



Santa Monica Community College District
District Planning and Advisory Council
MEETING – MAY 25, 2011
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **May 25, 2011** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:04 p.m.

II. Members Present

Randy Lawson, Administration, Chair
Eric Oifer, Academic Senate President, Vice-Chair
Jeff Shimizu, Administration Representative
Janet Harclerode, Academic Senate Representative
Al Vasquez, Management Association President
Erica LeBlanc, Management Association Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Tiffany Inabu, Associated Students President
Chantelle Eastman, Associated Students Representative

Others Present

Greg Brookins
Mary Colavito
Bob Dammer
Guido Davis Del Piccolo
Bob Isomoto
Sherri Lee-Lewis
Georgia Lorenz
Mario Martinez
Jennifer Merlic
Katharine Muller
Lee Peterson
Steve Peterson
Howard Stahl
Mike Tuitasi

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on May 11 2011 were accepted.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: Recommendations are included on the agenda (See Agenda Item A) for consideration by DPAC.

- College Services Planning: Mike Tuitasi and Jennifer Alcaraz, Co-Chairs: Discussion included the water and vending contracts. The first meeting in the fall will be held on September 16, 2011.
- Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: The Subcommittee (1) has developed a document *Facilities Planning at Santa Monica College* (2) endorsed the submission of the District's Five-Year Construction Plan, and (3) is reviewing the *Facilities Alteration Request* form and process. Meetings starting in the fall will be held on second and fourth Thursdays at 2 p.m.
- Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The subcommittee developed a draft District-wide ethics statement that was distributed to DPAC for review. It was agreed that the first four categories – *Honest and Integrity, Accountability and Responsibility, Justice and Fairness and Respect and Civility* are truly ethical behavior, but categories *Global Awareness* and *Sustainability* are strategic initiatives and should be deleted from the list. It was suggested that the Human Resources consider adding a couple of broad sentences to describe general characteristics in each category.
- Technology Planning: Bob Dammer and Wendy Parise, Co-Chairs: Discussions included the technology planning project and implementation of the new website which is ready to be launched in July, 2011.

B. Academic Senate Joint Committees

- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The Curriculum Committee approved an AA for Transfer degree in Sociology and a new course Dance 75/ECE 75
- Student Affairs: Greg Brookins, Chair, and Denise Kinsella, Vice-Chair: The Committee is working on Administrative Regulations 4410, 4411, 4412 and discussing add code practices.
- Institutional Effectiveness: Christine Schultz and Lesley Kawaguchi, Co-Chairs, and Erica LeBlanc, Vice-Chair: The Committee is discussing SLOs in Student Services areas.

D. Associated Students Report: Tiffany Inabu, A.S. President: The Associated Students discussed Assembly Bill 515 and is inviting speakers on the topic to its next Board meeting; thirteen of sixteen Board members are graduating this June.

E. State Budget: The Governor's May Revised budget released on May 16, 2011 was positive for community colleges and eliminates the "worse case scenario." The District will continue to work on the Tentative Budget.

V. Agenda

Public Comments – None

A. Motions from Budget Planning Subcommittee:

- I. The Budget Planning Subcommittee received and affirmed the 2011-2012 Tentative Budget. (Ayes – 7, Noes – 5)

Comments

- It was clarified that opposition to the motion of the Budget Planning Subcommittee to affirm the 2011-2012 Tentative Budget was not a reflection of the quality of work done by Fiscal Services staff, but rather was a reaction to the assumptions (Scenario B) that the District instructed Fiscal Services to utilize in preparing the budget.
- CSEA did not support the motion of the Budget Planning Subcommittee to affirm the 2011-2012 Tentative Budget because of course offering reductions that affect classified employees and faculty.
- Approval by the Board of Trustees of the Tentative Budget is a step in the process needed for the District to keep the college operating after July 1, 2011.

Taking into consideration updated budget information from the State, the Tentative Budget presented to the Budget Planning Subcommittee at its meeting on May 18th may be revised to consider a budget somewhere between Scenario B and Scenario A before it is submitted to the Board of Trustees for adoption on June 7, 2011.

Motion was made by Mitra Moassessi and seconded by Bernie Rosenloecher that the District develop the 2011-2012 Tentative Budget considering Scenario A and present it to the Budget Planning Subcommittee.

Ayes: 3 (Faculty Association, CSEA)
Noes: 5 (Academic Senate, Administration, Associated Students,
Management Association)

Motion Fails

Motion was made by Tiffany Inabu and seconded by Jeff Shimizu that DPAC receive and affirm the 2011-2012 Tentative Budget as recommended by the Budget Planning Subcommittee.

Ayes: 5 (Academic Senate, Administration, Associated Students,
Management Association)
Noes: 3 (Faculty Association, CSEA)

Motion Passes

2. The Budget Planning Subcommittee has reviewed and is forwarding the revised Budget Glossary (attached) to DPAC for consideration.
DPAC was encouraged to submit suggestions. The Budget Glossary will be submitted for review and approval at the next meeting.
- B. Election of DPAC Vice-Chair for 2011-2012: Janet Harclerode was elected DPAC Vice-Chair for 2011-2012 by acclamation.
- C. Master Plan for Education, 2011-2012 (deferred to the next meeting)

VI. Adjournment: 4:55 p.m.

Meeting schedule through June, 2011 (second and fourth Wednesdays each month at 3 p.m.)

2011

June 8, 22
July 13, 27
August 10, 24
September 14, 28
October 12, 26
November 9, 23
December 14

2012

January 11, 25
February 8, 22
March 14, 28
May 9, 23
June 13, 27

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the June 8, 2011 DPAC meeting.

Agenda

- A. Master Plan for Education, 2011-2012
- Program Review Recommendations
 - Recommendations of the ACCJC Visiting Team
 - SMC Accreditation Self-Study Recommendations
 - Board of Trustees Goals and Priorities, 2010-2011
- B. Review and Approval of Budget Glossary

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.