



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JUNE 10, 2015
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **June 10, 2015** in Drescher Hall 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:02 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Vice-Chair, Academic Senate President
Fran Chandler, Academic Senate Representative
Georgia Lorenz, Administrative Representative
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Courtney King, Associated Students Representative

Others Present

Jamey Anderson
Matt Hotsinpiller
Lee Johnston
Ferris Kavar
Hannah Lawler
Walter Meyer
Lee Peterson
Howard Stahl
Esau Tovar
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on May 27, 2015 were approved as amended.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. It was reported that (1) California legislators approved a budget at a higher level than the Governor's budget and (2) it has been difficult to reach a quorum because student representatives have not been attending meetings.
- College Services Planning: Caitlin Corker, Co-Chair. No report.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee received data from the facilities assessment report and looked at Program Review reports on facilities needs from all departments. The Facilities Department will be contracting with a Master Planning firm next year.

- Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs: A revised draft of Administrative Regulation 3122 on sexual misconduct was distributed. Two concerns raised at the last DPAC meeting about the inclusion of faculty as responsible employees and the lack of safeguards against false reporting were addressed in the revised draft. The document was approved and will be forwarded to DPAC for review.
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: The goal for the coming year is to develop a list of technology operational priorities to forward to DPAC.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: Discussion included Institutional Effectiveness research, an article on rethinking the cafeteria approach to community college, and a report from the subcommittee working on issues related to the baccalaureate degree.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: The committee completed its work on the six-year reviews and is working on updates to the training process for the upcoming six-year reviews. The Program Review recommendations are on the agenda (see Agenda V-B).
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: 13 administrative regulations were amended or created this year. Planning for next year includes a review of several administrative regulations related to the offering of the baccalaureate degree.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: Discussion included looking at student success measures to meet accreditation standards. It was reported that Institutional Research will be producing a report of success data for all instructional programs with degrees and certificates.

C. Accreditation Update: The Steering Committee is meeting every other week and the standard committees are going through second drafts to finalize for a third and final draft. The committee will be looking at ways to get the entire college community involved in the accreditation process.

D. ACUPCC (American College and University President's Climate Committee): Ferris Kavar reported on a number of efforts and activities, specifically transportation and the bike share program. He also reported that the Public Policy Institute's theme for next spring is *Sustainability in the Environment*.

E. Associated Students: Associated Students Representative Courtney King: The Associated Students is winding up the end of the semester.

F. Superintendent/President Search Process: Members of the Search Committee have been contacted and welcomed to the Committee. The Human Resources Office is in the process of confirming schedules of committee members to be sure they are available to attend meetings. The Search Consultant is putting together binders to give to the committee members. The first meeting of the Search Committee is in September.

V. Agenda

Public Comments - None

- A. Election of Vice-Chair for 2015-2016: Fran Chandler was elected Vice-Chair for 2015-2016.
- B. Master Plan for Education Update, 2015-2016: DPAC continued its review of the Program Review recommendations and identified Institutional Objectives.

VI. Adjournment: 5:02 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

June 24
<u>2015-2016</u>
July 8, 22, 2015
August 12, 26
September 9, 23
October 14, 28
November 18
December 9
January 13, 27, 2016
February 10, 24
March 9, 23
April 13, 27
May 11, 25
June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents will set the agenda for the June 24, 2015 DPAC meeting.

- A. Institutional Effectiveness 2015 Annual Report
- B. Master Plan for Education – Institutional Objectives for 2015-2016