



Santa Monica Community College District
District Planning and Advisory Council
MEETING – OCTOBER 12, 2011
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **October 12, 2011** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Jeff Shimizu, Administration Representative
Eric Oifer, Academic Senate Representative
Katharine Muller, Management Association Representative
Mitra Moassessi, Faculty Association President
Howard Stahl, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Jasmine Delgado, Associated Students Representative

Others Present

Lee Johnston
JC Keurjian
Jennifer Merlic
Lee Peterson

DPAC Staff Support

Lisa Rose

III. Announcements:

- There was fire in the elevator shaft of the one of the elevators that service the Science building last evening. Classes were resumed after an interruption of about 25 minutes. The fire was extinguished by the SM Fire Department and there was no damage to the building.
- There was a major power outage at AET. The underground manhole adjacent to the AET facility has 6 feet of water and needs to be drained. There may be significant damage to the server and AC system. Staff is working on the situation and classes are expected to resume on Thursday morning.
- The Master Plan for Education 2011-2012 is posted on the SMC website at:
<http://www.smc.edu/ACG/DistrictPlanningPolicies/Pages/Master-Plan-for-Education.aspx>

IV. The minutes of the meeting on September 28, 2011 were accepted.

V. Agenda

- A. Enrollment Report: Fall 2011 semester enrollment is running a little behind last fall (about 2 percent). There are 78 late-start classes starting October 28th. Headcount is 33,517 which is 960 less than Fall 2010. Enrollment in online classes is the same as last fall with a headcount of 6,872, which is 20 percent of the total headcount. Nonresident FTEs are down slightly (82 FTEs). Domestic nonresident enrollment is down almost 14 percent. International student applications for Spring 2012 are way up compared to last year at this time. Winter and Spring 2012 schedules are being planned at the same size as last year with the target for Spring at 9,100 FTEs and Winter at 1,200 FTEs
- B. Strategic Planning Process: The proposed timeline calls for the Strategic Planning Task Force to meet twice a month (except for December) and complete its work by April 2012. Faculty schedules will be considered to determine meeting days and times. Members of the Task Force will be appointed within the week, and the Task Force will determine how to accomplish its goals. Assessment, both quantitative and qualitative, of the last strategic plan will be part of the process.

VI. Adjournment- 3: 36 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.)

2011

October 26
November 9, 23
December 14

2012

January 11, 25
February 8, 22
March 14, 25
May 9, 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the October 26, 2011 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- Associated Students
- ACUPCC
- Strategic Planning Task Force

B. Institutional Effectiveness Performance Measures (Dashboard)

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.