation.
- Associated Students – No report
- Response from Superintendent/President on DPAC recommendation(s) - None

V. Agenda

- A. Chief Director, Business Services Chris Bonvenuto presented the 2016-2017 Adopted Budget.
- B. DPAC reviewed the Annual Report, 2015-2016
- C. Strategic Planning Process: The last official strategic planning process took place in 2006-07 when a consultant worked with the college in looking at its Mission Vision and Goals and developing strategic initiatives for the next five years – Basic Skills, Global Citizenship, Sustainability and Career Technical Education. An update in 2010-11 resulted in the addition of two new initiatives – GRIT and the Institutional Imagination initiative (I-Cubed). It is now time for the college to launch a comprehensive strategic planning process to develop new initiatives and address challenging times ahead. A request for proposal has been forwarded to potential consultants to assist the college with this planning process. A Strategic Planning Task Force will be created, and it was suggested that two representatives from each constituency group be appointed to the task force. A smaller group will be asked to review the proposals and make a recommendation to the Superintendent/President. The process can begin immediately following the selection of the consultant and continue through the end of the academic year.
- D. Master Plan for Education Update, 2016-2017: DPAC continued its review of planning documents to identify institutional objectives for 2016-2017.

VI. Adjournment: 5:06 p.m.

Meeting schedule through June, 2017(second and fourth Wednesdays each month at 3 p.m.)

<u>2016-2017</u> August 31 September 14, 28 October 12, 26 November 9 December 14 January 11, 25 February 8, 22 March 8, 22 April 12, 26 May 10, 24 June 14, 28
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VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 31, 2016 DPAC meeting.

- A. Master Plan for Education Update, 2016-2017: Continue review of planning documents to identify institutional objectives for 2016-2017.