



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JANUARY 25, 2012
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **January 25, 2012** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration Representative, Chair
Janet Harclerode, Academic Senate President, Vice-Chair
Erica LeBlanc Administrative Representative
Mike Tuitasi, Management Association Representative
Katharine Muller, Management Association Representative
Eric Oifer, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative

Others Present

Hannah Alford
Lee Johnston
Erica LeBlanc
Jennifer Merlic
Lee Peterson

DPAC Coordinator

Lisa Rose

III. The minutes of the DPAC meeting on January 11, 2012 were accepted.

V. Agenda

Public Comments – None

- A. Discussion: Special DPAC Meeting, February 1, 2012: It had been suggested that a special DPAC meeting be held on February 1, 2012 to review and accept the quarterly budget report. It was agreed that it is not necessary to hold a special meeting and that the quarterly budget report will be sent to DPAC members after the Budget Subcommittee reviews it and before it is presented to the Board of Trustees at the February 7th meeting.
- B. Strategic Planning Task Force Update: There are three facets to the strategic planning process. (1) review and revision of the *Vision, Mission and Goals* statement, (2) evaluation of the planning process in regard to the strategic initiatives adopted five years ago, and (3) the development of new strategic initiatives.
- The review of the *Vision, Mission, and Goals* statement has been completed and a draft of the revised version is being reviewed by the constituency groups for input. Responses will be presented to DPAC by mid-February.

- Documentation is being assembled for the narrative report on evaluating the planning process.
- It was agreed that the current strategic initiatives continue to be tracked for the next five years and that two new initiatives will be developed, as follows: (1) academic survival or “soft skills” that students need to succeed (integrity, perseverance), and (2) the reimagining of SMC to improve teaching and learning. These new initiatives will be developed so that focus groups can be held on flex day in March.

C. Institutional Effectiveness Performance Measures

- Input from the ACUPCC on Performance Indicators in Goal 4, Sustainable Physical (4.1-4.4) has been received and will be incorporated.
- Input from Strategic Planning Task Force on Performance Indicators in Goal 5, Supportive Collegial (5.1). It was agreed that the target should be 100% addressed, majority complete or substantially complete.
- Targets need to be established for seven performance indicators in Goal 1, Innovative and Responsive Academic Environment (1.7, 1.9, 1.12, 1.13, 1.14, 1.18 and 1.19). The impacted groups will be consulted in developing the targets.

VI. Adjournment- 3:52 p.m.

Meeting schedule through June, 2012 (second and fourth Wednesdays each month at 3 p.m.)

February 8, 22
 March 14, 28
 April 11, 25
 May 9, 23
 June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the February 8, 2012 DPAC meeting.

Agenda

A. Reports

- Planning Subcommittees
- Academic Senate Joint Committees
- Associated Students
- ACUPCC
- Strategic Planning Task Force
- State Budget Update

B. Update: *Vision, Mission and Goals Statement* – Input from Constituencies

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.