Program Review
Committee Report
2006-07

Committee Membership
Patricia Burson, Chair
John Gonzalez, Vice Chair (fall)
Katharine Muller, Vice Chair (spring)
Ida Danzey, Nursing
Erica LeBlanc, Academic Affairs (spring)
Emily Lodmer, ESL
Fran Manion, Math
Pete Morris, Earth Science
Jacque Nagatsuka, Institutional Research (fall)
Toni Randall, ESL (fall)
Dolores Raveling, Counseling
Audrey Sandoval, Counseling
Mary Jane Weil, Disabled Student Services
David Zehr, English
Fred Espinosa, Student

Programs Reviewed
The following programs were scheduled for full Program Review in 2006-07:

Art	completed
Cosmetology	postponed to Fall 2007
ESL	completed
Events	completed
Facilities	completed
Latino Center	completed
Life Science	completed
Media Center	completed
Health Sciences	completed
Nursing & Respiratory Therapy	
Pico Partnership	not completed
Planning & Development	completed
Transfer/Counseling Center	completed

Executive summaries for all programs listed, except Cosmetology (which was postponed), are included in this report.

Only one vocation program was scheduled for biannual review:

Early Childhood Education   completed

A modified executive summary and acknowledgement of receipt is included in this report.

Activities
In addition to reviewing the self-studies for the listed programs, the committee also:
- revised the various appendices that provide guidance to the programs undergoing review
- incorporated certification of curriculum update and SLO requirements in the summary
- developed a checklist to help both the programs and the committee track the inclusion of required elements in the program review

Recommendations of the Committee based on Overarching Trends Observed
Additionally, every year certain issues emerge as a concern for more than one department. These are then placed on a list of overarching issues that the Program Review committee includes in this report to DPAC and the Superintendent/President for referral to the appropriate body. Items with an asterisk have previously been identified by the Program Review committee as an overarching issue and continue to surface as a significant concern.

1. Funding source should not be the only factor driving technology allocations. For example, Media Center staff who produce instructional media currently use cascaded equipment when the level of production requires more advanced equipment.
2. * On-going facilities and technology maintenance costs and functions for new buildings need to be included in college budget planning. It is unrealistic to expect existing staff and budgets to add these costs and functions without some adjustment or reprioritizing of existing expectations.
3. *A 508 compliance officer should be identified and resources provided to all faculty and staff who have and/or maintain college related websites.
4. Develop a Student Services plan that reflects the needs of diverse populations while maximizing resources.
5. *Revisit all tutoring offered in identified labs and through specialized programs and develop a long range, comprehensive and cohesive plan for providing instructional support that makes it easy for students to access the services.

6. *Develop a system and support for tracking program completers and leavers.
7. Review current marketing strategies and the viability of targeted promotional pieces for individual or groups of programs to use for recruitment.
8. *Review the role and priorities of the Office of Institutional Research to insure that departmental and program needs for data and analysis are supported in addition to institutional needs.
9. Develop a process by which programs needing collaboration from other programs are insured needed support. EX: Two programs presenting reports to Program Review in 2006-07, Nursing and Education/ECE, have been forestalled in their attempts to offer their program/certificate on-line by the reluctance of the Psychology department to offer required courses (Psych 19 & Psych 11, respectively) on-line.

Program Review Chair _____ Date_____