A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, **April 8, 2015** at 3:00 p.m. at Santa Monica College, **HSS 301,** 1900 Pico Boulevard, Santa Monica, California.

I.   Call to Order

II.   Members

        Teresita Rodriguez, Administration, Chair Designee
        Georgia Lorenz, Administration Representative
        Bob Dammer, Management Association President
        Katharine Muller, Management Association Representative
        Eve Adler, Academic Senate President, Vice-Chair
        Fran Chandler, Academic Senate Representative
        Mitra Moassessi, Faculty Association President
        Peter Morse, Faculty Association Representative
        Robert Hnilo, CSEA President
        CSEA Representative
        Ali Kahn, Associated Students President
        Caitlin Corker, Associated Students Vice-President

III.   Review of Minutes: March 25, 2015

IV.   Reports

        A. Planning Subcommittees
            • Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs
            • College Services Planning: Mike Tuitasi, Co-Chairs
            • Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs
            • Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs
            • Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs

        B. Academic Senate Joint Committees
            • Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair
            • Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair
            • Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair
            • Institutional Effectiveness: Christine Schultz, Chair, and Hannah Lawler, Vice-Chair

        C. Accreditation Update
        D. ACUPCC (American College and University President's Climate Committee) Task Force
        E. Associated Students
        F. Response from Superintendent/President on DPAC recommendation(s), if any

IV.   Agenda
        Public Comments
        Individuals may address the District Planning and Advisory Council (DPAC) concerning any subject that lies within the jurisdiction of DPAC by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.

        A. Information: BP 3123 and AR 3121, 3123, Unlawful Sex Discrimination, Stalking and Violence

        B. Technology Planning Committee Recommendation *(attached)*

IV.   Adjournment
        <u>Meeting schedule through June, 2015</u> (second and fourth Wednesdays each month at 3 p.m.)
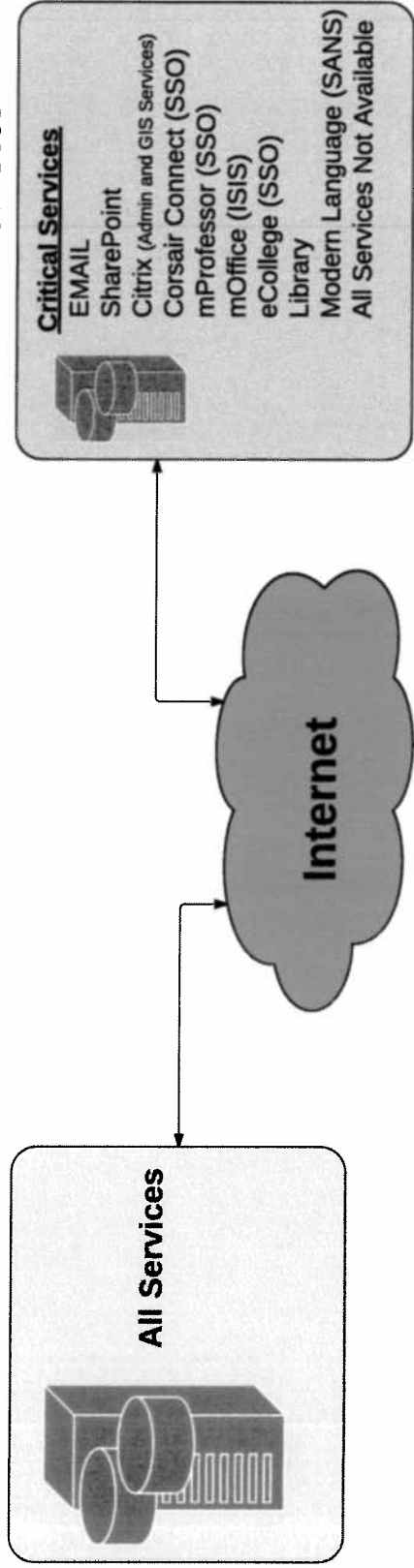
2015
April 22
May 13, 27
June 10, 24

VI.   <u>Council of Presidents Meeting</u>
        The Council of Presidents will set the agenda for the April 22, 2015 DPAC meeting.

DR / BC Architecture Diagram for
Santa Monica College

DR/BC All Key Operational Enterprise Services and Assets

20-MAR-2015
Johnston_lee@smc.edu

SMC Disaster Recovery / Business Continuity Remote Site

Critical Services

EMAIL
SharePoint
Citrix (Admin and GIS Services)
Corsair Connect (SSO)
mProfessor (SSO)
mOffice (ISIS)
eCollege (SSO)
Library
Modern Language (SANS)
All Services Not Available

SLAs Range from Seconds to 4 Hours

Internet

SMC PRIMARY DATA CENTER

All Services

External
STU / FAC / STAFF

Santa Monica College

Disaster Recovery (DR) and Business Continuity (BC) DPAC Proposal

The recommendation to DPAC would include a comprehensive DR and BC solution able to protect all core business systems.

DR/BC All Major College Business Systems

Key Service Level Agreement and Recovery Time Objectives

System / Service	SLA (RTO)
SharePoint - SMC's web presence uptime at 99.95%	0 Minutes
Corsair Connect / Student Portal	30 Minutes
mProfessor / Faculty Portal/Roster	30 Minutes
ISIS - Administrative and Staff (ERP Services)	4 Hours
Email (Exchange)	30 Minutes
Core Infrastructure Systems (e.g., Banner, eCollege, Library, Enrollment, GMail, SSO, Modern Language, Citrix, etc.)	20 Minutes
Webextender	4 Hours

Definitions and Terms:

- Service Level Agreement (SLA) is the contract between IT and clients on service availability expectations.
- Mean Time To Recover (MTTR) is the time it takes to bring a service back on-line after a failure occurs.
- Recovery Time Objective (RTO) is the maximum allowable downtime when a failure occurs.
- Recovery Point Objective (RPO) is the maximum allowable data-loss when a failure occurs.
- Continuity of Operations Plan (COOP) is the plan for continuing business until the IT infrastructure can be restored.
- Business Continuity Plan (BCP) is the overall organizational plan for "how-to" continue business if the primary service infrastructure fails.
- Business Continuity (BC) is the implementation of the BCP and associated infrastructure designed to rapidly (with 10-60 mins) continue operations if the primary service infrastructure fails.
- Disaster Recovery Plan (DRP) is the plan to recover from an IT disaster and having the IT infrastructure back in operation.
- Disaster Recovery (DR) is the implementation of the DRP and recover and bring the IT infrastructure back into operation, generally within 2 to 12 hours.

DR/BC <u>All</u> Major College Business Systems

DR/BC Costs	Estimated Capital Cost (CAPEX)	Estimated Annual Operational Cost (OPEX)
Operating (ongoing support, remote site, network connection, etc.)		$53,000
Equipment	$652,000	
Professional Services	$90,000	$12,000
Total	$742,000	$65,000