



A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 25, 2015** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:03 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair  
Eve Adler, Academic Senate President, Vice-Chair  
Georgia Lorenz, Administrative Representative  
Fran Chandler, Academic Senate Representative  
Bob Dammer, Management Association Representative  
Mitra Moassessi, Faculty Association President  
Peter Morse, Faculty Association Representative  
Robert Hnilo, CSEA President  
Caitlin Corker, Associated Students Representative  
Courtney King, Associated Students Representative

Others Present

Laurie Guglielmo  
Lee Johnston  
Lee Peterson

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on March 11, 2015 were accepted.

IV. Response from Superintendent/President on DPAC recommendation:

DPAC approved a the revised Vision, Mission and Goals statement at its meeting on March 11, 2015 and forwarded the recommendation to the Superintendent/President. The Superintendent/ President accepted the proposed revisions with the addition of the word “undergraduate” in the third paragraph (*see below*). The statement will be submitted to the Board of Trustees for approval at its meeting on April 7, 2015.

Santa Monica College provides open and affordable access to high quality [associate undergraduate](#) degrees and [certificates of achievement programs](#) and participates in partnerships with other colleges and universities to facilitate access to baccalaureate and higher degrees. The College’s programs and services assist students in the development of skills needed to succeed in college, prepare students for careers and transfer, and nurture a lifetime commitment to learning.

V. Agenda

Public Comments - None

- A. Review of Process for Master Plan for Education Update – Schedule for 2015: DPAC reviewed and discussed the schedule for the development and preparation of the Master Plan for Education Update, 2015-2016. The process begins with DPAC’s review of the Program Review Planning summary in May and identifying overarching recommendations to be included as institutional objectives for 2015-2016.
- B. I-Cubed Projects form and examples: DPAC reviewed a draft of a form for programs to be considered for inclusion on the I-Cubed projects list. Suggested revisions will be made and the form will be posted on the DPAC website.

VII. Adjournment: 3:25 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2015</u> April 8, 22 May 13, 27 June 10, 24
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VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the April 8, 2015 DPAC meeting.

Agenda

- A. Reports
  - Planning Subcommittees
  - Academic Senate Joint Committees
  - ACUPCC Task Force
  - Associated Students
  - Accreditation Update
  - Response from Superintendent/President on DPAC recommendation(s), if any
  - Superintendent/President Search Process
- B. Information: BP 3123 and AR 3121, 3123, Unlawful Sex Discrimination, Stalking and Violence
- C. Technology Planning Committee Recommendations

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.

## Master Plan for Education Update, 2015-2016

### Planning Process/Schedule for DPAC

Documents for DPAC to review:

- Program Review Planning Summary
- Institutional Effectiveness Annual Report
- Responses to 2014-2015 Institutional Objectives
- College Priorities and Strategic Initiatives (GRIT and I<sup>3</sup>)
- Board Goals and Priorities
- Technology Objectives
- Institutional Objectives, 2014-2015
- Master Plan for Education, 2015-2016

Date	Activity	Comments
May 2015	Prepare response forms for 2014-2015 Institutional Objectives to send to senior staff to prepare responses	Due May 31 <sup>st</sup>
May 13 DPAC Meeting	Program Review Planning Summary will be presented for review and discussion to start process of identifying overarching recommendations to be included as institutional objectives	Prepare chart listing Program Review Planning Summary recommendations
May 27 DPAC Meeting	Continue review of Program Review Planning Summary and assign recommendations to DPAC Subcommittees, Academic Senate Joint Committees and/or staff.	Prepare responses for 2014-2015 Institutional Objectives
June 10 DPAC Meeting	Review Institutional Effectiveness Annual Report and identify possible Institutional Objectives for 2015-2016	
June 24 DPAC Meeting	Discuss ongoing college priorities and strategic initiatives and identify possible Institutional Objectives for 2015-2016	
July 8 DPAC Meeting	Discuss possible Institutional Objectives for 2015-2016 and assign writing to appropriate parties	Prepare draft of Institutional Objectives, 2015-2016
July 22 DPAC Meeting	Review 2015-2016 Technology Objectives Review and discuss responses for 2014-2015 Institutional Objectives	
August 12 DPAC Meeting	Review Board of Trustees Goals and Priorities, 2015-2016 and identify possible Institutional Objectives for 2015-2016	If applicable, revise the draft of Institutional Objectives, 2015-2016 to incorporate Board Goals and Priorities

Date	Activity	Comments
August 26 DPAC Meeting	Review and discuss draft of Institutional Objectives for 2015-2016	Prepare final Institutional Objectives
September 9 DPAC Meeting	Discuss and finalize Institutional Objectives for 2015-2016	Prepare Master Plan for Education Update, 2015-2016
September 23 DPAC Meeting	Review and Discuss Master Plan for Education Update, 2015-2016	
October 6 Board of Trustees Meeting	Present Master Plan for Education Update 2015-2016 to Board of Trustees (information)	