



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JANUARY 14, 2015
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **January 14, 2015** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Teresita Rodriguez, Administration Representative, Chair
Eve Adler, Academic Senate President, Vice-Chair
Georgia Lorenz, Administrative Representative
Greg Brown, Management Association Representative
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Peter Morse, Faculty Association Representative
Robert Hnilo, CSEA Representative
Leroy Lauer, CSEA Representative
Caitlin Corker, Associated Students Representative

Others Present

Greg Brown
Laurie Guglielmo
Matt Hotsinpiller
Jennifer Merlic
Walter Meyer
Lee Peterson
Howard Stahl
Mike Tuitasi

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on December 10, 2014 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. The budget for the upcoming year looks good. A rough estimate is that over \$14 million is coming to SMC, some of it one-time funds.
- College Services Planning: Caitlin Corker, Co-Chair. No report
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: No report
- Human Resources Planning: Marcy Wage and Patricia Burson, Co-Chairs: No report
- Technology Planning: Lee Johnston and Walter Meyer, Co-Chairs: Discussion focused on developing language for guiding principles for technology.

C. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: SB 1440 Update. SMC has seven active Associate Degrees for Transfer, five are awaiting approval by the Chancellor's Office; and two additional degrees will be submitted soon. Upon approval, the college will reach its original target goal of 13 Associate Degrees for Transfer.
- Program Review: Jamey Anderson, Chair and Katharine Muller, Vice-Chair: No report
- Student Affairs: Karen Legg, Chair, and Esau Tovar, Vice-Chair: No report
- Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: No report

D. Accreditation Update: Development of the self-evaluation is underway with broad participation by members of the college community. The Steering Committee is meeting weekly. Accreditation topics will be integrated into spring flex day in March. ACCJC has realigned its schedule so that multi-college districts will go through the process at the same time. The nine Los Angeles Community College Districts will be visited in Spring 2016, which causes SMC's site visit to be postponed until Fall 2016. It was decided that the college will continue with the current schedule as if the visit would be in Spring. The advantage is that the college does not have to plan for the visit while writing and submitting the report.

E. ACUPCC (American College and University President's Climate Committee): No report

F. Associated Students: Associated Students President Ali Khan and Vice-President Caitlin Corker: No report

V. Agenda

Public Comments: None

A. Update: President's Title IX Task Force: The Task Force has met four times and will be meeting again on January 30th. So far, it has been gathering information related to sexual assault and sexual harassment, reviewing current policies related to students, and working closely with UCLA. In February, three staff members will be sent to training sponsored by the Federal government. In spring, the Task Force will be developing recommendations to submit to the Superintendent/President.

B. Winter and Spring Enrollment: There are 58 percent more credit sections offered this winter compared to winter 2014. FTES as of opening day was about 2014.5 at first census FTES was down to just under 1,751, which represents a decrease of about 15 percent. Last year the attrition from opening day to census was about 7 percent. There is definitely a softening of enrollment. At this point in the cycle for spring, enrollment is about 9 percent behind last year at the same time. The goal for Spring is 8,500 FTES. The District will increase targeted communications and outreach efforts to increase enrollment.

Public Comment – None

VI. Response from Superintendent/President to DPAC recommendation.

Recommendation from DPAC approved December 10, 2014:

#3 Air conditioning in campus buildings without air conditioning

This air conditioning proposal for Liberal Arts and Letters and Science was forwarded to DPAC with the Facilities Subcommittee's endorsement:

Estimate for air conditioning at Liberal Arts and Letters & Science, classrooms only, no offices:

Engineering: \$193,500

Construction: 27 classrooms at \$55,000 per room \$1,485,000

Upgrade electrical for the entire complex \$450,000

DSA Fees, Project Management, Inspection and Testing: \$103,950

Total \$2,232,450

(Adopted October 23, 2014)

Superintendent/President's Response:

President Tsang acknowledges that a condition exists and will request the Facilities Department and the Sustainability Directors to conduct a cost-benefit analysis and recommend a plan to effectively deal with the air flow issues.

VII. Adjournment: 3:25 p.m.

Meeting schedule through June, 2015 (second and fourth Wednesdays each month at 3 p.m.)

2015
February 11, 25
March 11, 25
April 8, 22
May 13, 27
June 10, 24

VIII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 11, 2015 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students
- Accreditation Update

B. I-Cubed Project List

C. Baccalaureate Degree Update

D. 2013-2014 Audit Report

E. Student Services Building Update

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.