



*Santa Monica Community College District*  
**District Planning and Advisory Council**  
**MEETING – JULY 23, 2014**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 23, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair  
Eve Adler, Academic Senate President, Vice-Chair  
Teresita Rodriguez, Administrative Representative  
Bob Dammer, Management Association President  
Katharine Muller, Management Association President  
Janet Harclerode, Academic Senate Representative  
Peter Morse, Faculty Association Representative  
Leroy Lauer, CSEA Representative  
Robert Hnilo, CSEA Representative

Others Present

Lee Johnston  
Erica LeBlanc  
Georgia Lorenz  
Lee Peterson

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on July 9, 2014 were accepted.

IV. Agenda

Public Comments- None

A. DPAC continued development of the Master Plan for Education Update 2014-2015:

- Reviewed Draft of Board Goals and Priorities, 2014-2015
- Reviewed 2014-2015 Technology Objectives
- Reviewed responses to 2013-2014 Institutional Objectives and identified 2014-2015 Institutional Objectives
- Determined assignments to write Institutional Objectives, 2014-2015

B. DPAC Annual Report, 2013-2014: Motion was made by Katharine Muller and seconded by Janet Harclerode to accept the DPAC Annual Report, 2013-2014. The vote was unanimous.

[http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District\\_Planning\\_and\\_Advisory\\_Council/DPAC%202014-2015/Final%20DPAC%202013-2014%20Annual%20Report.pdf](http://www.smc.edu/ACG/DistrictPlanningPolicies/Documents/District_Planning_and_Advisory_Council/DPAC%202014-2015/Final%20DPAC%202013-2014%20Annual%20Report.pdf)

VI. Adjournment: 4:30 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

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| <p><u>2014</u><br/>August 13, 27<br/>September 10, 24<br/>October 8, 22<br/>November 12, 26<br/>December 10</p> <p><u>2015</u><br/>January 14, 28<br/>February 11, 25<br/>March 11, 25<br/>April 8, 22<br/>May 13, 27<br/>June 10, 24</p> |
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VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 13, 2014 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students
- Accreditation Update

B. Master Plan for Education Update 2014-2015:

- Review Responses to 2013-2014 Institutional Objectives
- 2014-2015 Institutional Objectives

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.

## MASTER PLAN FOR EDUCATION UPDATE, 2014-2015

### IDENTIFIED INSTITUTIONAL OBJECTIVES

During spring and summer 2014, the District Planning and Advisory Council (DPAC) reviewed and discussed several documents to assist with the development of the *Master Plan for Education Update, 2014-2015*, as follows: Program Review Planning Summary, Institutional Effectiveness Report/Planning Summary, Strategic Initiatives, and College Priorities. So far, the following topics/issues have been identified by DPAC for the development of institutional objectives. Additionally, the Board of Trustees Goals and Priorities for 2014-2015 will be discussed and considered for inclusion as institutional objectives.

#### **Accreditation**

Develop the 2016 Accreditation Self-Evaluation Report and incorporate findings into institutional planning.

*[College Priority]*

#### **Career Technical Education**

Strategies to improve the CTE completion rate.

*[Institutional Effectiveness Recommendation #1]*

#### **Outcomes Assessment**

Complete, enhance, and make consistent the systems for documentation and storage of outcomes assessment results to ensure convenient access.

*[Institutional Effectiveness Recommendation #5, Program Review Recommendation #11]*

#### **Student Equity Gap**

Strategies to improve the achievement of African American and Latino students.

*[Institutional Effectiveness Recommendation #3, Program Review Recommendations #18 and #19]*

#### **Enrollment Demand Challenges**

Strategies to address the “softening” of enrollment demand.

*[Program Review Recommendations #28, #29, and #31]*

#### **Instructional Support Services**

Strategies to address logistical challenges for tutoring and supplemental instruction.

*[Program Review Recommendations #20 and #21]*

#### **ADA, Section 508 Compliance**

Conduct assessment of 508 compliance and develop a plan to address the findings.

*[Program Review Recommendation #34]*

#### **Improvement of Older Facilities**

Assess the condition of older facilities expected to remain in use and upgrade wherever feasible.

*[Program Review Recommendation #24]*

#### **Growth/Resilience/Integrity/Tenacity (GRIT) Initiative**

Implement piloted strategies (You+1; SuccessNavigator) and develop an infrastructure to support experiential/service learning.

*[Strategic Initiative]*

#### **Institutional Imagination Initiative (I<sup>3</sup>)**

Enhance the documentation and review process for innovative projects to include implementation and assessment results.

*[Strategic Initiative]*