



Santa Monica Community College District
District Planning and Advisory Council
MEETING – OCTOBER 27, 2010
MINUTES

A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **October 27, 2010** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order - 3:09 p.m.

II. Members Present

Eric Oifer, Academic Senate President, Vice-Chair
Erica LeBlanc, Administrative Representative
Al Vasquez, Management Association President
Katharine Muller, Management Association Representative
Janet Harclerode, Academic Senate Representative
Mitra Moassessi, Faculty Association President
Howard Stahl, Faculty Association Representative
Bernie Rosenloecher, CSEA President
Tiffany Inabu, Associated Students President

Others Present

Bob Dammer
Jennifer Merlic
Lee Peterson
Steve Peterson
Teresita Rodriguez

DPAC Staff Support

Lisa Rose

III. The minutes of the meeting on October 13, 2010 were accepted.

IV. Agenda

Public Comments – None

A. Discussion - Contract Education Pilot Program for International Students: Teresita Rodriguez, Vice-President of Enrollment Development, provided an update of the pilot program developed to meet the needs of international students on F-1 visas for Fall 2010. Originally, eight courses were proposed, seven were offered through AC College Associates as contract education, serving approximately 125 international students. There were no student complaints about the cost of the courses. The pilot program appears to be successful by providing the classes these international students needed to maintain their F-1 student visas.

Concern was expressed about (1) the specific company that contracted with the college to provide this contract education pilot program and (2) that the idea of offering this contract education was not presented and discussed by DPAC before implementation. There was disagreement as to whether this was a planning or operational issue.

- B. Institutional Effectiveness Matrix: Teresita Rodriguez distributed the 2010 Institutional Effectiveness Matrix which is built around the five District supporting goals – Innovative and Responsive Academic Environment, Supportive Learning Environment, Supportive Collegial Environment, Stable Fiscal Environment, and Sustainable Physical Environment. Each section contains a set of performance indicators that provide a gauge for how well the college is doing in terms of meeting the supporting goals.

The Institutional Effectiveness Report will be presented to the Board of Trustees at its meeting on November 2nd. The full report will be posted on the SMC website and will be presented to DPAC at its next meeting.

- C. DPAC Planning Subcommittees: Charges to all DPAC Planning Subcommittees have been reviewed and discussed. The final documents will be presented at the next meeting.

- V. Adjournment: 4:25 p.m.

Meeting schedule through June, 2011 (second and fourth Wednesdays each month at 3 p.m.)

<u>2010</u>	<u>2011</u>
November 10, 24	January 12, 26
December 8	February 9, 23
	March 9, 23
	April 13, 27
	May 11, 25
	June 8, 22

- VI. Council of Presidents Meeting

The Council of Presidents set the agenda for the November 10, 2010 DPAC meeting.

Agenda

- Reports:
 - Superintendent/President's Response to DPAC Recommendation
 - Planning Subcommittees
 - Academic Senate Joint Committees
 - Associated Students
- DPAC Planning Subcommittee Structure/Charges
- 2010 Institutional Effectiveness Report
- SB 1440, Student Transfer Achievement Reform Act

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.

Index of DPAC Actions

2010-2011

A – Approval

C – Consensus/Agreement

Number	Topic	Date
#95-A	Charges to DPAC Planning Subcommittees All issues referred to the DPAC planning subcommittees during the review of the Program Review recommendations should be added to the annual charges to the subcommittee and that the monthly reports to DPAC should focus on those annual charges. <i>The motion was unanimously approved.</i>	August 11, 2010
#96-C	Affirmation of 2010-2011 Adopted Budget Consensus that DPAC received and discussed the motion passed by the Budget Planning Subcommittee	August 25, 2010
#97-A	Master Plan for Education 2010-2011 Update <i>Unanimously approved</i>	September 22, 2010
#98-A	DPAC 2009-2010 Annual Report <i>Unanimously approved</i>	September 22, 2010