



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MAY 31, 2017
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 31, 2017** at Santa Monica College, HSS 301. 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:05 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Fran Chandler, Academic Senate President, Vice-Chair
Erica LeBlanc, Administration Representative
Mitra Moassessi, Academic Senate Representative
Chris Bonvenuto, Management Association President
Katharine Muller, Management Association Representative
Peter Morse, Faculty Association President
Robert Villanueva, CSEA President
Martha Romano, CSEA Representative

Others Present

Greg Brown
Nate Donahue
Walter Meyer
Lee Peterson
Emil Zordilla

III. Motion made by Peter Morse, seconded by Katharine Muller to approve the minutes of the DPAC meeting on May 10, 2017. Approved with one abstention (Erica LeBlanc).

VI. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: The subcommittee reviewed the 2017-2018 Tentative Budget.
- College Services Planning: Mike Tuitasi and Joan Kang, Co-Chairs: No report.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee discussed the Five-Year Construction Plan which is being submitted to the Board of Trustees for approval at the June meeting. There are some new projects in the Five-Year Plan with funding from Measure V. In addition, the contract for air conditioning for five buildings (Liberal Arts, Letters and Science, Cayton, Counseling and Madison) is being submitted to the Board for approval in June. Plans are being considered for permanent air conditioning solutions for Science west, Madison building, Pavilion and Bookstore.
- Human Resources Planning: Tre-Shawn Hall-Baker and Kym McBride, Co-Chairs: No report.
- Technology Planning: Dan Rojas and Walter Meyer, Co-Chairs. The subcommittee is planning for the Transformative Technology Day in Fall 2017.

B. Academic Senate Joint Committees:

- Curriculum: Guido Davis Del Piccolo, Chair and Jennifer Merlic, Vice-Chair: No report
- Program Review: Vicki Drake, Chair and Erica LeBlanc, Vice-Chair: A Board policy and an administrative regulation on program review are being developed. The overarching recommendations resulting from program reviews will be submitted to the Academic Senate.
- Student Affairs: Bea Magallon, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Elisa Meyer, Chair, and Hannah Lawler, Vice-Chair: No report

C. Strategic Planning: The Strategic Initiatives have been finalized (attached) and will be submitted to DPAC for approval at the next meeting. The revised Vision and Mission statement will also be presented to DPAC for approval.

D. Associated Students: No report

E. Response from Superintendent/President on DPAC's recommendation to the Superintendent/ President, approved May 10, 2017:

DPAC's Recommendation

DPAC supports and endorses the goal presented by the 75-25 Full-Time Faculty ad hoc committee to increase the percentage of instructional and counseling faculty by 2.5% per year toward achieving the goal of 75% full-time faculty.

Superintendent's Response

I support the 75/25 goal recommended by DPAC. The college will work toward meeting this goal in concert with the goal of maintaining fiscal stability. I will seek to achieve a hiring strategy to increase the level of instructional full-time faculty based on the highest priority needs of instructional and student support areas of SMC. Additionally, I will work to develop a human resource plan that is intended to achieve benchmark levels of all SMC employee groups.

V. Agenda

Public Comments - None

A. Budget

- May Revise : Highlights included the Governor's Proposal, Proposition 98 Funding, Recap of Governor's Budget (unrestricted and restricted funds), items not included, and the true effect of the May Revise on the District's budget.
- Tentative 2017-2018 Budget Report: Highlights included Projected changes in Revenue 2016-2017 to Tentative 2017-2018, Changes in Expenditures, Changes in Fund Balance, Five-Year Trend Comparison including one-time Funding, Five Year Trend (revenue and expenditures), Major Issues Moving Forward, and Credit and Non-Resident FTES Projections.

VI. Adjournment: 4:34 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

2016-2017

June 14, 28

2017-2018

July 12, 26, 2017

August 9, 23

September 13, 27

October 11, 25

November 8, 22

December 13

January 10, 24, 2018

February 14, 28

March 14, 28

April 11, 25

May 9, 23

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 14, 2017 DPAC meeting.

- A. Election of DPAC Vice-Chair for 2017-2018
- B. Institutional Effectiveness Committee Report
- C. Strategic Initiatives
- D. Vision/Mission Statement