



Santa Monica Community College District
District Planning and Advisory Council
MEETING – AUGUST 10, 2011
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 10, 2011** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administration Representative
Eric Oifer, Academic Senate Representative
Katharine Muller, Management Association Representative
Erica LeBlanc, Management Association Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative

Others Present

Brian Lawson
Jennifer Merlic
Lee Peterson
Howard Stahl

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on July 27, 2011 were accepted.

IV. Agenda

- A. District-Wide Code of Ethics: Motion was made by Katharine Muller and seconded by Eric Oifer to approve the District-Wide Code of Ethics as revised (see following page). The motion was unanimously approved. The Code of Ethics will be forwarded to the Superintendent/President.
- B. DPAC Annual Report, 2010-2011: The Annual Report provides DPAC an opportunity to assess its work. There was consensus to accept the DPAC Annual Report.
- C. Master Plan for Education Update: The responses to the 2010-2011 Institutional Objectives are being received and the Institutional Objectives for 2011-2012 are being completed. A preview of the Master Plan for Education will be presented at the next meeting.

- V. New Business: An issue about attaining a quorum on the DPAC planning subcommittees was presented, specifically because students are not usually appointed to serve during the summer. It was determined that a quorum will consist of a simple majority of appointed subcommittee members.
- VI. Adjournment- 3:40 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.)

2011

August 24
September 14, 28
October 12, 26
November 9, 23
December 14

2012

January 11, 25
February 8, 22
March 14, 25
May 9, 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 24, 2011 DPAC meeting.

Agenda

A. Reports

- Superintendent's Response to DPAC Actions
- Planning Subcommittees
- Academic Senate Joint Committees

B. Progress Report: Master Plan for Education, 2011-2012

C. Motion from Budget Planning Subcommittee on District Adopted Budget, 2011-2012

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.



Santa Monica Community College District

CODE OF ETHICS

The Code of Ethics applies to all members of the Santa Monica College community. The college is committed to upholding the following ethical standards in carrying out its mission, vision, values and goals:

Integrity

Members of the college community will be guided in all their activities by a high regard for the truth and committed to making decisions in the best interests of the college.

Responsibility

Members of the college community will be responsible stewards of the public trust by ensuring the proper use of public position, public resources, and college time, and by abiding by all laws and college policies.

Fairness

Members of the college community will treat others fairly.

Civility

Members of the college community will show concern for others and their ideas and will create an environment of trust, care, and respect that is sensitive to the individuality and ideas of others.

Approved by DPAC: 8/10/2011