



Santa Monica Community College District
District Planning and Advisory Council
MEETING – DECEMBER 10, 2014
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, **December 10, 2014** at 3:00 p.m. at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Members

Teresita Rodriguez, Administration, Chair Designee
Georgia Lorenz, Administration Representative
Bob Dammer, Management Association President
Katharine Muller, Management Association Representative
Eve Adler, Academic Senate President, Vice-Chair
Fran Chandler, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Robert Hnilo, CSEA Representative
Leroy Lauer, CSEA Representative
Ali Khan, Associated Students President
Caitlin Corker, Associated Students Representative

III. Review of Minutes: November 12, 2014

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs
- College Services Planning: Mike Tuitasi, Co-Chairs
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs
- Human Resources Planning: Marcy Wade and Patricia Burson, Co-Chairs
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair
- Institutional Effectiveness: Christine Schultz, Chair, and Hannah Lawler, Vice-Chair

C. Accreditation Update

D. ACUPCC (American College and University President's Climate Committee) Task Force

E. Associated Students

V. Agenda

Public Comments

Individuals may address the District Planning and Advisory Council (DPAC) concerning any subject that lies within the jurisdiction of DPAC by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.

A. Recommendations from DPAC Facilities Planning Subcommittee

Electric vehicle stations

The DPAC Facilities Planning Subcommittee recommends the installation of fast-charging electric vehicle stations in SMC parking lots. The users of the service shall be responsible for paying the cost of the electricity. (Adopted October 9, 2014)

Obsolete language in AR 4430 (Use of Open Space on Campus by Student Organizations)

The DPAC Facilities Planning Subcommittee recommends that Administrative Regulation 4430 be updated by the appropriate campus committees to reflect the new building names, the construction of the Quad, changed department names, and changed job titles. (Adopted October 9, 2014)

Air conditioning in campus buildings without air conditioning

This air conditioning proposal for Liberal Arts and Letters and Science shall be forwarded to DPAC with this subcommittee's endorsement:

Estimate for air conditioning at Liberal Arts and Letters & Science, classrooms only, no offices:

Engineering:	\$193,500
Construction: 27 classrooms at \$55,000 per room =	\$1,485,000
Upgrade electrical for the entire complex	\$450,000
DSA Fees, Project Management, Inspection and Testing:	\$103,950
Total	\$2,232,450

(Adopted October 23, 2014)

B. Update: Baccalaureate Degree Pilot Program

C. Report: DPAC ad hoc work group developing criteria for determining issues presented to DPAC for consideration (*draft language and request form are attached*).

VI. Adjournment

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

2015

January 14, 28

February 11, 25

March 11, 25

April 8, 22

May 13, 27

June 10, 24

VII. Council of Presidents Meeting

The Council of Presidents will set the agenda for the January 14, 2015 DPAC meeting.

DRAFT

Agenda Setting Meetings/Criteria for Topics

The Council of Presidents comprising the presidents of each constituency shall set DPAC agendas.

A pilot process will be used by all DPAC constituencies to capture topics that should be included in the planning process at the appropriate time, allowing for mutual respect accorded by effective participatory governance without creating barriers to innovation. The Council of Presidents will use a guide for determining which issues rise to the level of discussion by DPAC. A form to request an item on the agenda for consideration by DPAC is available on various college websites and in the Office of the Superintendent/President.

The Council of Presidents should refer to the following checklist when identifying topics to include on the agenda for consideration by DPAC:

Topics to be presented to DPAC for consideration should apply to at least one of the criteria listed below.

- Relate to Vision, Mission and Goals
- Relate to Master Plan for Education
- Relate to Annual Institutional Objectives
- Relate to Strategic Initiatives and College Priorities
- Be within the purview of more than one DPAC subcommittee
- Be identified as an institutional priority, not an issue specific to a particular departmental/organizational unit

Topics not to be presented to DPAC for initial consideration are:

- those that are the primary responsibility of the Academic Senate (BP 2210), Classified Staff (BP 2220) Associated Students (BP 2230) and the Management Association (BP 2240)
- topics that are more appropriately considered by single DPAC subcommittees
- those under the purview of collective bargaining
- those that apply to a single departmental/operational unit



MEETINGS OF THE DISTRICT PLANNING AND ADVISORY COUNCIL (DPAC)
REQUEST TO SUBMIT AN ITEM TO BE PLACED ON THE AGENDA
FOR CONSIDERATION BY THE DISTRICT PLANNING AND ADVISORY COUNCIL

Date Submitted: _____

Submitted by:

Name: _____

Position: _____

Telephone/Email: _____

Indicate constituency bringing issue forward:

- Academic Senate
- Administration
- Associated Students
- Classified Employees (CSEA)
- Faculty Association
- Management Association

Topic to be submitted for consideration by DPAC:

Topics to be presented to DPAC for consideration should apply to at least one of the criteria listed below.

- Relate to Vision, Mission and Goals of the college, strategic initiatives and priorities, the Master Plan for Education
- Be within the purview of more than one DPAC subcommittees
- Address an identified institutional priority, not an issue specific to a particular departmental/organizational unit

Reference: Board Policy 2250 (see reverse side)

Education Code Section 72121.5 Agenda, Public Participation

Please send this request to the appropriate Constituency President

Reviewed by Constituency President: _____

(date)

- Forward to Council of Presidents for consideration for DPAC agenda
- Not appropriate for DPAC agenda, return to requester
- Refer to: _____

Reviewed by Council of Presidents: _____

(date)

- Approved for placement on agenda
- Not approved for placement on agenda
- Refer to: _____

BP 2250 District Planning and Advisory Council

The Board of Trustees establishes the District Planning and Advisory Council. The Board recognizes the Council as the body primarily responsible for making recommendations to the Superintendent/President on matters that are not otherwise the primary responsibility of the Academic Senate (BP 2210), Classified Staff (BP 2220), Associated Students (BP 2230) or the Management Association (BP 2240). Issues include, but are not limited to, District budget, facilities, human resources, instruction, student services and technology planning. Discussion of these issues by the Council will not supplant the collective bargaining process.

DPAC is the College's primary planning body and coordinates institutional planning. It is the responsibility of DPAC to develop the annual Master Plan for Education Update and oversee the r

The District Planning and Advisory Council shall comprise representatives of the faculty (Academic Senate and Faculty Association), classified staff (CSEA Chapter 36), students (Associated Students) and management (Administration/Management Association), who shall mutually agree upon the numbers, privileges, and obligations of Council members. The District Planning and Advisory Council shall establish its own procedures in conformity with the law.

Adopted: 1/10/2005

Revised 5/4/2009, 12/10/2013