



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MARCH 27, 2013
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **March 27, 2013** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Eve Adler, Academic Senate Representative
Brenda Benson, Management Association President
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Michelle Olivarez, Associated Students Representative
Jemal Hussein, Associated Students Representative

Others Present

Greg Brown
Sherri Lee-Lewis
Lee Peterson
Christine Schultz
Howard Stahl
Al Vasquez

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on March 13, 2013 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. The subcommittee discussed the OPEB (Other Post-Employment Benefits) report that had been presented to the Board of Trustees. A new accreditation standard calls for districts to have a plan for allocating resources to address these liabilities. The subcommittee will try to develop recommendations for the District to consider.
- College Services Planning: Al Vasquez, Co-Chair: No report. At its next meeting on April 19th, the subcommittee will be reviewing the results of the student survey on college services.

- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The subcommittee received an update on facilities/construction and discussed signage on campus. The Information Technology project (south end of the Library) is beginning, and portable buildings at the Airport/Bundy site are being completed for the move of the AET program during spring break. One bid was received for construction of the Student Services/Administration Building, and it far exceeds the estimated cost of construction. There will be an analysis of the bids and the project, and a recommendation on how to proceed will most likely be presented to the Board of Trustees in May.
 - Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The subcommittee continues its discussion on the Board Policy and Administrative Regulation related to Health Examinations.
 - Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: Lee Johnston's last day at SMC is Friday, March 29th.
- B. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: No report.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The Committee has been meeting almost every week during the spring semester. It recently reviewed the Media Center, Communications (a CTE biannual report) and CalWORKS. It is expected that the program review interface with Curricunet will be implemented for Fall 2013.
 - Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: The Committee is discussing concurrent enrollment.
 - Institutional Effectiveness: Christine Schultz, Chair and Hannah Lawler, Vice-Chair: The Committee is discussing how to operationalize GRIT. An Institutional Effectiveness/Dashboard update will be included on the agenda for the next DPAC meeting.
- C. ACUPCC: The Transportation Task Force conducted a survey of how students get to SMC. 246 surveys received revealed that 50 percent take public transportation, 30 percent drive alone, 16 percent carpool, 4 percent bike and 3 percent walk. 91 percent of faculty and staff completed the transportation survey required by the AQMD.
- D. Associated Students:
- Students are busy campaigning for the A.S. election being held the week of April 1st.
 - There is an item on the ballot that requires a two-thirds vote to approve a \$1 fee to go to lobbying efforts.
 - A.S. sponsored town hall meetings are being held to connect with students.
 - A.S. funding was approved to extend hours in the library for two weeks during finals.

VI. Adjournment – 4:02 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

April 24
May 8, 22
June 12, 26

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the April 24, 2013 DPAC meeting.

Agenda

Updates/Reports

- A. Institutional Effectiveness/Dashboard
- B. Facilities/Construction Projects
- C. Resource Allocation Group
- D. Budget

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.