



Santa Monica Community College District
District Planning and Advisory Council
MEETING – NOVEMBER 10, 2010
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **November 10, 2010** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:05 p.m.

II. Members Present

Randy Lawson, Administration – Chair
Jeff Shimizu, Administration Representative
Eric Oifer, Academic Senate President, Vice-Chair
Janet Harclerode, Academic Senate Representative
Al Vasquez, Management Association President
Erica LeBlanc, Management Association Representative
Mitra Moassessi, Faculty Association President
Sandra Burnett, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Leroy Lauer, CSEA Representative
Tiffany Inabu, Associated Students President
Chantelle Eastman, Associates Students Representative

Others Present

Hannah Alford
Genevieve Bertone
Greg Brookins
Patricia Burson
Bob Dammer
Guido David Del Piccolo
Sherri Lee-Lewis
Georgia Lorenz
Katharine Muller
Lee Peterson
Steve Peterson
Teresita Rodriguez
Howard Stahl

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on October 27, 2010 were accepted as amended.

IV. Reports

A. Planning Subcommittees

- Budget Planning: Bob Isomoto and Howard Stahl, Co-Chairs: Discussions included (1) cost-saving and revenue-generating ideas to present to DPAC in the future and (2) the first quarterly financial.

- College Services Planning: Mike Tuitasi and Jennifer Alcaraz, Co-Chairs: No report
 - Facilities Planning: J.C. Keurjian and Lee Peterson, Co-Chairs: Discussion included recommendations related to DPAC actions, and reviewing elements in the matrix presented at the last DPAC meeting relative to facilities. Greg Brown presented vendor recommendations for improving campus signage.
 - Human Resources Planning: Sherri Lee Lewis and Patricia Burson, Co-Chairs: The EEO model plan is completed and will be approved and forwarded to DPAC. The subcommittee will be drafting a college-wide ethics statement.
 - Technology Planning: Bob Dammer and Wendy Parise, Co-Chairs: No report.
- C. Academic Senate Joint Committees
- Curriculum: Guido Davis Del Piccolo, Chair and Georgia Lorenz, Vice-Chair: The committee approved two courses in MLT (medical lab technician), and Turkish and discussed SB 1440 and programs in CTE, Emergency Management and Homeland Security.
 - Program Review: Mary Colavito, Chair and Katharine Muller, Vice-Chair: Eight programs have been reviewed this fall. A subcommittee will be developing a process for conducting an annual program update for every program that can also be used in the six-year review. The plan is to develop an on-line process to facilitate submission.
 - Student Affairs: Greg Brookins, Chair, and Denise Kinsella, Vice-Chair: Discussion included the add code policy, plus/minus grading, code of academic conduct (language issues), course loads for disabled students, and F-I students, grading entries, including updates to the respective administrative regulations.
 - Student Learning Outcomes: Christine Schultz and Lesley Kawaguchi, Co-Chairs, and Erica LeBlanc, Vice-Chair: Discussed methodologies for assessment of SLOs in student services areas.
- D. Associated Students Report: Tiffany Inabu, A.S. President: Members of the A.S. Board of Directors attended a conference and met with representatives in the state. A very successful Club Row was held a couple of weeks ago. Student representatives are still needed to serve on DPAC planning subcommittees.
- E. ACUPCC Task Force: This year the Task Force will develop the SMC Climate Action Plan; the goal is for SMC to become climate neutral through transportation and energy management. The final plan will include recommendations for implementation that will incorporate existing planning documents. Student groups will be involved in the development of the plan and a flex day presentation will be held for the college community to participate.

V. Agenda

Public Comments - None

- A. 2010 Institutional Effectiveness Report: Vice President of Enrollment Development Teresita Rodriguez and Institutional Research Director Hannah Alford reported on SMC's Institutional Effectiveness Report, developed by the Office of Institutional Research with the college's senior administration and the Research Advisory Board. The report's purpose is to document performance across various indicators related to college programs, services and the diverse constituencies the college serves. The report also serves to support college planning and decision-making processes with focused data and information. The report is available at http://www.smc.edu/projects/32/Trustees_Meeting_Information/Board_of_Trustees_Meetings/2010/IEReport-FINALDRAFT.pdf
- B. Summary of SB 1440, Student Transfer Achievement Reform Act: To earn an Associate Degree to Transfer, a student must complete 60 semester units that are eligible to transfer that consist of: IGETC or CSUGE Breadth, a major area of emphasis of at least 18 units, with a minimum GPA of 2.0. If a student completes an Associate Degree for Transfer, the CSU shall guarantee admission with junior status, with priority admission to the local CSU campus and to a program or major that is similar to the student's community college major or area of emphasis. Admission to the CSU does not guarantee admission for specific majors or campuses. Once a student completes an Associate Degree to Transfer, the CSU shall not require students transferring to repeat courses that are similar to those taken at the community college that counted toward the Associate Degree to Transfer. The results are (1) coordination of intersegmental discipline faculty, (2) clear pathways for students statewide, and (3) students earn an associates degree, complete major prep, and are given admission priority.

Discussion: Community colleges are required to develop these degrees to be compliant with SB 1440. SMC faculty have identified a number of issues related to the initial implementation plan currently being vetted by the Statewide Academic Senate and the lack of clarity in some provisions of the legislation, in particular the definitions of "local CSU campus" and "similar" major or area of emphasis. Fortunately, SMC faculty and staff members are actively engaged in this statewide discussion, and an SMC counselor is serving on the implementation task force.

VI. Adjournment 5:07 p.m.

Meeting schedule through June, 2011 (second and fourth Wednesdays each month at 3 p.m.)

<u>2010</u>	<u>2011</u>
November 24 (cancelled)	January 12, 26
December 8	February 9, 23
	March 9, 23
	April 13, 27
	May 11, 25
	June 8, 22

VII. Council of Presidents Meeting

The Council of Presidents set the agenda for the December 8, 2010 DPAC meeting.

Agenda

- Reports:
 - Planning Subcommittees
 - Academic Senate Joint Committees
 - Associated Students
- DPAC Planning Subcommittee Structure/Charges
- Follow-Up on Institutional Effectiveness Report

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.