



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **October 12, 2016** at Santa Monica College, HSS 301 Conference Room, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:04 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee  
Fran Chandler Academic Senate President, Vice-Chair  
Erica LeBlanc, Administrative Representative  
Mitra Moassessi, Academic Senate Representative  
Chris Bonvenuto, Management Association President  
Lisa Rose, Management Association Representative  
Peter Morse, Faculty Association President  
Lee Peterson, CSEA Representative  
Terrance Ware, Associated Students President  
Laura Zwicker, Associated Students Representative

Others Present

Greg Brown  
Dane Cruz  
Nate Donahue  
Orlando Gonzalez  
Tre'Shawn Hall-Baker  
Jennifer Merlic  
Walter Meyer  
Dan Rojas  
Esau Tovar  
Emil Zordilla

DPAC Coordinator

Lisa Rose

III. Minutes of the DPAC meeting on October 12, 2016: Motion was made by Lee Peterson and seconded by Erica LeBlanc to approve the minutes of the DPAC meeting on October 12, 2016. *Unanimously approved*

IV. Reports

A. Response from Superintendent/President on DPAC recommendation: At the meeting on October 12, 2016, DPAC approved the following recommendation from the Budget Planning Subcommittee to forward to the Superintendent/President for consideration.

The Budget Committee recommends to DPAC a borrowing scenario of 300 FTE in 2015-2016 with 200 FTE decline in 2016-2017 and 0.5% growth in future years.

*The Superintendent/President approved the recommendation (see attachment)*

B. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl: The subcommittee discussed the 2016-2017 Quarterly Report.

- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs – No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The main topics of discussion were the Core Performance Center, Performing Arts Center East Wing, the Center for Media and Design, and the Student Services Building.
- Human Resources Planning: Tre'Shawn Hall-Baker and George Davison, Co-Chairs: Kimberly McBride was elected Co-Chair. The topics of discussion were AR 3122, Sexual Misconduct and the EEO committee.
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs: The subcommittee will be reviewing goals and objectives for 2016-2017.
- Academic Senate Joint Committees
  - Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair: The committee approved several new courses, including four cloud computing courses, certificates and programs.
  - Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: The committee met with three departments this year. It is working on the Board Policy and Administrative Regulation.
  - Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: The committee will be reviewing and revising several administrative regulations this year.
  - Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: The committee is reviewing the metrics on the dashboard to determine if they need to be maintained, revised or eliminated.
- Accreditation Update: The accreditation team members were satisfied with their accommodations and logistics. Their exit comments included a long list of commendations and some recommendations where the college did not meet the standard. Nothing is official until the final report is received. The AACJC meets in January and should forward the report sometime in February. The norm is for institutions to be affirmed for 18 months.
- Associated Students: Activities include voter registration drive, approval of three food storage closets, book/clothes drive, drafting goals and objectives, Club Row October 27<sup>th</sup>, Homecoming is October 29<sup>th</sup>, planning international day November 15<sup>th</sup>, screening of CORA at an A.S. meeting, and a Black Lives Matter event on December 1<sup>st</sup>.

V. Agenda

- A. Master Plan for Education Update, 2016-2017: Motion was made by Lee Peterson and seconded by Erica LeBlanc to approve the Institutional Objectives for 2016-2017 as amended. *Unanimously approved.*
- B. Update on Strategic Planning Process: As in previous strategic planning cycles, DPAC constituency leaders each appointed members to serve on the 2016-2017 Strategic Planning Task Force. Subsequently, a smaller representative group reviewed the proposals and forwarded its recommendation to the Superintendent/President for consideration. The Superintendent/ President concurred with the subcommittee's unanimous recommendation of the Collaborative Brain Trust (CBT) as it was the most comprehensive in thoroughly addressing every aspect of the *Request for Proposal*. Further, reference checks with former CBT clients requesting similar services were extremely positive with high praise for the company. A recommendation will be on the agenda for the Board of Trustees to approve at its meeting on November 1, 2016.

VI. Adjournment: 4:10 p.m.

Meeting schedule through June, 2017(second and fourth Wednesdays each month at 3 p.m.)

2016-2017

November 9

December 14

January 11, 25

February 8, 22

March 8, 22

April 12, 26

May 10, 24

June 14, 28