



Santa Monica Community College District
District Planning and Advisory Council
MEETING – APRIL 24, 2013
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **April 24, 2013** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

- Randy Lawson, Administration Representative, Chair
- Janet Harclerode, Academic Senate President, Vice-Chair
- Jeff Shimizu, Administration Representative
- Eve Adler, Academic Senate Representative
- Brenda Benson, Management Association President
- Katharine Muller, Management Association Representative
- Mitra Moassessi, Faculty Association President
- Sandra Burnett, Faculty Association Representative
- Leroy Lauer, CSEA Representative
- Michael Roberts, CSEA Representative

Others Present

- Greg Brown
- Bob Dammer
- Guido Davis Delpiccolo
- Bob Isomoto
- Hannah Lawler
- Jennifer Merlic
- Lee Peterson
- Howard Stahl
- Al Vasquez

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on March 27, 2013 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs.
 - Meeting, April 3, 2012. The Budget Planning Subcommittee unanimously passed the following motion: Commending his many years of service to the College community, the DPAC Budget Committee wishes to deeply thank Chris Bonvenuto for all his efforts supporting the Committee and wishes him well in all his future endeavors.
 - Meeting, April 17, 2013. The Budget Planning Subcommittee unanimously passed the following motion: The DPAC Budget Subcommittee has reviewed and discussed the 2012-2013 Q3 Financial Report.

- Vice-President, Business/Administration Bob Isomoto presented the following budget update. Due to an increase of personal income tax revenue to the State, there may be \$295 million more for the community college system this year, which would translate to \$2.5 million for Santa Monica College. The third quarterly budget report indicates a projected ending balance of \$8.3 million; projected revenues are \$137.5 million; and projected expenditures are \$144.4 million. More information will be available in the May Revise.
 - College Services Planning: Al Vasquez and Chiomi Ojini, Co-Chairs. The student co-chair was selected. The subcommittee received the results of the college services survey. A summary is being developed and a final version will be presented to DPAC.
 - Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: A facilities/construction update was presented. The moving of the AET campus to the Bundy/Airport campuses was successful; the Information Technology project at the south end of the Media Center has started; the Performing Arts East Wing project is in DSA; Health/PE/Fitness Building is in DSA and should start in November/December. Options for proceeding with the Student Services and Administration Building and a recommendation will be presented to the Board of Trustees at the May 7th meeting.
 - Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: No report.
 - Technology Planning: Matt Hotsinpiller and Bob Dammer, Co-Chairs: No report.
- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee approved (1) a new course in CS, (2) two new department certificates in CS, (3) a revision to the Dance AA degree, (4) a revision to courses in MLT, new courses in MLT and Phlebotomy, and the MLT associate degree.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The Committee continues with its reviews planned for the spring. The Program Review Planning Summary will be presented to DPAC at the next meeting. The committee is still working on the Curricunet template for program review.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: The Committee is discussing concurrent enrollment.
 - Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: Institutional Effectiveness/Dashboard/Scorecard: The updated 2013 SMC Dashboard for Institutional Priorities and the supporting goals of the college was distributed and discussed. The Dashboard now includes institution-set standards. The Student Success Scorecard, a comprehensive accountability system for California Community Colleges, replaces the old system known as the Accountability Reporting for the Community Colleges (ARCC).
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- c. ACUPCC: The Transportation Task Force is looking at incentives for alternative and sustainable transportation.
- D. Associated Students: No report

V. Agenda

Public Comments - None

- A. Resource Development Group: This group comprises Randy Lawson, Vanessa Butler, Laurie McQuay-Peninger and Tricia Ramos representing areas of the college that bring in revenue in the form of grants, donations, and contracts. The group is developing criteria for prioritizing grant requests and contracts, i.e., relevance to the mission of the college and supporting program and student needs.
- B. First Reading: Board Policy/Administrative Regulation – Whistleblower Protection
Deferred to next DPAC meeting on May 8, 2013.

VI. Adjournment – 4:02 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

May 8, 22
June 12, 26

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the May 8, 2013 DPAC meeting.

Agenda

- A. First Reading: Board Policy/Administrative Regulation – Whistleblower Protection
- B. Program Review Planning Summary

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.