



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JUNE 28, 2017
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 28, 2017** at Santa Monica College, Drescher Hall 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:04 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Nate Donahue, Academic Senate President, Vice-Chair
Georgia Lorenz, Administration Representative
Mitra Moassessi, Academic Senate Representative
Chris Bonvenuto, Management Association President
Erica LeBlanc, Management Association Representative
Peter Morse, Faculty Association President
Howard Stahl, Faculty Association Representative
Martha Romano, CSEA Representative

Others Present

Greg Brown
Lee Peterson
Mike Tuitasi

III. Motion was made by Mitra Moassessi and seconded by Georgia Lorenz to approve the minutes of the DPAC meeting on June 14, 2017. *Unanimously approved (Nate Donahue and Erica LeBlanc abstained)*

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: The committee continues to discuss revenue-generating and cost-savings ideas to present to DPAC in August.
- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs: The subcommittee is focused on developing the survey to launch in the fall for faculty and staff on security and emergency preparedness. Requests for proposals (RFP) are out for food services for the Center for Media and Design and the former Bread Factory location.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee discussed the Facilities Master Plan Update which will be presented to the Board at the July meeting.
- Human Resources Planning: Tre-Shawn Hall-Baker and Kym McBride, Co-Chairs: No report
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs. No report

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair: No report
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: Orientation sessions were held for programs preparing for their six-year review. The annual Program Review report is being prepared for presentation to DPAC.
- Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: No report

C. Strategic Planning: No report

D. Associated Students: No report

E. Responses from Superintendent/President on DPAC recommendation: Attached

V. Agenda

Public Comments – Howard Stahl

1. Master Plan for Education: Possible Institutional Objectives

- a. Institutional Effectiveness Committee Report, 2016-2017
- b. Strategic Initiatives and Objectives

DPAC discussed how to proceed with the development of potential institutional objectives for 2017-2018. It was decided that the meeting on July 12th will be cancelled and that following documents will be distributed by July 12th to assist with the development of the institutional objectives for 2017-2018 at the DPAC meeting on July 26th.

- a. Institutional Effectiveness Committee Report, 2016-2017
- b. Strategic Initiatives and Objectives
- c. Accreditation Recommendations
- d. Program Review Annual Report
- e. CBT Strategic Planning Final Report

It was agreed that two potential institutional objectives should be developed related to the following Strategic Initiatives:

- Close the gaps in educational outcomes among student groups
- Foster institutional effectiveness and innovation by improving long-term and integrated planning linked to resource allocation, specifically analyze the current governance structure and charges (DPAC).

VI. Adjournment: 3:40 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2017-2018

July 26, 2017

August 9, 23

September 13, 27

October 11, 25

November 8, 22

December 13

January 10, 24, 2018

February 14, 28

March 14, 28

April 11, 25

May 9, 23

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the July 26, 2017 DPAC meeting.

1. Master Plan for Education: Possible Institutional Objectives
 - a. Strategic Initiatives and Objectives
 - b. Accreditation Recommendations
 - c. Program Review Annual Report
 - d. CBT Strategic Planning Final Report
2. Responses to 2016-2017 Institutional Objectives



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RECOMMENDATIONS APPROVED BY DPAC
SUBMITTED TO THE SUPERINTENDENT/PRESIDENT

Table with 3 columns: Date of DPAC Meeting, Recommendation, and Status. Row 1: June 14, 2017; Motion was made by Mitra Moassessi...; Status: [X] Approved, [] Consider, [] Modify, [] Not Approved.

Superintendent's Response

The District will investigate offering retirement incentives to all employee groups. Any potential plan will be presented to the appropriate representative bodies.

Signed:

Handwritten signature of Kathryn E. Jeffery

Superintendent/President

Date: June 21, 2017