



Santa Monica Community College District
District Planning and Advisory Council
MEETING – DECEMBER 12, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **December 12, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administrative Representative
Brenda Benson, Management Association President
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Leroy Lauer, CSEA Representative

Others Present

Sherri Lee Lewis
Georgia Lorenz
Jennifer Merlic
Lee Peterson
Howard Stahl
Albert Vasquez

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on November 14, 2012 were accepted as corrected and the minutes of the DPAC meeting on November 28, 2012 were accepted as submitted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs. The Governor's Budget for 2013-2014 will be released in January and will be discussed at the subcommittee meeting on January 16, 2013.
- College Services Planning: Al Vasquez, Co-Chair: The subcommittee was presented with information on the contracts for water stations and vending machines to move the college towards being a plastic-free campus. There were over 925 responders to the survey about food vendors, water cooler stations and the bookstore. The findings based on the data will be presented to the subcommittee and then to DPAC.
- Facilities Planning: Greg Brown and Lee Peterson, Co-Chairs: The bicycle parking project is moving along and should be ready for the winter session. Modular buildings have been set up next to the International Students Center on Pearl Street.

- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The Subcommittee continues to discuss the Board Policy and Administrative Regulation on Health Examinations and has referred some issues to legal counsel.
- Technology Planning: Lee Johnston and Matt Hotsinpiller, Co-Chairs: No report

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The Committee approved one new course, Music 79A, and one department certificate, Solar Photovoltaic Installation. Discussion also included transfer degrees and compliance with the new goals set by the Board of Governors and the CID evaluation process.
- Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The committee completed its last review of the fall semester and will be preparing the Annual Report for DPAC. It continues to work with CurricUNET to implement the on-line process.
- Student Affairs: Beatriz Magallon, Chair, and Denise Kinsella, Vice-Chair: The committee approved Administrative Regulation 4320 related to attendance (both online and on-ground).
- Institutional Effectiveness: Christine Schultz and Esau Tovar, Co-Chairs, and Erica LeBlanc, Vice-Chair: The Committee will be preparing the SLO Proficiency Report required by the ACCJC.

C. ACUPCC: See Facilities Subcommittee Report.

D. Associated Students: No report

V. Adjournment – 3:32 p.m.

Meeting schedule through June, 2013 (second and fourth Wednesdays each month at 3 p.m.)

January 23, 2013
 February 13, 27
 March 13, 27
 April 10, 24
 May 8, 22
 June 12, 26

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the January 23, 2013 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- ACUPCC Task Force
- Associated Students

B. Budget Update

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.