



Santa Monica Community College District
District Planning and Advisory Council
MEETING – JULY 28, 2010
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **July 28, 2010** . at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:06 p.m.

II. Members Present

Randy Lawson, Administration - Chair
Eric Oifer, Academic Senate President, Vice-Chair
Jeff Shimizu, Administration
Lesley Kawaguchi, Academic Senate Representative
Erica LeBlanc, Management Association Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative

Others Present

Bob Dammer
Sherri Lee-Lewis
Georgia Lorenz
Katharine Muller
Lee Peterson
Christine Schultz

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on June 23, 2010 were accepted as amended.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: Received an update on the state budget situation and continued discussion of revenue-generating ideas as opposed to cost-cutting ideas.
- College Services Planning: Mike Tuitasi and Rochelle Watkins, Co-Chairs: No report
- Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: The Final Facilities Master Plan Update and related Environmental Impact Reports will be considered by the Board of Trustees on August 3, 2010.
- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: Board Policy 3121, Diversity, was revised to reflect revisions suggested by the Board of Trustees and distributed to DPAC for review. The revised policy will be reviewed and approved at the Board meeting on August 3rd.
- Technology Planning: Bob Dammer and Simon Balm, Co-Chairs: No report

- C. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: No report.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: The website has been updated to include the appendices for the program review process and the rotation schedule for programs to be reviewed.
 - Student Affairs: Greg Brookins, Chair, and Kiersten Elliott, Vice-Chair: No report.
 - Student Learning Outcomes: Christine Schultz and Lesley Kawaguchi, Co-Chairs, and Caroline Sheldon, Vice-Chair: The first phase of the ISIS portal pilot program has been launched.
- D. ACUPCC (American College and University President's Climate Commitment) Task Force: No Report
- E. Associated Students Report: No report.

V. Agenda

Public Comments - None

- A. 2010-2011 Master Plan for Education Update Development/Accreditation Follow-up Report: Executive Vice-President Randy Lawson reported that the District received reaffirmation of its accreditation. However, the ACCJC requested a follow-up report by October 15, 2010 on institutional planning and institutional research. DPAC becomes key to this endeavor by combining the development of the 2010-2011 Master Plan for Education Update with preparation of the responses to the ACCJC. The following were highlighted:
- Elements of accreditation planning and research recommendations (and related issues identified in team report):
 - Underlying issues driving recommendations
 - Possible Initial Strategies (to be considered by DPAC)
- B. Program Review Annual Report/Recommendations: DPAC reviewed, discussed and assigned recommendations, where appropriate, to DPAC subcommittees, Academic Senate Joint Committees, and/or staff for follow-up and determined which recommendations should be considered directly by DPAC as the basis for 2010-2011 institutional objectives.

VI. Adjournment: 4:53 p.m.

Meeting schedule through June, 2011 (second and fourth Wednesdays each month at 3 p.m.)

August 11, 25
September 8, 22
October 13, 27
November 10, 24
December 8
January 12, 26, 2011
February 9, 23
March 9, 23
April 13, 27
May 11, 25
June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the August 11, 2010 DPAC meeting.

Agenda

- 2010-2011 Master Plan for Education Update Development
- Program Review Annual Report: Continue Review and Assign Recommendations

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.