



Santa Monica Community College District
District Planning and Advisory Council
MEETING – SEPTEMBER 10, 2014
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 10, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Fran Chandler, Academic Senate Representative
Bob Dammer, Management Association President
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Howard Stahl, Faculty Association Representative
Robert Hnilo, CSEA Representative
Leroy Lauer, CSEA Representative
Ali Kahn, Associated Students President
Daniel Kolko, Associated Students Representative

Others Present

Genevieve Bertone
Greg Brown
Matt Hotsinpiller
Erica LeBlanc
Lee Johnston
Lee Peterson
Christine Schultz

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on August 27, 2014 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. Discussion included the role of designated reserves.
- College Services Planning: Mike Tuitasi, Co-Chair. No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No subcommittee report. However, the following update was provided: East Wing of Performing Arts Center project began this summer; Phase 2 of the Information Technology project is underway; and the Health/PE/Fitness/Dance Building in the center of campus is starting in October.
- Human Resources Planning: Sandy Chung and Patricia Burson, Co-Chairs: No report
- Technology Planning: Lee Johnston and Sal Veas, Co-Chairs: No report

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The Curriculum Committee has been involved in orientation.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: The committee will review its first reports (Outreach and Alumni Relations) next week. The “help” function of the online CurricuNET system is fully functional.
- Student Affairs: Esau Tovar, Chair, and Denise Kinsella, Vice-Chair: The committee is reviewing two administrative regulations.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: There is a federal mandate for schools to conduct a climate survey by 2016 to determine the prevalence of sexual assault on campus. The Institutional Effectiveness Committee is starting the process and plans to organize focus groups with students this semester. It was suggested that the discussion about this federal mandate should take place at DPAC and DPAC should decide how to implement it. Accordingly, the topic will be placed on the agenda for the next DPAC meeting.

D. Accreditation Update: Georgia Lorenz is the new Accreditation Liaison Officer and will be attending a training session at the CIO conference. The Steering Committee met in August and received reports from the Standard Committees. An accreditation workshop held on opening day was well attended. There will be an update of accreditation activities presented on flex day in March.

E. ACUPCC (American College and University President’s Climate Committee): The Environmental Affairs Committee continues to update its greening the curriculum website. The Energy Task Force is working on an energy management system for the student portal. The AQMD survey is coming and the college must achieve at least a 75% response rate. The Transportation Task Force is working on bike share system. The Zimride (carpool matching) contract was not renewed.

F. Associated Students: Associated Students President Ali Kahn and Student Trustee Daniel Kolko attended the DPAC meeting.

- There are currently four vacancies on the A.S. Board of Directors
- The A.S. final budget will be approved soon
- A.S. leaders received Brown Act training at its recent retreat
- Students representatives for DPAC subcommittees are being determined

V. Agenda

Public Comment – None

A. Enrollment Update: It is week two of the Fall 2014 session, and first census is next week. The schedule is approximately two percent larger than Fall 2013. Enrollment at this point is about .6 percent behind this time last year. Adjustments in the offerings are still being made. The fill rate is about 93 percent.

B. I-Cubed Project Update: DPAC discussed the criteria used to consider the inclusion of innovative project/programs on the I-Cubed projects list. Innovative projects/programs must (1) relate to college priorities and planning instruments used to develop institutional objectives for the *Master Plan for Education Update*, and (2) be departmental (not individual) innovations that directly provide benefits to and improve services for students. It was agreed that the list should include a “status” column indicating if the project/program is a concept, in planning, implemented, institutionalized or deferred. The addition of the status of projects/programs addresses this year’s Institutional Objective #10. An updated list will be presented to DPAC at a future meeting.

VI. Adjournment: 4:08 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2014</u> September 24 October 8, 22 November 12, 26 December 10
<u>2015</u> January 14, 28 February 11, 25 March 11, 25 April 8, 22 May 13, 27 June 10, 24

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the September 24, 2014 DPAC meeting.

Agenda

- Fall 2014 Enrollment Update
- Federal Mandate on Campus Climate Survey:

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.