



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JULY 10, 2013
AGENDA

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, **July 10, 2013** at 3:00 p.m. at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Members

Randal Lawson, Administration, Chair Designee
Jeff Shimizu, Administration Representative

Brenda Benson, Management Association President
Katharine Muller, Management Association Representative

Eve Adler, Academic Senate President, Vice-Chair
Janet Harclerode, Academic Senate Representative

Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative

Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative

Ty Moura, Associated Students President
Associated Students Representative

III. Review of Minutes: June 25, 2013

IV. Agenda

Public Comments

Individuals may address the District Planning and Advisory Council (DPAC) concerning any subject that lies within the jurisdiction of DPAC by submitting an information card with name and topic on which comment is to be made. The Chair reserves the right to limit the time for each speaker.

Agenda

- A. Sustainable Transportation Incentives, presented by the Sustainability Task Force
- B. Master Plan for Education Update, 2013-2014
 - Continue identifying possible institutional objectives for 2013-2014, Review College Priorities: Basic Skills, Career Technical Education (formerly Vocational Education), Global Citizenship and Sustainability
 - Assign writing of institutional objectives
 - Review responses to 2012-2013 Institutional Objectives

Agenda (continued)

C. Emergency Preparedness Task Force

D. Enrollment Update

VI. Adjournment

Meeting schedule through June, 2014 (second and fourth Wednesdays each month at 3 p.m.)

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| <p><u>2013</u> July 24 August 14, 28 September 11, 25 October 9, 23 November 13, 27 December 11</p> <p><u>2014</u> January 8, 22 February 12, 26 March 12, 26 April 9, 23 May 14, 28 June 11, 25</p> |
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VII. Council of Presidents Meeting

The Council of Presidents will set the agenda for the July 24, 2013 DPAC meeting.

Santa Monica College
SUSTAINABLE TRANSPORTATION INCENTIVES
Rules of Participation

Sustainable modes of transportation include walking, skating, bicycling, mass transit, carpooling and vanpooling. Other modes of transportation may be considered for eligibility by the Transportation Task Force on a case-by-case basis. Telecommuting is not considered eligible for the Sustainable Transportation Incentive Program.

- 1) The following financial incentive levels are available to all employees who use sustainable modes of transportation to commute to work at Santa Monica College.
 - (a) Sustainable Commuter Cash Level I: Any employee that uses sustainable transportation 30%-49% of the time is eligible to receive a \$15 monthly subsidy.
 - (b) Sustainable Commuter Cash Level II: Any employee that uses sustainable transportation 50%-74% of the time is eligible to receive a \$25 monthly subsidy.
 - (c) Sustainable Commuter Cash Level III: Any employee that uses sustainable transportation 75%-100% of the time is eligible to receive a \$30 monthly subsidy.
 - (d) Any employee that uses sustainable transportation less than 30% of the time is not eligible.
- 2) Quarterly Prize Drawing: Employees who qualify for a Sustainable Transportation Incentive for three consecutive months within the fiscal year quarter will be entered in a Quarterly Prize Drawing for that quarter. The prize drawing will be a total of \$200.00 in gift certificates, distributed among four prize winners (\$50 each). Winners will be selected at random. Gift certificates will be facilitated and distributed by the Center for Environmental and Urban Studies.
- 3) Employees of Santa Monica College who are eligible to participate in the Sustainable Transportation Incentive Program include all academic and classified permanent employees.
- 4) A carpool consists of at least two or more people who shared the ride from point of origin to or from any SMC property for at least 60% of the trip.
- 5) If driving alone is utilized in conjunction with one or more sustainable modes of transportation to and from SMC then the employee can claim eligibility for that day only if the sustainable modes of transportation are used during at least 60% of the trip distance.
- 6) To claim a sustainable transportation subsidy and/or to be entered into the Quarterly Prize Drawing, the employee must log their commutes using the online system that can be reached through the SMC Center for Environmental and Urban Studies website: www.smc.edu/ceus Employees must use their SMC emails and enter Santa Monica College in the employer section.
- 7) Using the online system, employees are required to enter all work-related commutes and the total number of days worked at the College by the 10th of the following month.
- 8) Random fraud checks will be performed on a monthly basis by sending employee commute logs to immediate supervisors for approval. Any employee participating in the program automatically consents to this verification process.
- 9) Any employee who willfully provides false information on the commute log may be excluded from future participation in Santa Monica College sustainable transportation incentive programs.