



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MAY 13, 2015
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 13, 2015** in Drescher Hall 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:02 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Vice-Chair, Academic Senate President
Fran Chandler, Academic Senate Representative
Georgia Lorenz, Administrative Representative
Bob Dammer, Management Association President
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Leroy Lauer, CSEA Representative
Crystal Lagunas, CSEA Representative
Caitlin Corker, Associated Students Representative

Others Present

Jamey Anderson
Greg Brown
Laurie Guglielmo
Lee Johnston
Joan Kang
Ferris Kawar
Erica Leblanc
Lee Peterson
Christine Schultz
Esau Tovar
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on April 22, 2015 were approved with one abstention (Crystal Lagunas).

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. No report.
- College Services Planning: Caitlin Corker, Co-Chair. No report.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The agenda for the next meeting will include the facilities master plan update scheduled to start in the fall, the five-year construction plan, and air-conditioning and air-flow options.

- Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs: A draft of Board Policy and Administrative Regulation 3122 on sexual misconduct was distributed. The agenda for the next DPAC meeting will include this for discussion.
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: No report.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee approved new courses (Auto 47, Eng 61, Gr Des 76,) and two for distance education (Astr 2, ESL 17). The baccalaureate degree subcommittee is meeting to discuss upper division courses and how to move forward. The Board of Governors is meeting on Monday and will hopefully approve SMC's baccalaureate degree in Interaction Design.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: The annual report is on the agenda (see Agenda V-A).
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: The committee is reviewing and revising four administrative regulations.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The committee is working on the 2015 Institutional Effectiveness Annual Report. It will be presented to DPAC at the next meeting.

C. Accreditation Update: The Steering Committee continues to meet on a weekly basis and has reviewed nearly of the first drafts. Laurie McQuay-Peninger will be working with all sub-section co-chairs to review second drafts as the collection of evidence begins. Third drafts will be reviewed by the Steering Committee in late October. The committee will be looking at ways to get the entire college community involved in the accreditation process.

D. ACUPCC (American College and University President's Climate Committee): Ferris Kawar reported on a number of efforts and activities in the areas of energy management, transportation, and Bike Month, May 2015.

E. Associated Students: Associated Students Representative Caitlin Corker: The Associated Students is winding up the end of the semester.

F. Response from Superintendent/President on DPAC recommendation(s) – None

G. Superintendent/President Search: At its last meeting, the Board of Trustees met with its search consultant, Stan Arterberry of Ralph Andersen & Associates, and approved the Charge to the Search Committee, search timeline, assigned an EEO training officer and non-voting chair of the Search Committee (Marcy Wade), ground rules for the operations of the Search Committee and composition of the committee. A survey is being conducted to solicit input for the position profile. A special meeting of the Board of Trustees is scheduled for May 26, 2015 at which the Board will approve the position profile and discuss community members to appoint to the Search Committee.

V. Agenda

A. Program Review 2015 Planning Summary: The Program Review Committee Chair and Vice Chair presented the 2015 Annual Planning Summary, Spring and Fall 2014 of 12 full program reviews. The report includes recommendations for institutional support for specific programs and recommendations based on overarching trends. DPAC started the review of the recommendations for development of the *Master Plan for Education Update, 2015-2016*.

Public Comment – None

VII. Adjournment: 4:38 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2015</u> May 27 June 10, 24

VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the May 27, 2015 DPAC meeting.

Agenda

- A. Board Policy and Administrative Regulation 3122, Sexual Misconduct
- B. Master Plan for Education Update, 2015-2016: Identify Institutional Objectives from Program Review Recommendations
- C. Institutional Effectiveness 2015 Annual Report

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.