



Santa Monica Community College District
District Planning and Advisory Council
MEETING – DECEMBER 10, 2014
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **December 10, 2014** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Fran Chandler, Academic Senate Representative
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Robert Hnilo, CSEA Representative
Leroy Lauer, CSEA Representative
Caitlin Corker, Associated Students Representative

Others Present

Greg Brown
Laurie Guglielmo
Matt Hotsinpiller
Lee Johnston
Jennifer Merlic
Walter Meyer
Lee Peterson
Christine Schultz
Howard Stahl
Marcy Wade

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on November 12, 2014 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. Discussion included the new growth funding formula being proposed by the Chancellor's Office. Growth funding allocation model factors are: educational attainment, unemployment, pell (poverty factor), participation rate (students residing with district), and unfunded FTES. More information will be available in January.
- College Services Planning: Caitlin Corker, Co-Chair. No report

- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No report
- Human Resources Planning: Sandy Chung and Patricia Burson, Co-Chairs: The subcommittee will be working on AR 3116, Drug and Alcohol Testing for Transportation Employees. There was a discussion on the discrimination/sexual harassment training sessions that are taking place.
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: Continued discussions from last time and also looking at the process for filming efforts on campus.

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: In addition to course updates and name changes, two AA/T degrees and two new courses were approved.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: The committee reviewed Campus Police and Information Technology. The Chair and Vice-Chair will be working on the reports during winter session.
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: The committee is reviewing two administrative regulations.
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The committee is ready to unveil a repository for unit outcomes into ISIS, is creating learning outcomes for degrees and certificates, and is developing a checklist for SLO/unit outcomes for classes to be used for program review.

D. Accreditation Update: The Steering Committee met on Monday and discussed formatting for the self-study report, the website, and collection of evidence. The number of meetings will need to be increased during the winter session. All standards are in the writing process

E. ACUPCC (American College and University President's Climate Committee): No report

F. Associated Students: Associated Students President Ali Khan and Vice-President Caitlin Corker: No report, students are gearing up for finals.

V. Agenda

Public Comments: None

A. DPAC discussed the following recommendations from DPAC Facilities Planning Subcommittee:

#1 Electric vehicle stations

The DPAC Facilities Planning Subcommittee recommends the installation of fast-charging electric vehicle stations in SMC parking lots. The users of the service shall be responsible for paying the cost of the electricity. (Adopted October 9, 2014)

#2 Obsolete language in AR 4430 (Use of Open Space on Campus by Student Organizations)

The DPAC Facilities Planning Subcommittee recommends that Administrative Regulation 4430 be updated by the appropriate campus committees to reflect the new building names, the construction of the Quad, changed department names, and changed job titles. (Adopted October 9, 2014)

#3 Air conditioning in campus buildings without air conditioning

This air conditioning proposal for Liberal Arts and Letters and Science shall be forwarded to DPAC with this subcommittee's endorsement:

Estimate for air conditioning at Liberal Arts and Letters & Science, classrooms only, no offices:

Engineering:	\$193,500
Construction:	27 classrooms at \$55,000 per room = \$1,485,000
Upgrade electrical for the entire complex	\$450,000
DSA Fees, Project Management, Inspection and Testing:	\$103,950
Total	\$2,232,450

(Adopted October 23, 2014)

Motion was made by Mitra Moassessi and seconded by Fran Chandler to forward recommendations #1 (Electrical Vehicle Stations) and #3 (air conditioning) to Superintendent/President Tsang for consideration. The motion was unanimously approved. It was requested that estimates for installing air conditioning also be prepared for the Counseling complex and Science Building.

Motion was made by Georgia Lorenz and seconded by Mitra Moassessi to forward recommendation #2 (AR 4430) to the Student Affairs Committee to review and revise in the spring. The motion was unanimously approved.

- B. Update: Baccalaureate Degree Pilot Program: In September, the Governor signed a bill allowing 15 community colleges to offer a Baccalaureate Degree which will cost just over \$10,000 for all four years. The Chancellor's Office received 36 Certifications of Interest SMC's proposal for the Baccalaureate Degree in Interaction Design will be submitted by December 19th to the Chancellor's office. Selected colleges will be notified January 21, 2015. SMC is the only Southern California community college district to propose a Baccalaureate Degree in the Computer/Information Technology area. Labor market data is being collected to demonstrate both local and statewide need. In addition, support from local Chambers of Commerce, industry leaders, legislators and SMC support groups is being solicited. The Chancellor's Office has announced that the apportionment will be at the community college rate; however the cost for students will be higher so the additional \$84 per unit will be maintained by the college.
- C. A DPAC ad hoc work group developed criteria for determining issues presented to DPAC for consideration and a corresponding form to be submitted to the appropriate constituency president. Motion was made by Georgia Lorenz and seconded by Katharine Muller to adopt the criteria as a pilot and evaluate the process at the end of Spring 2016. The motion was unanimously approved.

Public Comment – None

VI. Adjournment: 4:29 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

<u>2015</u>
January 14, 28
February 11, 25
March 11, 25
April 8, 22
May 13, 27
June 10, 24

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the January 14, 2015 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students
- Accreditation Update

C. Update: President's Title IX Task Force

D. Enrollment Report

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.