



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 23, 2016** at Santa Monica College, HSS 301 Conference Room, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order – 3:04 p.m.

II. Members Present

Teresita Rodriguez, Administration, Chair Designee
Fran Chandler, Academic Senate President, Vice-Chair
Mitra Moassessi, Academic Senate Representative
Georgia Lorenz, Administration Representative
Bob Dammer, Management Association President
Erica LeBlanc, Management Association Representative
Peter Morse, Faculty Association President
Howard Stahl, Faculty Association Representative
Jesse Randel, Associated Students President
Sam Ross, Associated Students Representative

Others Present

Matt Hottsinpiller
Connie Lemke
Lee Peterson

DPAC Coordinator

Lisa Rose

III. Motion was made by Jesse Randel and seconded by Mitra Moassessi to approve the minutes of the DPAC meeting on March 9, 2016. *Unanimously approved.*

IV. Report

A. Response from Superintendent/President on DPAC recommendation(s), if any: There is no additional response from the Superintendent/President on DPAC's recommendation regarding full-time faculty.

V. Agenda

A. Softening of Enrollment:

- Concept - Early Summer Session Pilot: DPAC Chair Designee Teresita Rodriguez reported that there is not enough time to resolve the issues related to the concept of an early start summer session. Other enrollment strategies will continue to be explored.

- Other Enrollment Strategies: A discussion of other enrollment strategies included the following ideas:
 - Academic Affairs and department chairs consider the possibility of faculty accepting more students in their classes with appropriate compensation for oversized classes.
 - Increase on-line courses
 - Using existing infrastructure to offer special programs, for example MCAT, LCAT
 - Attract a new market by offering CEUs
 - Determine why students are taking fewer than 12 units
 - Develop schedule more efficiently with a holistic approach, consider scheduling intelligence software
 - Develop incentives for students to enroll in more units
 - Learn from other districts
 - Trade programs
 - Reach out to large groups of people who might not be thinking about attending SMC
 - Do an analysis of first week drops
 - Market to active service members and veterans
 - Encourage public transportation

- B. Review of Process for Master Plan for Education Update: The schedule for developing the MPE Update was reviewed. It was agreed that the DPAC meeting on August 10th would be cancelled. It was also agreed that the meeting on April 13th be cancelled.

VI. Adjournment: 4:16 p.m.

Meeting schedule through June, 2016 (second and fourth Wednesdays each month at 3 p.m.)

April 27 May 11, 25 June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the April 27, 2016 DPAC meeting.

- A. Reports
 - DPAC Planning Subcommittees
 - Academic Senate Joint Committees
 - Associated Students
 - Accreditation Update
 - Response from Superintendent/President on DPAC recommendation(s), if any
- B. Agenda
 - Institutional Effectiveness Report/Dashboard
 - 2015-2016 Quarterly Budget Report