



*Santa Monica Community College District*  
**District Planning and Advisory Council**  
**MEETING – SEPTEMBER 25, 2013**  
**MINUTES**

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **September 25, 2013** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:00 p.m.

II. Members Present

Eve Adler, Academic Senate President, Vice-Chair  
Erica LeBlanc, Administration  
Marcy Wade, Administration Representative  
Janet Harclerode, Academic Senate Representative  
Greg Brown, Management Association President  
Mitra Moassessi, Faculty Association President  
Peter Morse, Faculty Association Representative  
Bernie Rosenloecher, CSEA President  
Leroy Lauer, CSEA Representative  
Ty Moura, Associated Students President

Others Present

Jennifer Merlic  
Lee Peterson  
Howard Stahl  
Mike Tuitasi

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on September 9, 2013 were unanimously accepted.

IV. Agenda

- A. Master Plan for Education Update, 2013-2014: The Institutional Objectives for 2013-2014 were reviewed and will be presented at the next DPAC for final approval to be incorporated into the Master Plan for Education Update, 2013-2014.
- B. Enrollment Update: Vice-President Teresita Rodriguez presented an enrollment update indicating that as of first census (about two and a half weeks ago), enrollment was .63 percent ahead of last fall at the same time. Non-resident enrollment was up 1.08 percent. Summer and fall FTES combined is still down by 21 FTES. Numbers will continue to adjust for late start classes and positive attendance. The class fill rate is approximately 93.3 percent.

VI. Adjournment – 3:53 p.m.

Meeting schedule through June, 2014 (second and fourth Wednesdays each month at 3 p.m.)

<p><u>2013</u> October 9, 23 November 13, 27 December 11</p> <p><u>2014</u> January 8, 22 February 12, 26 March 12, 26 April 9, 23 May 14, 28 June 11, 25</p>
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VII. Council of Presidents Meeting

The Council of Presidents will set the agenda for the October 9, 2013 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students

B. Master Plan for Education Update 2013-2014

- Report on Institutional Objective #9: Implementation of EMERGE, the SMC Information, Communication, Technology and Entertainment (ICTE) Initiative
- Review and Approve 2013-2014 Institutional Objectives

C. Discussion: Criteria for Identifying Institutional Objectives

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.